



LIFE
Lifestyle for
Environment



एनआईसी
National
Informatics
Centre



User Manual for Environment Clearance – Role Name – Joint Secretary /Additional Secretary



Roles in Environment Clearance



Central Level

1. Section Officer
2. Deputy Director (DD)
3. Member Secretary
4. Chairman EAC
5. Joint Secretary
6. Additional Secretary
7. Secretary
8. Hon'ble Minister of State: MoS
9. Hon'ble Minister, MoEFCC:

Role for This User Manual

State Level

1. Member Secretary, SEAC
2. Chairman, SEAC
3. Member Secretary, SEIAA
4. Chairman SEIAA

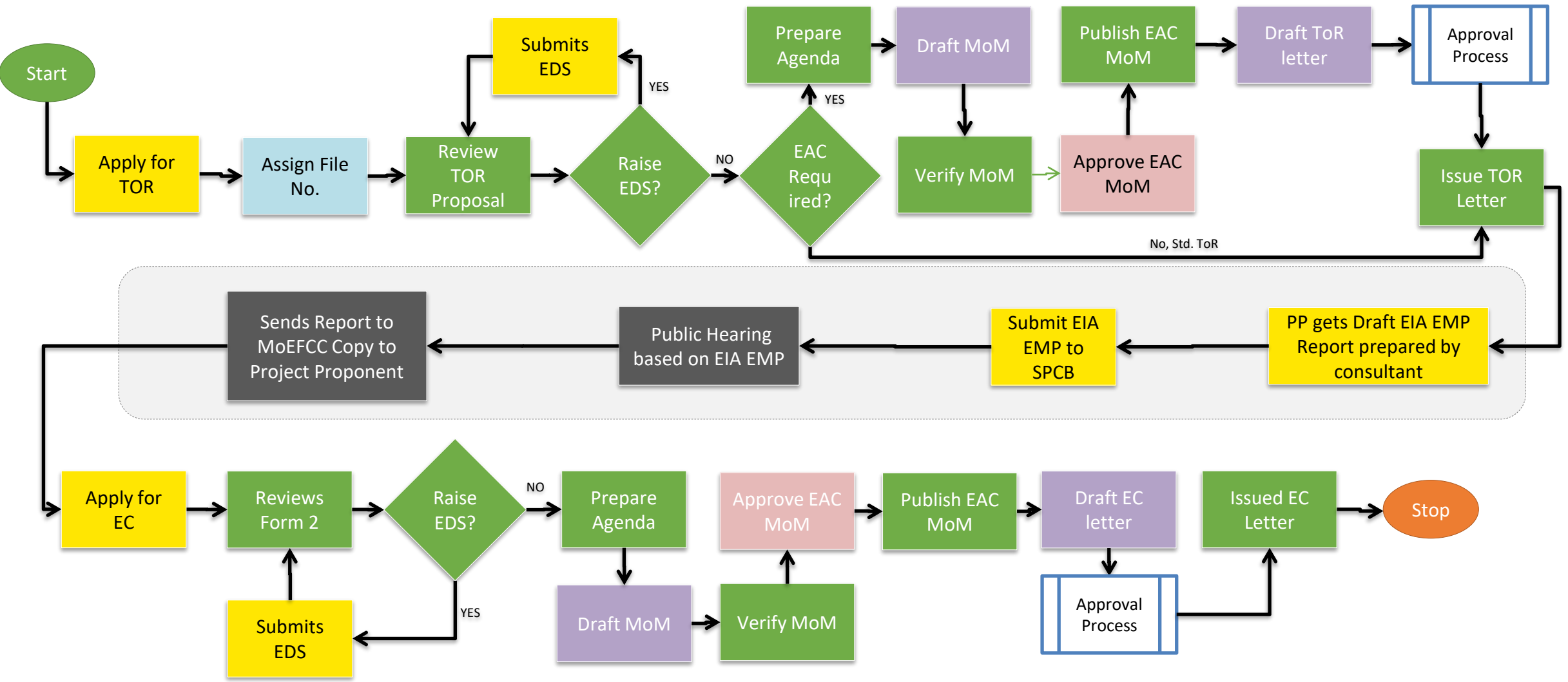
External User

1. User Agency/Project Proponent
2. Accredited Consultant organisation (ACO)
3. EIA Coordinator



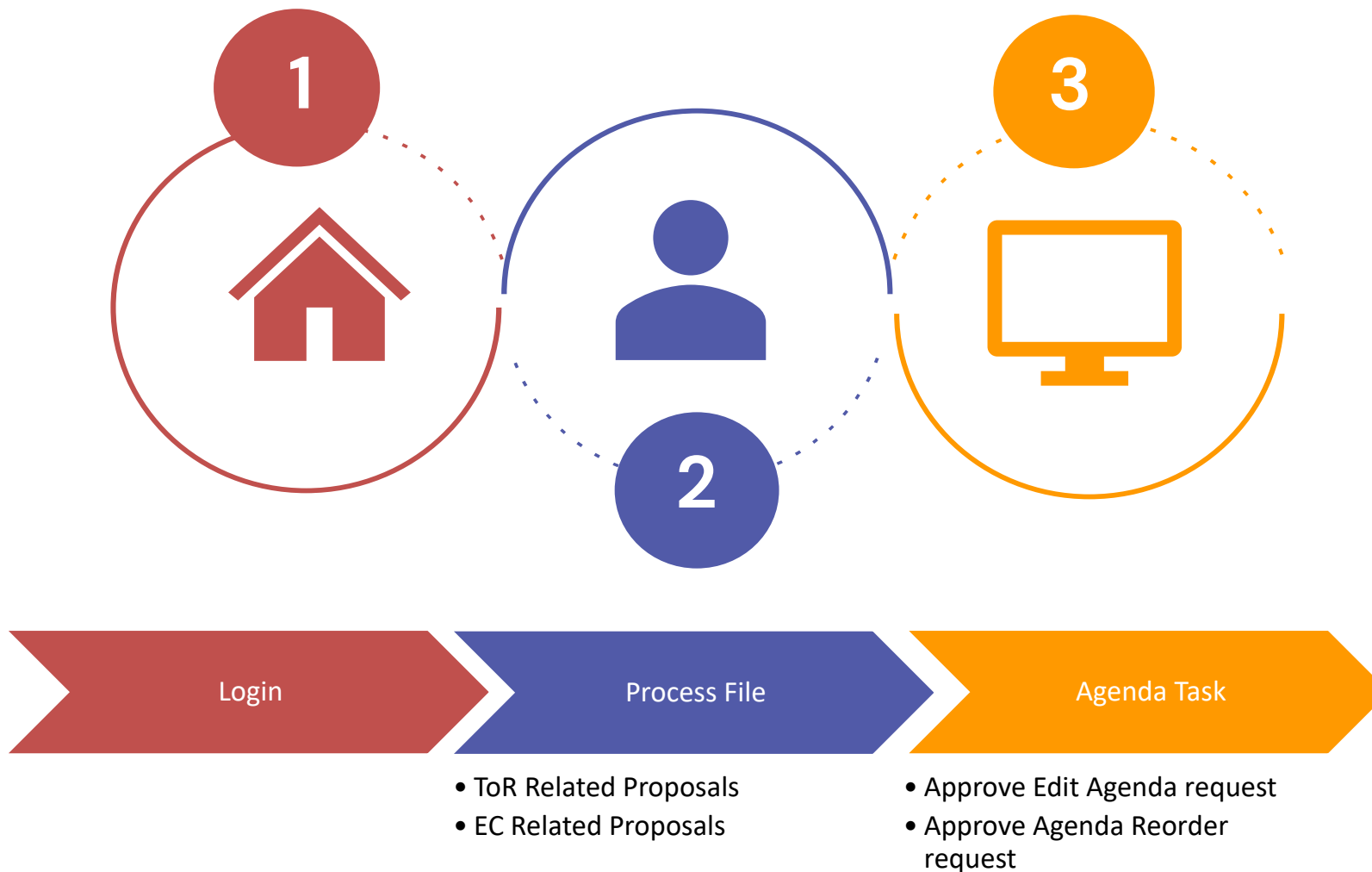
Purpose of the manual

This manual aims at providing step-by-step instructions that would aid in navigating through the Additional Secretary (AS)/Joint Secretary (JS) Dashboard. It also covers information about functionalities of the envisaged PARIVESH portal, as presented to the JS, MoEFCC





Authority (AS/JS EAC) Functions





Login

<https://parivesh.nic.in/>



Login Process



Go to the home page of the PARIVESH portal. AS/JS will be required to enter the

- User Id
- Password
- and Captcha Code



AS/JS Dashboard



AS/JS Dashboard



भारत सरकार | Government of India

परिवेश PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

Welcome Sujit Kumar Bajpayee, Joint Secretary, Joint Secretary, MoEFCC (EC)

3 No. of EC Proposals | 10 No. of ToR Proposals | 5 No. of Other Proposals | 18 No. of All Proposals

Filters: All Sectors | All Statuses

25

| S. No | Proposal Name | Proponent Name | Location | Proposal Details | File Submission Date | Status | Action |
|-------|---------------|------------------------|------------------------------------|---|----------------------|--------------------------|--------|
| 1 | expansion | Department of Irrig... | State: Rajasthan District: Kota | Proposal No.: IA/RJ/IND1/404768/2022 File No.: N/A Proposal For: Fresh ToR Activity: 3(a) Metallurgical Industries (ferrous and non ferrous) Sector: IND1 | 05/12/2022 | Forward 136 Day(s) | View |

"Side Menu" to Access Navigation Menu

Proposals Forwarded by MS are divided in tabs related to EC, ToR, Other & All

Filters to Further Filter Proposal "Sector wise" and "Status Wise"

Filters to Further Filter Proposal "Sector wise" and "Status Wise"

List of Proposals

View Proposal Details



Side Navigation (AS/JS Dashboard)



Side Navigation (AS/JS Dashboard)



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परिवेश | PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

English

Life Lifestyle for Environment | 75 आजादी का अमृत महोत्सव

Welcome Sujit Kumar Bajpayee, Joint Secretary, Joint Secretary, MoEFCC (EC)

5 No. of Other Proposals | 18 No. of All Proposals

Search

| Name | Proponent Name | Location | Proposal Details | File Submission Date | Status | Action |
|--|----------------|----------|---|----------------------|--------------------------|--------|
| Sujit Kumar Bajpayee Joint Secretary, MoEFCC (EC) | | | Proposal No.: IA/RJ/IND1/404768/2022 File No.: N/A Proposal For: Fresh ToR Sector: 3(a) Metallurgical Industries (ferrous and non ferrous) Sector: IND1 | 05/12/2022 | Forward 136 Day(s) | View |

- Parivesh 1.0 -> Access Old PARIVESH
- My Task -> Access Proposals in My task
- Proposal History -> View History of Past Proposals
- Agenda Module -> Access Agenda/MoM Module
- Reports -> View MIS Reports
- Search Proposal -> Access Search Proposal Module

- Sujit Kumar Bajpayee Joint Secretary, MoEFCC (EC) -> Options to Access Profile and Change Password
- Logout -> Option to Logout From Dashboard



View Proposal Details



View Proposal Details: Step 1



भारत सरकार | Government of India English

परिवेश | पयाविरण, वन और जलवायु परिवर्तन मंत्रालय
PARIVESH | Ministry of Environment, Forest and Climate Change
 (CPC GREEN)

My Task Welcome Sujit Kumar Bajpayee, Joint Secretary, Joint Secretary, MoEFCC (EC)

| | | | |
|---------------------------------|-----------------------------------|------------------------------------|-----------------------------------|
| 3 No. of EC Proposals | 10 No. of ToR Proposals | 5 No. of Other Proposals | 18 No. of All Proposals |
|---------------------------------|-----------------------------------|------------------------------------|-----------------------------------|

Filters: All Sectors | All Statuses

25 | Search

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|-------|---------------|------------------------|------------------------------------|---|----------------------|--------------------------|--------|
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Click to Access Proposal Details



View Proposal Details: Step 2



भारत सरकार | Government of India

परिवेश PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

English

Home / Dashboard

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Proposal Details

Proposal No.: IA/RJ/IND1/404768/2022

Single Window No.: SW/102396/2022

Project Name: expansion

State: RAJASTHAN

Proposal For: Fresh EC

Date of Submission: 05/12/2022

MoEFCC File No.: -

Option to view Proposal Application Form

Action available for the Proposal

Option to view KML to analyse using DSS Tools

View On DSS View Proposal View Documents Actions

Proposal History/Timeline

| | | |
|-----------------------|-----------------------|---|
| FORWARDED TO JS | 05/12/2022-N/A | ▼ |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 | ▼ |
| ADS RAISED | 05/12/2022-05/12/2022 | ▼ |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 | ▼ |
| ADS RAISED | 05/12/2022-05/12/2022 | ▼ |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 | ▼ |
| UNDER EXAMINATION | 05/12/2022-05/12/2022 | ▼ |
| EDS RAISED | 05/12/2022-05/12/2022 | ▼ |

View Documents Available in Proposal

Section to View proposal Details

Section to View Journey of the Proposal in Ministry with timeline

<https://parivesh.nic.in/>



Process File for EC Proposals



Process File (EC Proposal): Step 1



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English



परिवेश
परावरण, वन और जलवायु परिवर्तन मंत्रालय
Ministry of Environment, Forest and Climate Change



Home / Dashboard

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View On DSS

View Proposal

View Documents

Actions

Proposal Details

| | |
|---------------------|------------------------|
| Proposal No.: | IA/RJ/IND1/404768/2022 |
| Single Window No.: | SW/102396/2022 |
| Project Name: | expansion |
| State: | RAJASTHAN |
| Proposal For: | Fresh EC |
| Date of Submission: | 05/12/2022 |
| MoEFCC File No.: | - |

Proposal History/Timeline

| | |
|-----------------------|-----------------------|
| FORWARDED TO JS | |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 |
| ADS RAISED | 05/12/2022-05/12/2022 |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 |
| ADS RAISED | 05/12/2022-05/12/2022 |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 |
| UNDER EXAMINATION | 05/12/2022-05/12/2022 |
| EDS RAISED | 05/12/2022-05/12/2022 |

Click to Action to open the available actions



Process File (EC Proposal): Step 2



भारत सरकार | Government of India English

परिवेश PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय
Ministry of Environment, Forest and Climate Change

LIFE Lifestyle for Environment | 75 आज़ादी का अमृत महोत्सव

Home / Dashboard

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Proposal Details

Proposal No.: IA/RJ/IND1/404768/2022

Single Window No.: SW/102396/2022

Project Name: expansion

State: RAJASTHAN

Proposal For: Fresh EC

Date of Submission: 05/12/2022

MoEFCC File No.: -

Proposal History/Timeline

| | | |
|-----------------------|-----------------------|---|
| FORWARDED TO JS | 05/12/2022-N/A | |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 | |
| ADS RAISED | 05/12/2022-05/12/2022 | ▼ |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 | ▼ |
| ADS RAISED | 05/12/2022-05/12/2022 | ▼ |
| UNDER MS VERIFICATION | 05/12/2022-05/12/2022 | ▼ |
| UNDER EXAMINATION | 05/12/2022-05/12/2022 | ▼ |
| EDS RAISED | 05/12/2022-05/12/2022 | ▼ |

[Process File](#)
 Click to process file to access Notesheet



Process File (EC Proposal): Step 3



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परिवेश | PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

English

Process File

View On DSS | View Proposal | View Documents | View/Update DFA

Note History

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
File No.:
Note #1

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
Note #2

For your consideration

Note By : (, Joint Secretary, MoEFCC (EC))
Note On : 30-03-2023 01:27 PM
Note #3

Enter Text

Browse or drop your file here

Only pdf, docx file(s) are allowed. Maximum file size is 5 MB.

Select Officer

Back | Submit

Click to DFA to View/Update DFA

View the Proposal Details as required KML in DSS, Proposal Application and Documents under View Document



Process File (EC Proposal): Step 4



भारत सरकार | Government of India

परिवेश | PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

English

Process File

View On DSS | View Proposal | View Documents | View/Update DFA

Note History

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
File No.:
Note #1

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
Note #2

For your consideration

Note By : (, Joint Secretary, MoEFCC (EC))
Note On : 30-03-2023 01:27 PM
Note #3

← → Paragraph **B** *I* U A A ⋮

Enter Text

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Scroll the section and Read the note as provided by the other officials



Process File (EC Proposal): Step 5



भारत सरकार | Government of India

English

परिवेश | PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

LIFE | 75 | आजादी का अमृत महोत्सव

Process File

View On DSS | View Proposal | View Documents | View/Update DFA

Note History

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
File No.:
Note #1

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
Note #2

For your consideration

Note By : (, Joint Secretary, MoEFCC (EC))
Note On : 30-03-2023 01:27 PM
Note #3

← → Paragraph **B** *I* U A A ⋮

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Select Officer

Back Submit

Write the Note



Process File (EC Proposal): Step 6



भारत सरकार | Government of India

English

परिवेश
PARIVESH
(CPC GREEN)

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय
Ministry of Environment, Forest and Climate Change

LIFE
Lifestyle for Environment

75
आजादी का
अमृत महोत्सव

Process File

View On DSS View Proposal View Documents View/Update DFA

Note History

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
File No.:
Note #1

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
Note #2

For your consideration

Note By : (, Joint Secretary, MoEFCC (EC))
Note On : 30-03-2023 01:27 PM
Note #3

← → Paragraph **B** *I* U A A ⋮

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Add Documents (if Required)



Process File (EC Proposal): Step 7



भारत सरकार | Government of India

English

परिवेश
PARIVESH
(CPC GREEN)

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय
Ministry of Environment, Forest and Climate Change

LIFE
Lifestyle for Environment

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आजादी का
अमृत महोत्सव

Process File

View On DSS View Proposal View Documents View/Update DFA

Note History

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
File No.:
Note #1

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
Note #2

For your consideration

Note By : (, Joint Secretary, MoEFCC (EC))
Note On : 30-03-2023 01:27 PM
Note #3

← → Paragraph **B** *I* U A A ⋮

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Select the Officer



Process File (EC Proposal): Step 8



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परिवेश | PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

English

Process File

View On DSS | View Proposal | View Documents | View/Update DFA

Note History

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
File No.:
Note #1

Recommended to JS

Note By : Linking one (Member Secretary , Member Secretary, MoEFCC (EC))
Note On : 05-12-2022 04:48 PM
Note #2

For your consideration

Note By : (, Joint Secretary, MoEFCC (EC))
Note On : 30-03-2023 01:27 PM
Note #3

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Select Officer

Back | Submit

Click on Submit to add note and move Notesheet to the selected officer



Process File (TOR Proposals)



Process File (ToR Proposal): Step 1



भारत सरकार | Government of India English

परिवेश | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय
PARIVESH | Ministry of Environment, Forest and Climate Change
 (CPC GREEN) LIFE Lifestyle for Environment | 75 आज़ादी का अमृत महोत्सव

Home / Dashboard

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Proposal Details

| | |
|---------------------|-----------------------------|
| Proposal No.: | IA/RJ/INFRA 2/404074/2022 |
| Single Window No.: | SW/102458/2022 |
| Project Name: | Meenu_Test project 29112022 |
| State: | RAJASTHAN |
| Proposal For: | Fresh ToR |
| Date of Submission: | 29/11/2022 |
| MoEFCC File No.: | test1234 |

Proposal History/Timeline

| | | |
|-----------------------|-----------------------|---|
| FORWARDED TO JS | 29/11/2022-29/11/2022 | ▼ |
| FORWARDED TO MS | 29/11/2022-29/11/2022 | ▼ |
| FORWARDED TO DD | 29/11/2022-29/11/2022 | ▼ |
| Referred To EAC | 29/11/2022-29/11/2022 | ▼ |
| UNDER MS VERIFICATION | 29/11/2022-29/11/2022 | ▼ |
| UNDER EXAMINATION | 29/11/2022-29/11/2022 | ▼ |
| Submitted | 29/11/2022-29/11/2022 | ▼ |

Click to Action to open the available actions



Process File (ToR Proposal): Step 2



भारत सरकार | Government of India English

परिवेश | पयाविरण, वन और जलवायु परिवर्तन मंत्रालय
PARIVESH | Ministry of Environment, Forest and Climate Change
 (CPC GREEN)

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Proposal Details

| | |
|---------------------|-----------------------------|
| Proposal No.: | IA/RJ/INFRA 2/404074/2022 |
| Single Window No.: | SW/102458/2022 |
| Project Name: | Meenu_Test project 29112022 |
| State: | RAJASTHAN |
| Proposal For: | Fresh ToR |
| Date of Submission: | 29/11/2022 |
| MoEFCC File No.: | test1234 |

Proposal History/Timeline

| | | |
|-----------------------|-----------------------|---|
| FORWARDED TO JS | 29/11/2022-29/11/2022 | 2 |
| FORWARDED TO MS | 29/11/2022-29/11/2022 | |
| FORWARDED TO DD | 29/11/2022-29/11/2022 | |
| Referred To EAC | 29/11/2022-29/11/2022 | |
| UNDER MS VERIFICATION | 29/11/2022-29/11/2022 | |
| UNDER EXAMINATION | 29/11/2022-29/11/2022 | |
| Submitted | 29/11/2022-29/11/2022 | |

Approvals

Click to Action to open the available actions



Process File (ToR Proposal): Step 3



भारत सरकार | Government of India

परिवेश PARI VESH (CPC GREEN) पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय Ministry of Environment, Forest and Climate Change

English

LIFE Lifestyle for Environment 75th Anniversary आजादी का अमृत महोत्सव

Approvals

View On DSS View Proposal View Documents Generate DFA

Note History

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM
File No.: test1234

Note #1

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM

Note #2

notesheet 1

- Designation Role Name Scientist A Section Officer, MoEFCC (EC)

Note By : Ramesh Anguluri (Scientist A, Deputy Director, MoEFCC (EC))
Note On : 29-11-2022 06:11 PM

Note #3

Preview

notesheet 1

Enter Text

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Select Action

Select Officer

Back Submit

Click to DFA to View/Update DFA

View the Proposal Details as required KML in DSS, Proposal Application and Documents under View Document



Process File (ToR Proposal): Step 4



Scroll the section and Read the note as provided by the other officials

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परिवेश PARI VESH (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

English

LIFE Lifestyle for Environment | 75th आजादी का अमृत महोत्सव

Approvals

View On DSS | View Proposal | View Documents | Generate DFA

Note History

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM
File No.: test1234
Note #1

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM
Note #2

notesheet 1

- Designation Role Name Scientist A Section Officer, MoEFCC (EC)

Note By : Ramesh Anguluri (Scientist A, Deputy Director, MoEFCC (EC))
Note On : 29-11-2022 06:11 PM
Note #3
Preview

notesheet 1

Enter Text

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Process File (ToR Proposal): Step 5



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English

LIFE Lifestyle for Environment 75th Anniversary आजादी का अमृत महोत्सव

Approvals

View On DSS View Proposal View Documents Generate DFA

Note History

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM
File No.: test1234

Note #1

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM

Note #2

notesheet 1

- Designation Role Name Scientist A Section Officer, MoEFCC (EC)

Note By : Ramesh Anguluri (Scientist A, Deputy Director, MoEFCC (EC))
Note On : 29-11-2022 06:11 PM

Note #3

Preview

notesheet 1

Enter Text

Browse or drop your file here

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Select Action

Select Officer

Back Submit

Write the Note



Process File (ToR Proposal): Step 6



भारत सरकार | Government of India

परिवेश PARI VESH (CPC GREEN) पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय Ministry of Environment, Forest and Climate Change

English

LIFE Lifestyle for Environment 75th आजादी का अमृत महोत्सव

Approvals

View On DSS View Proposal View Documents Generate DFA

Note History

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM
File No.: test1234

Note #1

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM

Note #2

notesheet 1

- Designation Role Name Scientist A Section Officer, MoEFCC (EC)

Note By : Ramesh Anguluri (Scientist A, Deputy Director, MoEFCC (EC))
Note On : 29-11-2022 06:11 PM

Note #3

Preview

notesheet 1

Enter Text

Browse or drop your file here

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Select Action

Select Officer

Back Submit

Add Documents (if Required)



Process File (ToR Proposal): Step 7



भारत सरकार | Government of India

पारिवेश (CPC GREEN) | पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय | Ministry of Environment, Forest and Climate Change

English

Approvals

View On DSS | View Proposal | View Documents | Generate DFA

Note History

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM
File No.: test1234
Note #1

Test not sheet

Note By : Shri Amardeep Raju (Scientist D, Member Secretary, MoEFCC (EC))
Note On : 29-11-2022 06:07 PM
Note #2

notesheet 1

- Designation Role Name Scientist A Section Officer, MoEFCC (EC)

Note By : Ramesh Anguluri (Scientist A, Deputy Director, MoEFCC (EC))
Note On : 29-11-2022 06:11 PM
Note #3
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[Note #2](#)

notesheet 1

- Designation Role Name Scientist A Section Officer, MoEFCC (EC)

Note By : Ramesh Anguluri (Scientist A, Deputy Director, MoEFCC (EC))
Note On : 29-11-2022 06:11 PM
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Note On : 29-11-2022 06:07 PM

Note #2

notesheet 1

- Designation Role Name Scientist A Section Officer, MoEFCC (EC)

Note By : Ramesh Anguluri (Scientist A, Deputy Director, MoEFCC (EC))
Note On : 29-11-2022 06:11 PM

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