

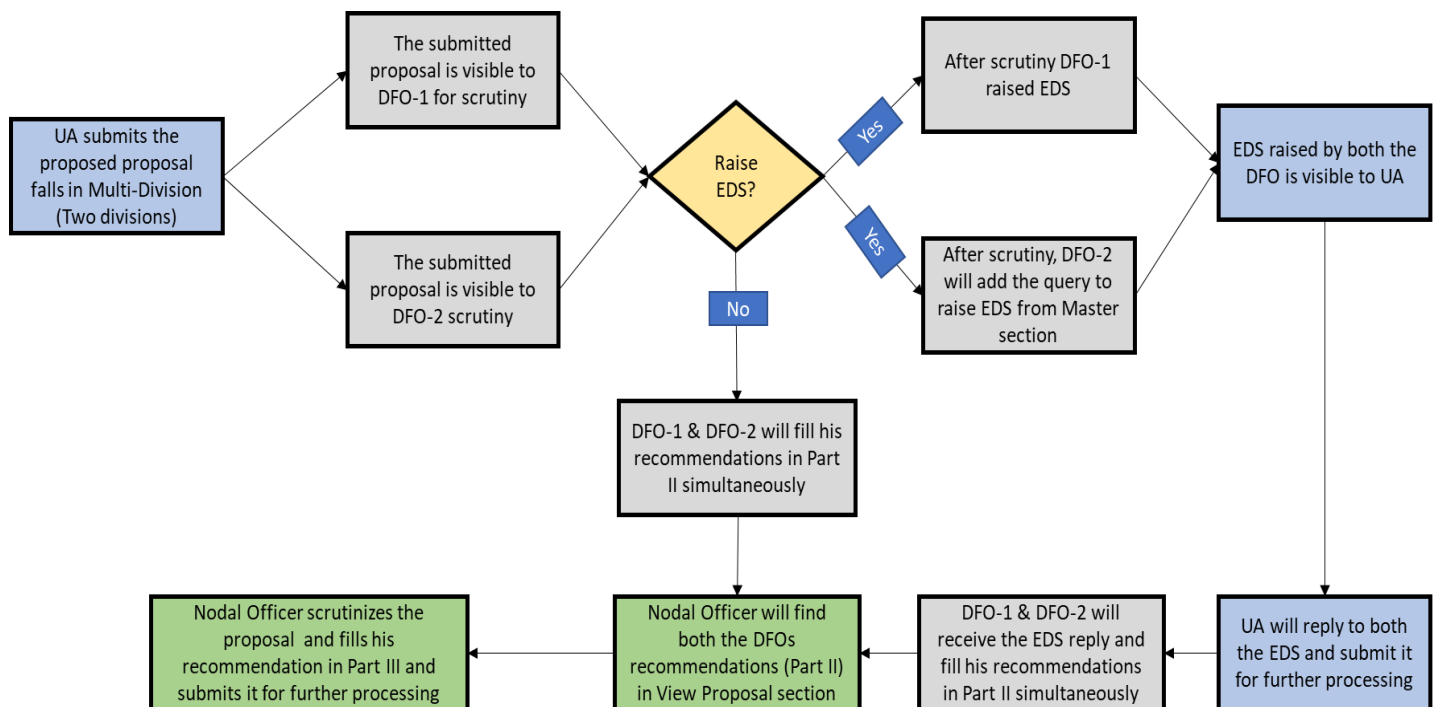
Multi-Division Proposal Functionality

Introduction:

Multi-Division FC projects are those projects which include more than one division to complete the project activities. Once this type of FC proposal is submitted by the User Agency, then this proposal requires the recommendations of all the DFOs which are involved in the proposal. The DFOs of all the divisions will scrutinize the proposal and provide recommendations. The proposal will be forwarded to the next level only after all the DFOs have filled their recommendations. Below are steps that may be carried out for Multi-Division Proposal:

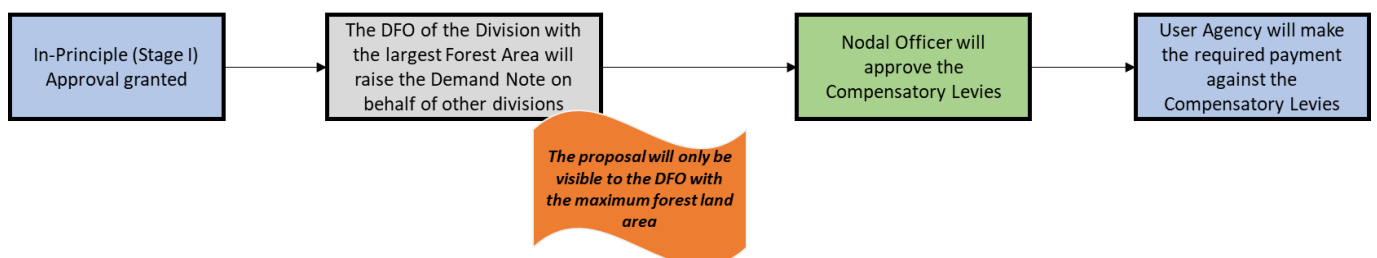
- User Agency will fill out the Part I Form after selecting multiple division and submits it for further processing
- The proposal submitted by UA is visible to all the DFOs of the divisions involved for scrutiny and recommendations
- In case of any shortcoming, any or all the DFOs may raise EDS, or they can simply proceed further for the recommendation part after due scrutiny
- In case of EDS, DFO-1 will go to My Task and Raise EDS to UA (DFO-1 will fill the EDS form and submit it). The EDS will be forwarded to the UA for reply.
- Simultaneously, DFO-2 will go to “Multiple Division Proposal” under the “Master” tab to “Add Query” (DFO-2 will fill out the EDS form and submit it). Further DFOs may also raise their queries in the same manner, if required. The additional EDS queries will become visible to the UA for reply.
- UA will reply to the EDS raised by all the DFOs and submit
- All the DFOs will review the EDS replied by the UA and fill in their recommendations in Part II and submit it for further processing. The proposal will be forwarded to the next level only after all the DFOs have filled their recommendations.
- Nodal Officer will find the recommendations of both the DFOs under the “View Proposal” section
- Nodal Officer will scrutinize the proposal and proceed with further processing

The below workflow may be referred to as multi-DFO processing:



Compensatory Levies (Demand Note):

- Once Stage I is granted in the case of multi-Division proposals, the division with the maximum forest land area shall be responsible for uploading a consolidated Demand Note on behalf of other divisions. The proposal will only be visible for action to the DFO with the maximum forest land area. The other DFOs involved will not be able to take action in the proposal.



Compliance of Conditions:

- The User Agency will receive the Demand Note which was approved by the Nodal Officer and make the required payment. Once payment is completed, User Agency will fill out the Compliance Status and submit it for further processing
- Once the Compliance is filled in by the User Agency, the proposal is forwarded to the concerned DFO to fill in his Compliance details. The division with the maximum forest land area and the concerned circle of that division only shall be responsible for verifying the consolidated compliance on behalf of other divisions and circles. The proposal will only be visible for action to the DFO with the maximum forest land area and the CF of that DFO. The other DFOs & CFs involved will not be able to take action in the proposal.

