



User Manual for Environment Clearance Role Name – Section Officer, MoEFCC

<https://parivesh.nic.in/>



Roles in Environment Clearance



Central Level

1. Section Officer
2. Deputy Director (DD)
3. Member Secretary
4. Chairman EAC
5. Joint Secretary
6. Additional Secretary
7. Secretary
8. Hon'ble Minister of State: MoS
9. Hon'ble Minister, MoEFCC:

Role for This User Manual

State Level

1. Member Secretary, SEAC
2. Chairman, SEAC
3. Member Secretary, SEIAA
4. Chairman SEIAA

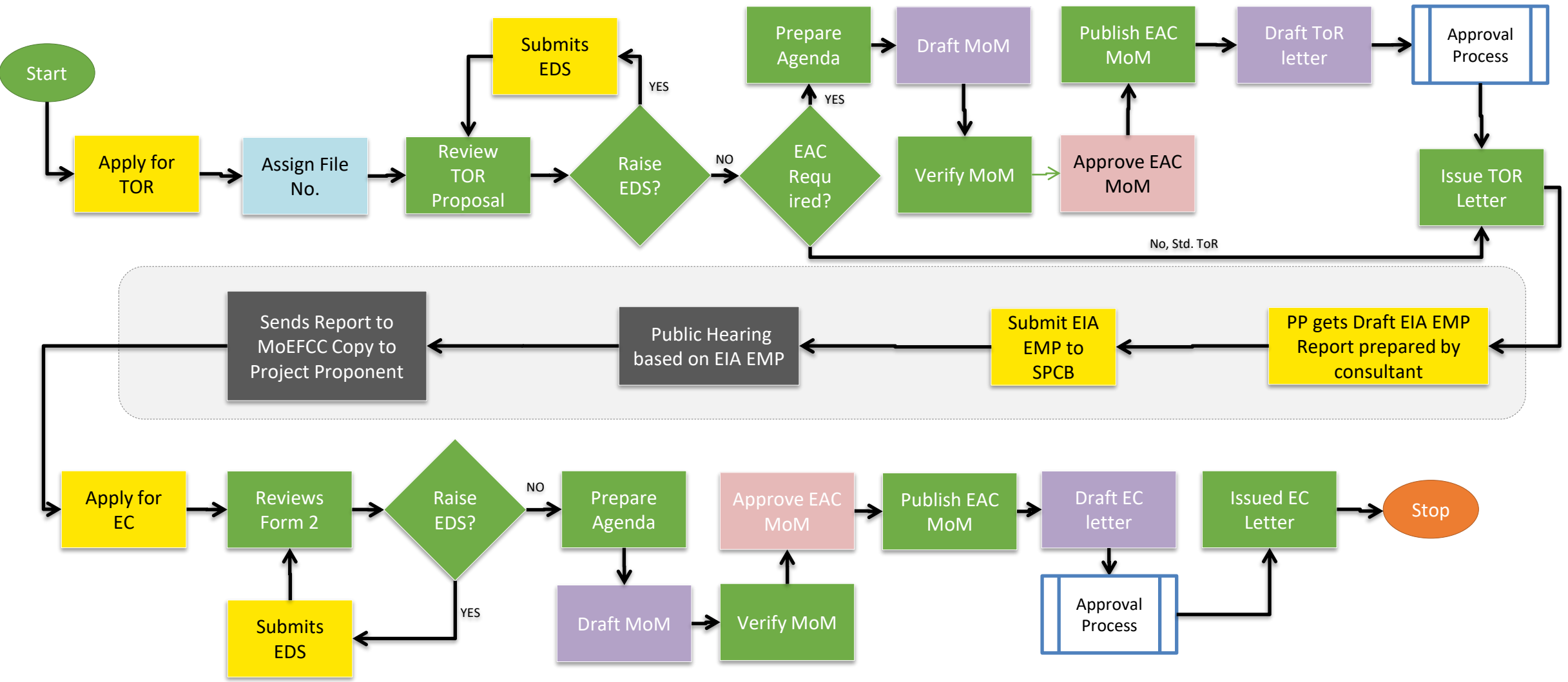
External User

1. User Agency/Project Proponent
2. Accredited Consultant organisation (ACO)
3. EIA Coordinator



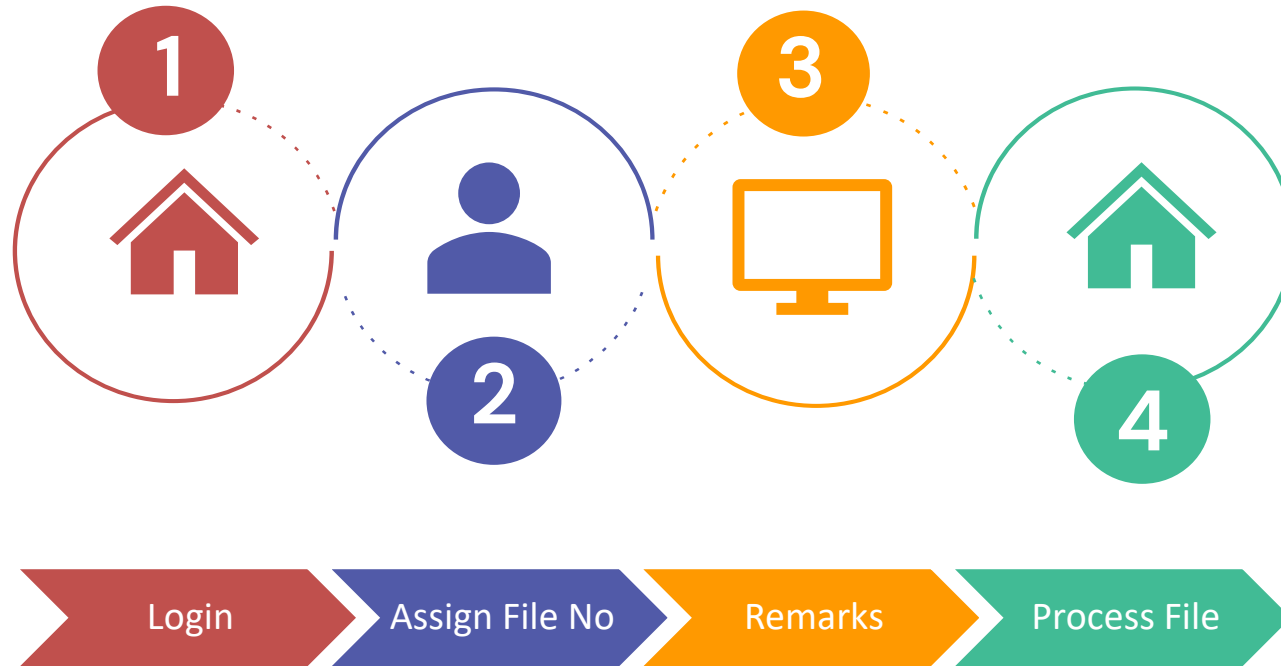
Purpose of the manual

This manual aims at providing step-by-step instructions that would aid in navigating through the Section Officer (SO) dashboard. It also covers detailed information about operations, standards & guidelines, and functionalities of the envisaged PARIVESH portal, as presented to the SO, MoEFCC





SO – Journey





Login



Login: Step 1



PARIVESH
परिवेश

Ministry of Environment, Forest and Climate Change
Government of India

"Pro Active and Responsive facilitation by Interactive and Virtuous Environmental Singlewindow Hub"

Dashboard About MoEFCC Acts, Rules & Guidelines Notifications Agenda & MoM Track your proposal Useful Links User Manuals Contacts FAQs

New* - Forest (Conservation) Rules, 2022 (Published on 28.06.2022) As per Aadhar Regulations 2016, User Ag...
New* - Instruction for KML creation in PA
New* - Notice: Any new Environmental Cl

As the Nation celebrates
Azadi Ka Amrit Mahotsav
Let us
SING THE NATIONAL ANTHEM

CLICK ON "LOGIN" TO ENTER LOGIN PAGE

REGISTRATION / LOGIN

Project Proponent State Processing Authority Central Processing Authority

New Registration State Login Central Authority Login

LOGIN

NOTICE BOARD

- ENVIRONMENT CLEARANCE
- FORESTS CLEARANCE
- WILDLIFE CLEARANCE
- NATIONAL CAMPA
- NO INCREASE IN POLLUTION LOAD

APPROVALS

ENVIRONMENT CLEARANCE FOREST CLEARANCE WILDLIFE CLEARANCE

Step 2

English

75
आजादी का
अमृत महोत्सव

Log In

Login id*
ms_rajasthan@mailinator.com

Password*

[Forgot Password?](#)

9o8WIK Enter Captcha

LOGIN

ATTENTION: E

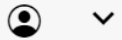
After Entering Login Credentials, Click on Login to Enter the system



PARIVESH

Ministry of Environment, Forest and Climate Change
Government of India

Welcome, Ramjee Verma (Section
Officer, MoEFCC (EC), Scientist A)



Dashboard

My Task

[View Details →](#)

View Proposals

[View Details →](#)





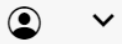
Assign File No.



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Dashboard

My Task

View Details →

View Proposals

View Details →

click on "My
Task"



Home / Dashboard

My Task(s)

All

Proposal History

Back

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Search

click on "View Details"

S. No	Proposal No.	Proposal Details	Location	Date of Submission	Proponent	Status	Pendency	Action
1	IA/RJ/INFRA2/411908/2023	Project Name: Test @24 for IND 2 Proposal For: Fresh ToR Activity: 7(a) Airports Sector: INFRA2	State : Rajasthan District : Kota	25/04/2023	SUNIL YADAV	Under Examination	1 Day(s)	View Details
2	IA/RJ/INFRA2/411888/2023	Project Name: Test @19 for IND 2 Proposal For: Fresh ToR Activity: 7(a) Airports Sector: INFRA2	State : Rajasthan District : Kota	24/04/2023	SUNIL YADAV	Under Examination	2 Day(s)	View Details



परिवेश PARI VESH (CPC GREEN)

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय Ministry of Environment, Forest and Climate Change



Welcome, (Scientist A , Section Officer, MoEFCC (EC))

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View On DSS

View Proposal

View Documents

Actions

Proposal Details

Proposal No.: IA/RJ/INFRA2/411908/2023

Single Window No.: SW/103389/2023

Project Name: Test @24 for IND 2

State: RAJASTHAN

Proposal For: Fresh ToR

Date of Submission: 25/04/2023

MoEFCC File No.: -

Proposal History/Timeline

Under Examination

25/04/2023-N/A

Submitted

25/04/2023-25/04/2023

click on "Action"



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Actions

Proposal Details

Proposal No.: IA/RJ/INFRA2/411908/2023

Single Window No.: SW/103389/2023

Project Name: Test @24 for IND 2

State: RAJASTHAN

Proposal For: Fresh ToR

Date of Submission: 25/04/2023

MoEFCC File No.: -

Proposal History/Timeline

Under Examination

Submitted

Assign File No

Add Remarks

click on the "Assign File No." option under the "Actions" drop-down



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Ministry of Environment, Forest and Climate Change



Welcome, (Scientist A , Section Officer, MoEFCC (EC))

Assign File No

MoEFCC File No. *

Enter MoEFCC file number

Back

Enter the "File No"

Save & Proceed



Assign File No

MoEFCC File No. *

J-10/1090192/82989

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Save & Proceed

Click on "Save & Proceed"



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Proposal Details

Proposal No.:	IA/RJ/INFRA2/411908/2023
Single Window No.:	SW/103389/2023
Project Name:	Test @24 for IND 2
State:	RAJASTHAN
Proposal For:	Fresh ToR
Date of Submission:	25/04/2023
MoEFCC File No.:	J-10/1090192/82989

Proposal History/Timeline

Under Examination	25/04/2023-N/A
Submitted	25/04/2023-25/04/2023

File No. is Assigned



Add Remarks



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View On DSS View Proposal View Documents **Actions ▾**

Proposal Details	
Proposal No.:	IA/RJ/INFRA2/411908/2023
Single Window No.:	SW/103389/2023
Project Name:	Test @24 for IND 2
State:	RAJASTHAN
Proposal For:	Fresh ToR
Date of Submission:	25/04/2023
MoEFCC File No.:	J-10/1090192/82989

Proposal History/Timeline	
Under Examination	25/04/2023-N/A ▾
Submitted	25/04/2023-25/04/2023 ▾

click on "Action"



Welcome, (Scientist A , Section Officer, MoEFCC (EC))

Home / Dashboard / Proposal Summary

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View On DSS View Proposal View Documents Actions

Proposal Details	
Proposal No.:	IA/RJ/INFRA2/411908/2023
Single Window No.:	SW/103389/2023
Project Name:	Test @24 for IND 2
State:	RAJASTHAN
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Proposal History/Timeline	
Under Examination	25/04/2023-N/A
Submitted	25/04/2023-25/04/2023

Add Remarks

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Ministry of Environment, Forest and Climate Change

Welcome, (Scientist A , Section Officer, MoEFCC (EC))

Add Remarks

1. Remarks *

Enter your remarks here

2. Upload document, if any

Browse or drop your file here

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Please add remarks before submission.

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Add Remarks and Upload Document if Required



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Ministry of Environment, Forest and Climate Change

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Enter your remarks here

2. Upload document, if any

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Submit the Remarks and the Uploaded Documents



Process File



Process File: Step 1



English

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Government of India

Welcome, Ramjee Verma (Section Officer, MoEFCC (EC), Scientist A)

75
आज़ादी का
अमृत महोत्सव

Dashboard

My Task
View Details →

View Proposals
View Details →

click on "My Task"



Process File: Step 2



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English



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All

Proposal History

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Search



click on "View Details"

S. No	Proposal No.	Proposal Details	Location	Date of Submission	Proponent	Status	Pendency	Action
1	IA/RJ/INFRA2/411908/2023	Project Name: Test @24 for IND 2 Proposal For: Fresh ToR Activity: 7(a) Airports Sector: INFRA2	State : Rajasthan District : Kota	25/04/2023	SUNIL YADAV	Forwarded to SO	1 Day(s)	View Details
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Process File: Step 3



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Welcome, (Scientist A , Section Officer, MoEFCC (EC))

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Actions

Proposal Details

Proposal No.: IA/AP/IND1/420100/20

Single Window No.: SW/120721/2023

Project Name: 2(b) Mineral beneficiation

State: ANDHRA PRADESH

Proposal For: Fresh ToR

Date of Submission: 27/02/2023

MoEFCC File No.: test1

Click on Process file

Proposal History/Timeline

Forwarded to SO

Forwarded to DD

Proposal Accepted and Referred to EAC

Under Verification

Under Examination

Submitted

Process File

Raise ADS



Process File: Step 4



Process File

Note History

Please Put Up

Note By : Dr R B Lal (Scientist F, Member Secretary, MoEFCC (EC))
Note On : 02-03-2023 06:52 PM
File No.: test1
Address: IA Division, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jor Bagh New Delhi - 110003

Note #1

↶ ↷ Paragraph ▼ **B** *I* U ▼ ▼ ⋮

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Add Note As required



Process File: Step 5



Process File

Note History

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Note #1

↶ ↷ Paragraph ▼ **B** *I* U A ▼ A ▼ ⋮

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Add Document of Required along with Note



Process File: Step 6



Process File

Note History

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Note #1

↶ ↷ Paragraph ▼ **B** *I* U A ▼ A ▼ ⋮

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Process File: Step 7



Process File

Note History

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Note By : Dr R B Lal (Scientist F, Member Secretary, MoEFCC (EC))
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File No.: test1
Address: IA Division, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jor Bagh New Delhi - 110003

Note #1

↶ ↷ Paragraph
B *I* U A A

Submitted for your Approval Sir

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Dr R B Lal (Scientist F , Member Secretary, MoEFCC (EC))

Back
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Click on Submit to forward note to the selected Officer (MS in this Case)