



सत्यमेव जयते

Ministry of Environment, Forest

*Pro Active Responsive facilitation
by Interactive and Virtuous
Environmental Single window Hub*

<https://parivesh.nic.in/>

--: User Manual:--

**Online generation of EC Identification cover letter for
Environmental Clearance (EC) letter (Cat- A/B1/B2)
of the Proposed Project Activity under the provision
of EIA Notification 2006**

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Overview

The new projects proposed to introduce the system generated covering letter while granting the environmental clearance as a first step. While uploading EC letter on the PARIVESH portal by the Member Secretary, it is proposed to add EC cover page generated by the system alongwith 16 digit EC identification number to encourage issuance of ECs through online system. The newly generated online EC Identification cover letter Page will be added as a First page with the EC approval letter. The environmental clearance letter is appended alongwith from page 2 to Page... of the letter.

Objective

This User manual is meant for User Agencies who are supposed to do the operations and activities that are required to generate the EC Identification Cover Letter with the gist of the EC-approved proposal. This cover page looks like a certificate of Approval. Earlier there is no provision of such a cover letter with the EC Approval letter. So to improve for a better presentation of the EC approval letter, a Page with the gist of the EC-approved Proposal is added.

The details required on the page are fetched from the different places of application as described on the Page. This cover page will be added as the first page of EC approval letter. This EC approval letter format with added cover letter will be same for all categories Environmental Clearance approval letter.

Scope

The purpose of this user manual document is to provide an interface between the user and "**PARIVESH**". (**Pro-Active Responsive** facilitation by **Interactive** and **Virtuous Environmental Single-window Hub**). For the purpose of generating the EC Identification Cover Letter with the gist of the EC-approved proposal as a first page of EC

It will help the user in generating the cover page with a 16 digit EC identification number generated by the system Online. The newly generated online EC Identification cover letter Page will be added as a First page with the EC approval letter. The environmental clearance letter is appended along with from page 2 to Page... of the letter.

Authorship

This manual has been prepared by Ministry of Environment, Forests and Climate Change, Government of India, New Delhi – 110003.

Copyright

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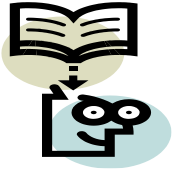
Contact Information

Environment, Forests and Climate Change Informatics Division (EFCCID)

Ministry of Environment, Forests and Climate Change
Jor bagh, Lodhi Colony
New Delhi-110003

Website: <https://parivesh.nic.in>

Email: monitoring-ec@nic.in;



The detailed process for cover page generation of EC letter.

Note:

- This Provision is only for the project/Activity granted EC under EIA-Notification -2006
- Generation of cover letter for EC approval letter is available in MS login.

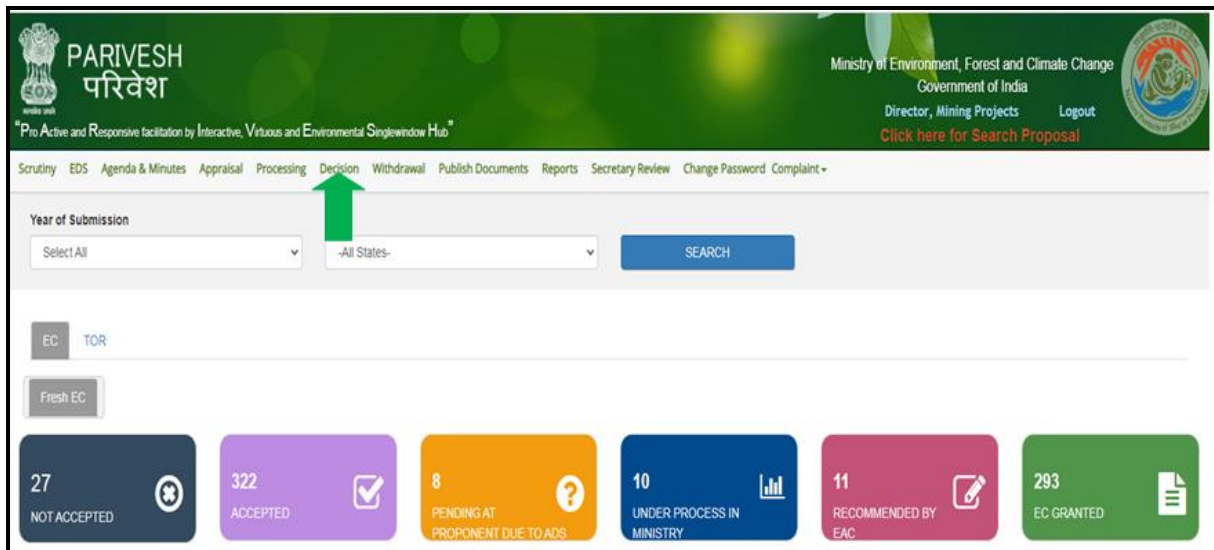
Step-1 MS click on Central Authorities for login in PARIVESH

The screenshot shows the PARIVESH portal interface. The top navigation bar includes links for Dashboard, About MoEFCC, Exotic Live Species, Acts, Rules & Guidelines, Notifications, Agenda & MoM, Track your proposal, E-Job, Useful Links, Downloads, Contacts, and FAQs. The main content area is divided into three columns: REGISTRATION / LOGIN, ABOUT PARIVESH, and NOTICE BOARD. In the REGISTRATION / LOGIN column, there are three sub-sections: Project Proponent, State Processing Authority, and Central Processing Authority. Under Central Processing Authority, there are three links: Central Authorities (highlighted with a green arrow), Regional Office, and another link. The ABOUT PARIVESH section contains a description of the application. The NOTICE BOARD section lists various clearance types: ENVIRONMENT CLEARANCE, FORESTS CLEARANCE, WILDLIFE CLEARANCE, NATIONAL CAMPA, and NO INCREASE IN POLLUTION LOAD.

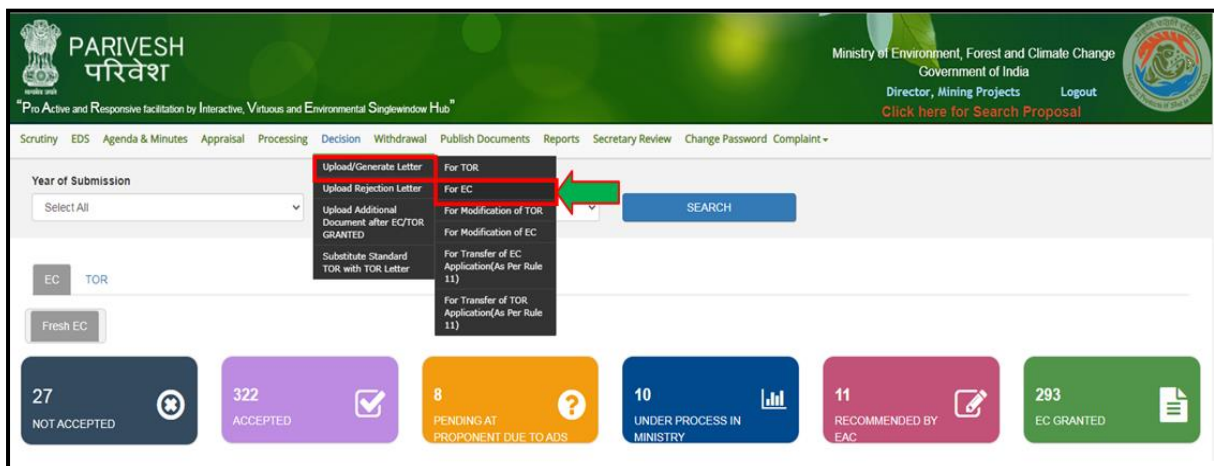
Step-2 Login with user ID and Password and enter the randomly generated text in text box.

The screenshot shows the PARIVESH login page. The top navigation bar is the same as in the previous screenshot. Below the navigation bar, there are three news items. The main content area features a login form titled 'Welcome, Please Login'. The form has four input fields: 'Please Enter User Id ..', 'Please Enter password ..', a CAPTCHA field with the text '4oidv', and 'Please Enter Text from image above...'. A green 'Login' button is located below the input fields. At the bottom of the form, there are two links: 'Login User Agency' and 'Register New User Agency'. Three green arrows point to the User ID, Password, and CAPTCHA fields.

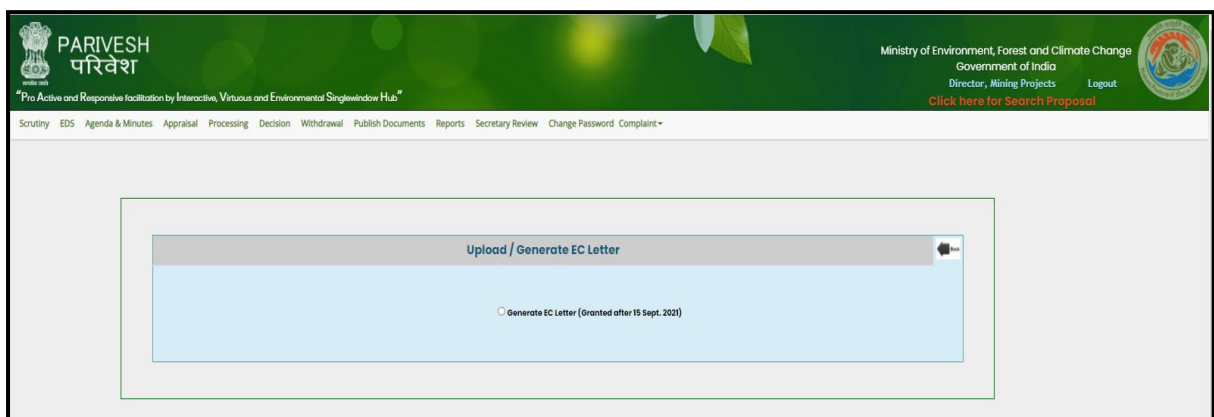
Step-3 Click on Decision



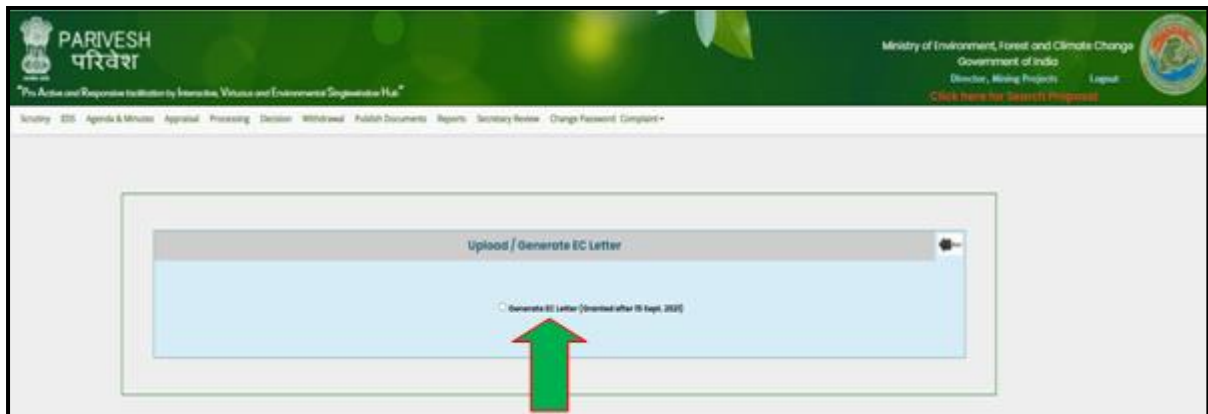
Step-4 Click on Upload/ Generate Letter → For EC



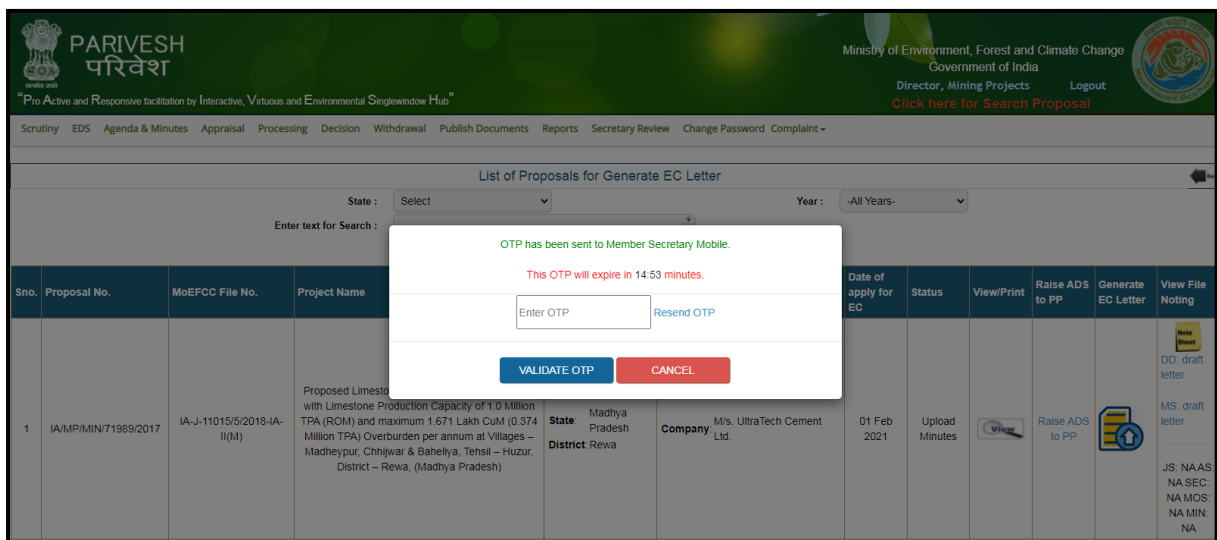
Step-5. A page open showing the option of Upload EC letter (Granted before 15 Sept. 2021 and Generate EC letter (granted after 15 Sept 2021))



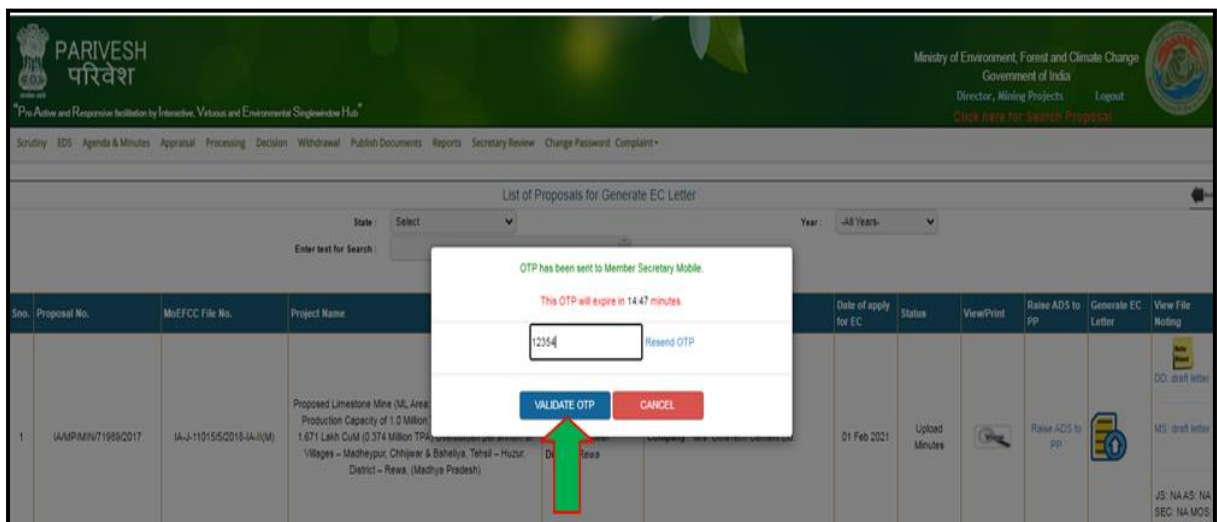
Step-6 Select **Generate EC letter** (granted after 15 Sept 2021)



Step-7 For security reason an OTP is sent to MS registered mobile associated with their credential.



Step-8 MS enter the OTP received on their mobile and click on **“VALIDATE OTP”**



Step-9 A page will open showing details of EC selected to generate EC letter having details like Proposal No., File No., Project Name, and Project type.

Sno.	Proposal No.	MoEFCC File No.	Project Name	Location Detail	Company/Proponent Name	Date of apply for EC	Status	View/Print	Raise ADS to PP	Generate EC Letter	View File Noting
1	IA/MP/MIN/71998/2017	IA-J-11015/S/2018-IA-II(M)	Proposed Limestone Mine (ML Area: 264.095 ha) with Limestone Production Capacity of 1.0 Million TPA (ROM) and maximum 1.671 Lakh Cum (0.374 Million TPA) Overburden per annum at Villages – Madhupur, Chhijpur & Bahelya, Tahsil – Huzur, District – Rewa, (Madhya Pradesh)	State: Madhya Pradesh District: Rewa	Company: M/s. UltraTech Cement Ltd	01 Feb 2021	Upload Minutes		Raise ADS to PP		DD: draft letter MS: draft letter JS: NA,AS: NA SEC: NA, MOS: NA,MIN: NA
2	IA/CG/MIN/139317/2020	J-11015/2016-IA-II(M)	Proposed Kela Limestone Block(M.L. Area: 106.335 ha)with Limestone production capacity of 3.0Million TPA (RCM) at Villages and Kela, Tahsil: Tala, District: Rajpur(Chattisgarh)	State: Chhattisgarh District: Rajpur	Company: M/s. UltraTech Cement Ltd	13 Jan 2021	Upload Minutes		Raise ADS to PP		DD: draft letter MS: draft letter JS: NA,AS: NA SEC: NA, MOS: NA,MIN: NA



Step-10 Click on **“Generate EC letter”**

Step-11 Upload Approved EC document in PDF format (Max-20 MB)

Step-12 Click on **“GENERATE EC COVER PAGE & PREVIEW EC”**

Step-13 Preview of EC letter with cover page having EC identification number is generated and open as preview. It can be downloaded or print.



- Sample EC Cover Page for CAT A Project to be issued at Central level

ENVIRONMENTAL CLEARANCE	 Government of India Ministry of Environment, Forest and Climate Change (Impact Assessment Division)																		
	To, The Senior Vice President & Corpor M/s. UltraTech Cement Ltd.																		
	Subject: Grant of Environmental Clearance (EC) to the proposed Project Activity under the provision of EIA Notification 2006-regarding																		
	Sir/Madam, This is in reference to your application for Environmental Clearance (EC) in respect of project submitted to the Ministry vide proposal number IA/MP/MIN/71989/2017 dated 01 Feb 2021. The particulars of the environmental clearance granted to the project are as below.																		
PARIVESH <i>(Pro-Active and Responsive Facilitation by Interactive, and Virtuous Environmental Single-Window Hub)</i>	<table border="0"><tr><td>1. EC Identification No.</td><td>EC21A001MP112243</td></tr><tr><td>2. File No.</td><td>IA-J-11015/5/2018-IA-II(M)</td></tr><tr><td>3. Project Type</td><td>New</td></tr><tr><td>4. Category</td><td>A</td></tr><tr><td>5. Project/Activity including Schedule No.</td><td>1(a)(i) Mining of minerals</td></tr><tr><td>6. Name of Project</td><td>Bela Cement Limestone Mine 02 (BCLM - 02), (M.L. Area: 204.095 Ha.) with Limestone Production Capacity of 1.0 Million.TPA (ROM) and 1.671 Lakh Cu.M Overburden at Villages Madheypur, Chhijwar & Baheliya, Tehsil- Huzur, District- Rewa, Madhya Pradesh.</td></tr><tr><td>7. Name of Company/Organization</td><td>M/s. UltraTech Cement Ltd.</td></tr><tr><td>8. Location of Project</td><td>Madhya Pradesh</td></tr><tr><td>9. TOR Date</td><td>02 Jul 2018</td></tr></table>	1. EC Identification No.	EC21A001MP112243	2. File No.	IA-J-11015/5/2018-IA-II(M)	3. Project Type	New	4. Category	A	5. Project/Activity including Schedule No.	1(a)(i) Mining of minerals	6. Name of Project	Bela Cement Limestone Mine 02 (BCLM - 02), (M.L. Area: 204.095 Ha.) with Limestone Production Capacity of 1.0 Million.TPA (ROM) and 1.671 Lakh Cu.M Overburden at Villages Madheypur, Chhijwar & Baheliya, Tehsil- Huzur, District- Rewa, Madhya Pradesh.	7. Name of Company/Organization	M/s. UltraTech Cement Ltd.	8. Location of Project	Madhya Pradesh	9. TOR Date	02 Jul 2018
1. EC Identification No.	EC21A001MP112243																		
2. File No.	IA-J-11015/5/2018-IA-II(M)																		
3. Project Type	New																		
4. Category	A																		
5. Project/Activity including Schedule No.	1(a)(i) Mining of minerals																		
6. Name of Project	Bela Cement Limestone Mine 02 (BCLM - 02), (M.L. Area: 204.095 Ha.) with Limestone Production Capacity of 1.0 Million.TPA (ROM) and 1.671 Lakh Cu.M Overburden at Villages Madheypur, Chhijwar & Baheliya, Tehsil- Huzur, District- Rewa, Madhya Pradesh.																		
7. Name of Company/Organization	M/s. UltraTech Cement Ltd.																		
8. Location of Project	Madhya Pradesh																		
9. TOR Date	02 Jul 2018																		
	The project details along with terms and conditions are appended herewith from page no 2 onwards.																		
	(e-signed) Shri Pankaj Verma Member Secretary IA - (Non-Coal Mining sector)																		
	Date: 23/09/2021																		
	<p><i>Note: A valid environmental clearance shall be one that has EC identification number & E-Sign generated from PARIVESH. Please quote identification number in all future correspondence.</i></p> <p><i>This is a computer generated cover page.</i></p>																		
<small>EC Identification No. - EC21A001MP112243 File No. - IA-J-11015/5/2018-IA-II(M) Date of Issue EC - 23/09/2021 Page 1 of 2</small>																			

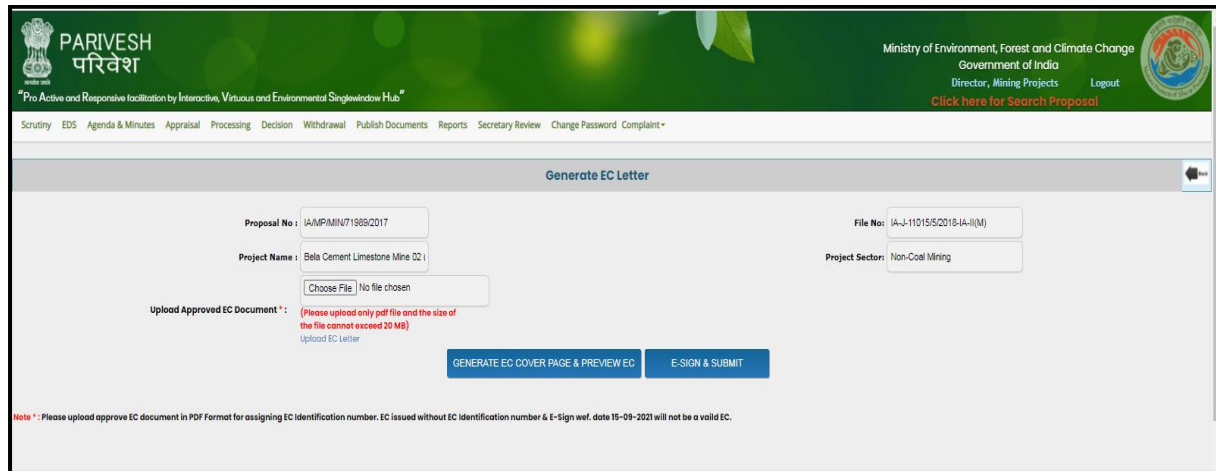
➤ Sample EC Cover Page for Cat-B Project to be issued by SEIAA

State Environment Impact Assessment Authority (SEIAA) is an authority that grants environmental clearance for projects in India.

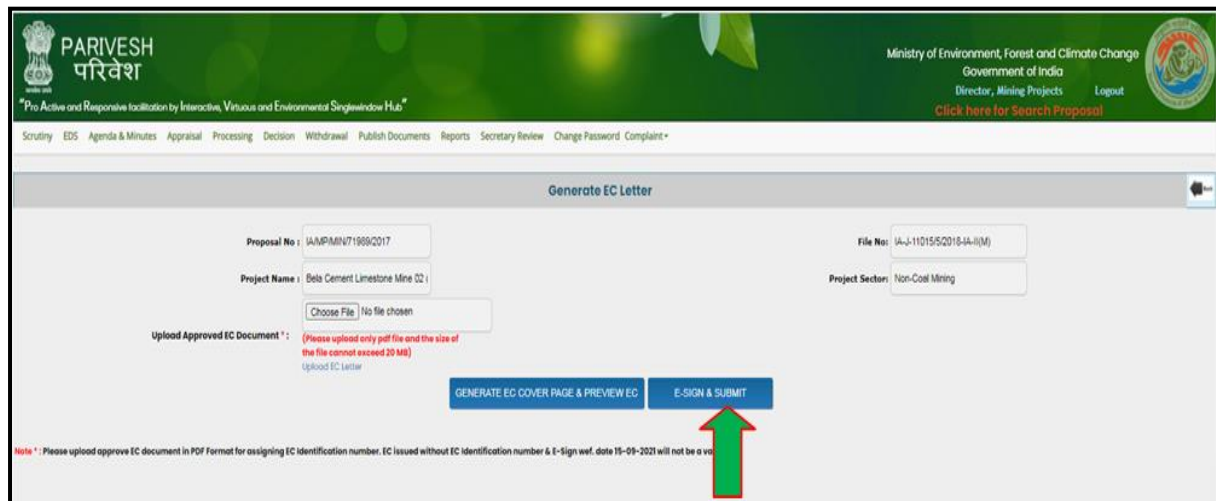
State Level Environment Impact Assessment Authority (SEIAA) and State Level Expert Appraisal Committee (SEAC) are constituted to provide **clearance to Category B process.**

SAMPLE																			
ENVIRONMENTAL CLEARANCE	 Government of India Ministry of Environment, Forest and Climate Change (Issued by the State Environment Impact Assessment Authority (SEIAA), Rajasthan)																		
	To, The Partner R.R.C. MINES AND MINERALS Near Ashapura Mandir, Outside Nathusar Gate, Bikaner -334001																		
	Subject: Grant of Environmental Clearance (EC) to the proposed Project Activity under the provision of EIA Notification 2006-regarding.																		
	Sir/Madam, This is in reference to your application for an Environmental Clearance (EC) in respect of the project submitted to SEIAA vide proposal number SIA/RJ/MIN/23211/1900 dated 15 Jun 2019. The particulars of the environmental clearance granted to the project are as below																		
PARIVESH (Pro-Active and Responsive Facilitation by Interactive, and Virtuous Environmental Single-Window Hub)	<table><tr><td>1. EC Identification No.</td><td>EC21B001RJ191110</td></tr><tr><td>2. File No.</td><td>14110</td></tr><tr><td>3. Proposal type:</td><td>New</td></tr><tr><td>4. Category</td><td>B2</td></tr><tr><td>5. Project/Activity including Schedule no.</td><td>1(a)(i) Mining of minerals</td></tr><tr><td>6. Name of the Project</td><td>Ball Clay, Gravel, Murrum, Silica Sand & Bajri Mining Project</td></tr><tr><td>7. Name of Company/Organization</td><td>R.R.C. MINES AND MINERALS</td></tr><tr><td>8. Location of Project:</td><td>Rajasthan</td></tr><tr><td>9. ToR date:</td><td>02 Jan 2019</td></tr></table>	1. EC Identification No.	EC21B001RJ191110	2. File No.	14110	3. Proposal type:	New	4. Category	B2	5. Project/Activity including Schedule no.	1(a)(i) Mining of minerals	6. Name of the Project	Ball Clay, Gravel, Murrum, Silica Sand & Bajri Mining Project	7. Name of Company/Organization	R.R.C. MINES AND MINERALS	8. Location of Project:	Rajasthan	9. ToR date:	02 Jan 2019
1. EC Identification No.	EC21B001RJ191110																		
2. File No.	14110																		
3. Proposal type:	New																		
4. Category	B2																		
5. Project/Activity including Schedule no.	1(a)(i) Mining of minerals																		
6. Name of the Project	Ball Clay, Gravel, Murrum, Silica Sand & Bajri Mining Project																		
7. Name of Company/Organization	R.R.C. MINES AND MINERALS																		
8. Location of Project:	Rajasthan																		
9. ToR date:	02 Jan 2019																		
	The project details along with terms and conditions are appended herewith from page 2 onwards.																		
	(e-Signed) #Name of Member Secretary (SEIAA , Rajasthan)																		
	Date: 04/10/2021																		
	<i>Note: A valid environment clearance shall be one that has EC identification & E-Sign number generated from PARIVESH. Please quote identification number in all future correspondence</i>																		
	<i>This is Computer generated Cover Page</i>																		
																			
EC Identification No: EC21B001RJ191110 File No:14111 Date of EC issue:04/10/2021 Page 1 of 3																			

Step-14 After preview, E-Sign and Submit button is visible.



Step-15 Now click on "E-Sign & Submit"



Step-16 A page open for e-Sign Service of Aadhaar Based e-Authentication



Step-17 Enter AADHAAR number and click on "GET OTP"

The screenshot shows the 'Aadhaar Based e-Authentication' form. At the top, there are logos for the Ministry of Electronics and Information Technology, Government of India, Digital India (Power To Empower), and CDAC (Centre for Development of Advanced Computing). A message states: 'You are currently using C-DAC eSign Service and have been redirected from'. Below this is the 'PARIVESH' logo and 'C-DAC's eSign Service'. The form contains two input fields: 'Enter Your Virtual ID / Aadhaar Number' and 'Enter Your Aadhaar OTP'. A 'Get Virtual ID' link is positioned to the right of the first field. Below the fields are 'Get OTP' and 'Cancel' buttons. A red arrow points to the 'Get OTP' button, and a green arrow points to the 'Get Virtual ID' link. A link 'View Document Information' is also visible. At the bottom right, there is a red text prompt: 'Not Received OTP? Resend OTP'.

Step-18 Enter OTP received on mobile registered with Aadhaar, and accept the consent

The screenshot shows a consent form. At the top left, there is a checked checkbox with the text 'I have read and provide my consent'. To the right of this is a blue link 'View Document Information'. Below the checkbox is a horizontal line. At the bottom left, there are two green buttons: 'Submit' and 'Cancel'. At the bottom right, there is a red text prompt: 'Not Received OTP? Resend OTP'.

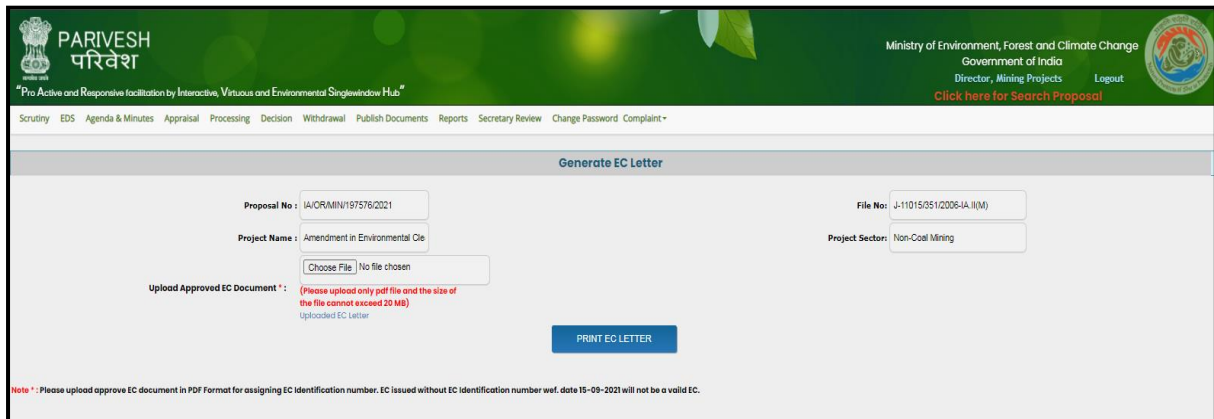
Step-19 A message appear showing message "Successfully E-Verified through Aadhaar and EC letter uploaded on PARIVESH."

The screenshot shows a popup message box. The message text reads: '164.100.213.73 says Successfully E-Verified through Aadhaar and EC letter uploaded on PARIVESH..'. There is an 'OK' button at the bottom right, with a green arrow pointing to it.

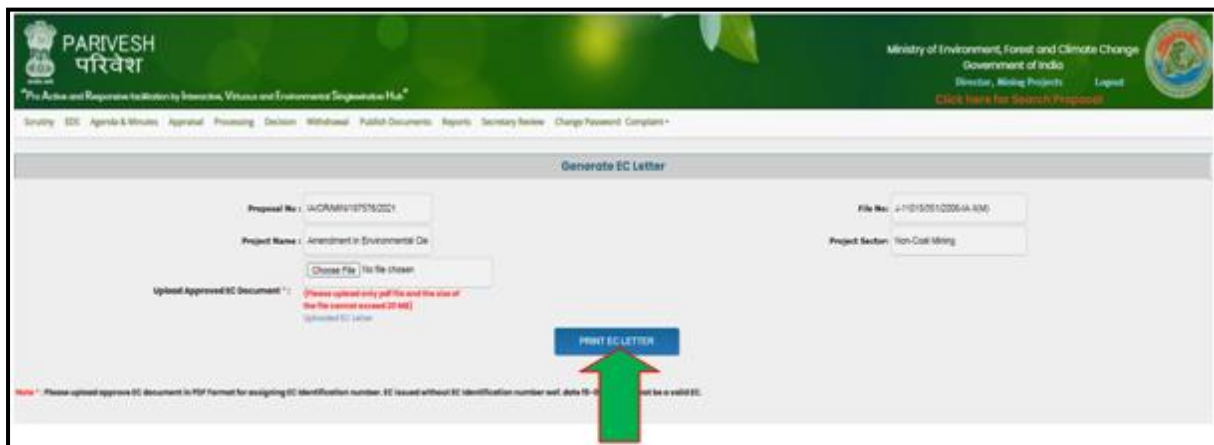
Step-20 Click on Ok, a Popup message appear showing message

The screenshot shows a popup message box. The message text reads: '164.100.213.73 says Data Save Successfully..'. There is an 'OK' button at the bottom right, with a green arrow pointing to it.

Step-21 After successful generation of EC letter with EC cover page the screen appear as



Step-22 Click on print EC Letter to Print EC letter

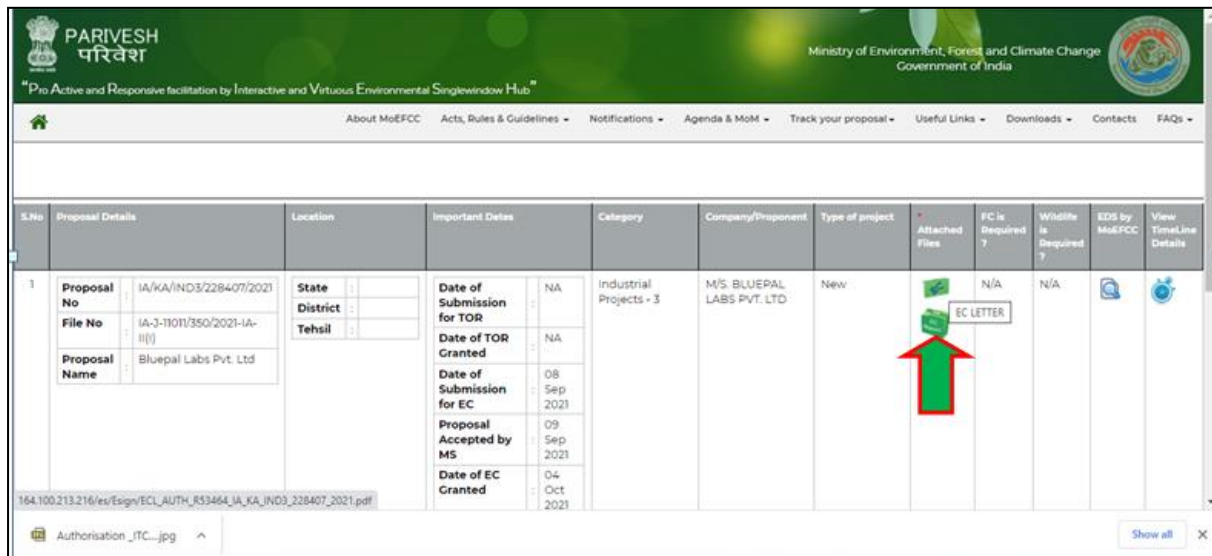






E-Sign signature validation in PDF:

For Validation of digitally Signed signature, on generated EC letter. In case digitally signed signature appear as not verified need to validate the e-Sign, Its look like below

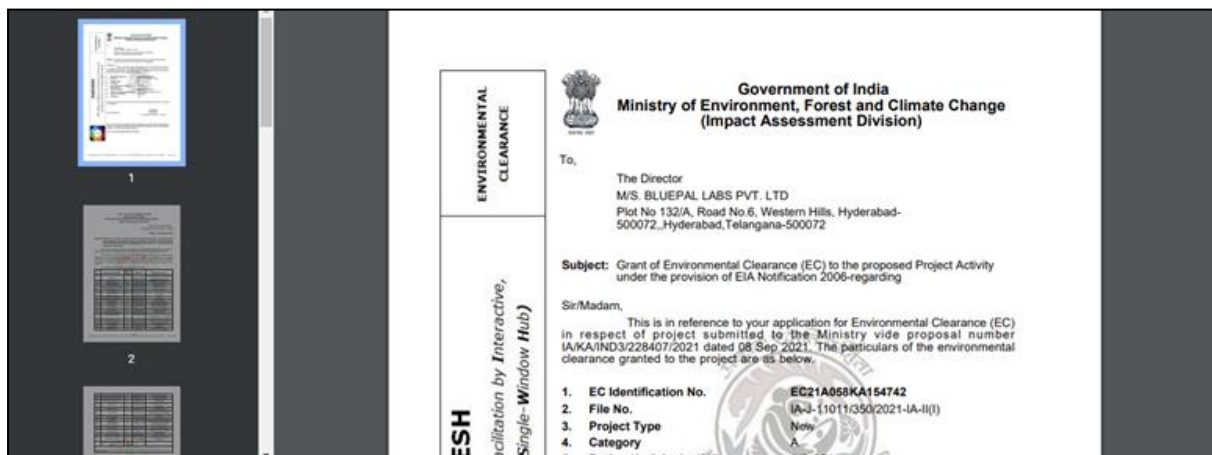


Step 1: Down Load EC letter

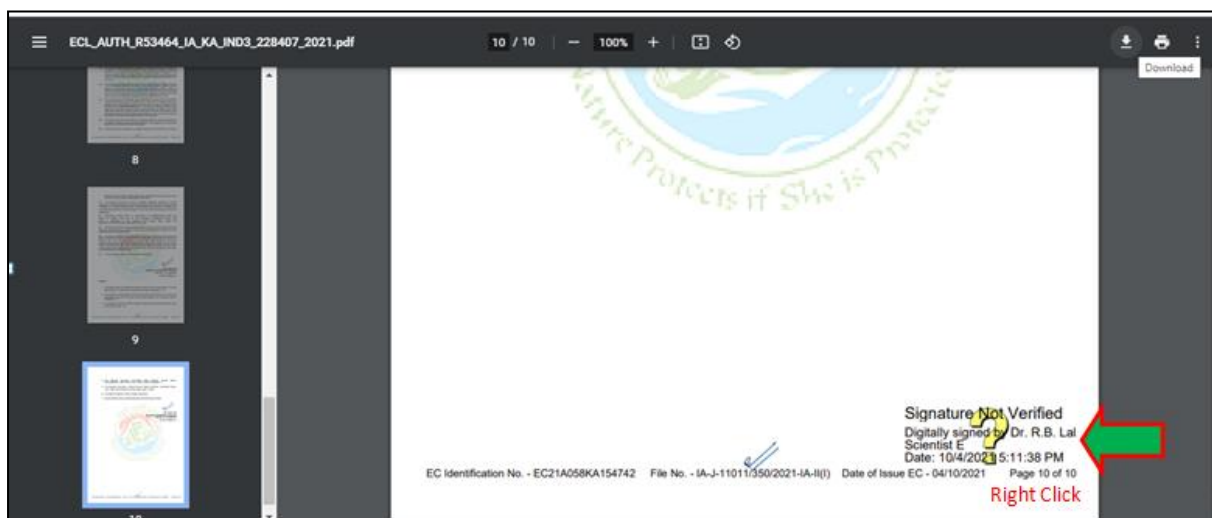


S.No	Proposal Details	Location	Important Dates	Category	Company/Proponent	Type of project	Attached Files	FC is Required ?	Wildlife is Required ?	EDS by MoEFCC	View TimeLine Details
1	Proposal No : IA/KA/IND3/228407/2021 File No : IA-J-11011/350/2021-IA-II(i) Proposal Name : Bluepal Labs Pvt. Ltd	State : District : Tehsil :	Date of Submission for TOR : NA Date of TOR Granted : NA Date of Submission for EC : 08 Sep 2021 Proposal Accepted by MS : 09 Sep 2021 Date of EC Granted : 04 Oct 2021	Industrial Projects - 3	M/S. BLUEPAL LABS PVT. LTD	New	 EC LETTER	N/A	N/A	 	

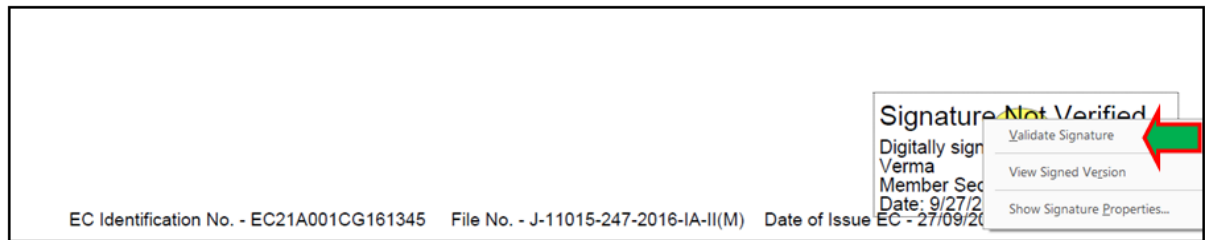
Step 2: Open EC letter with PDF (Make sure the PDF is pre installed on the System)



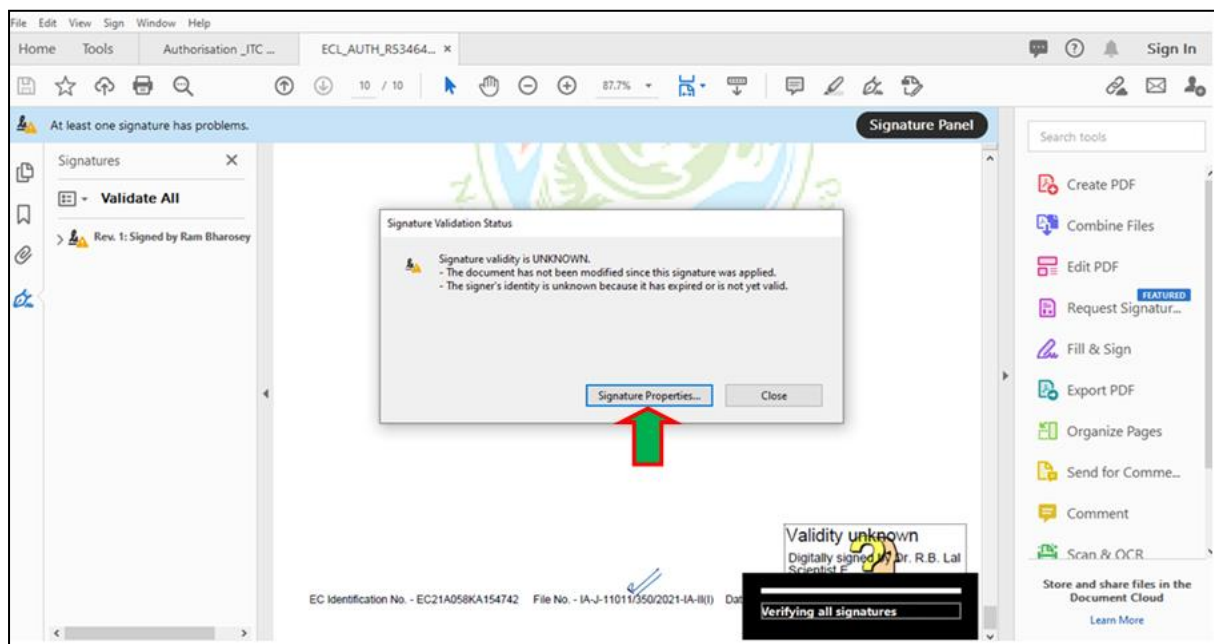
Step 3: Right click on Signature not Verified



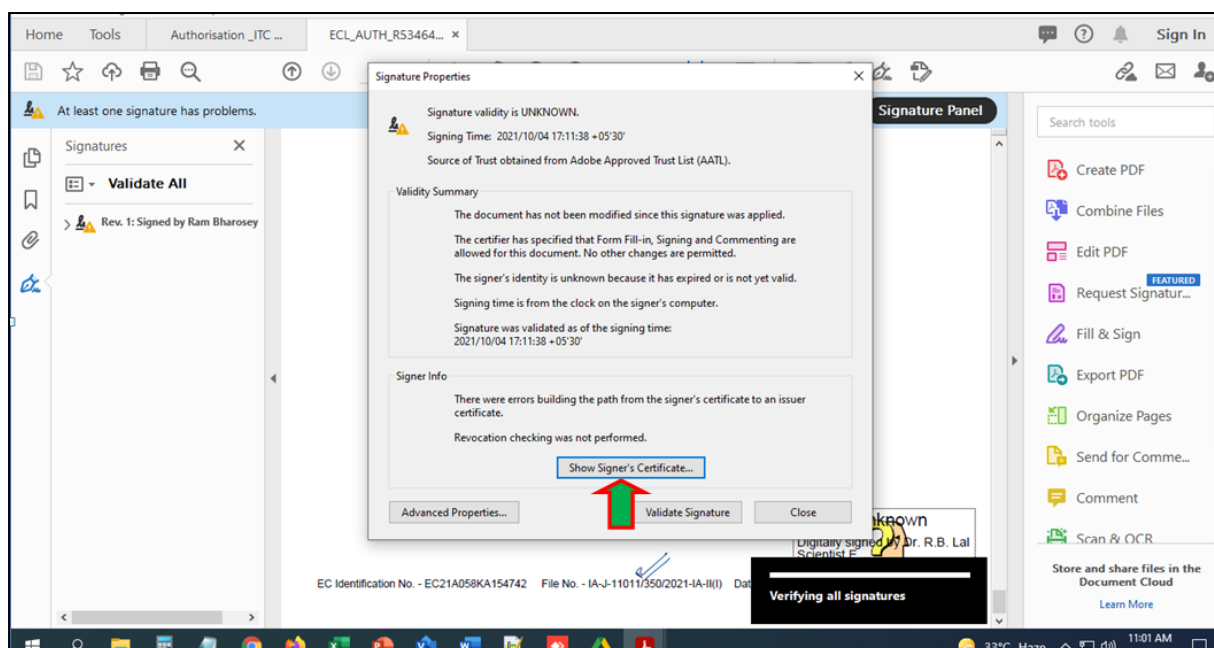
Step 4: Click on Validate Signature



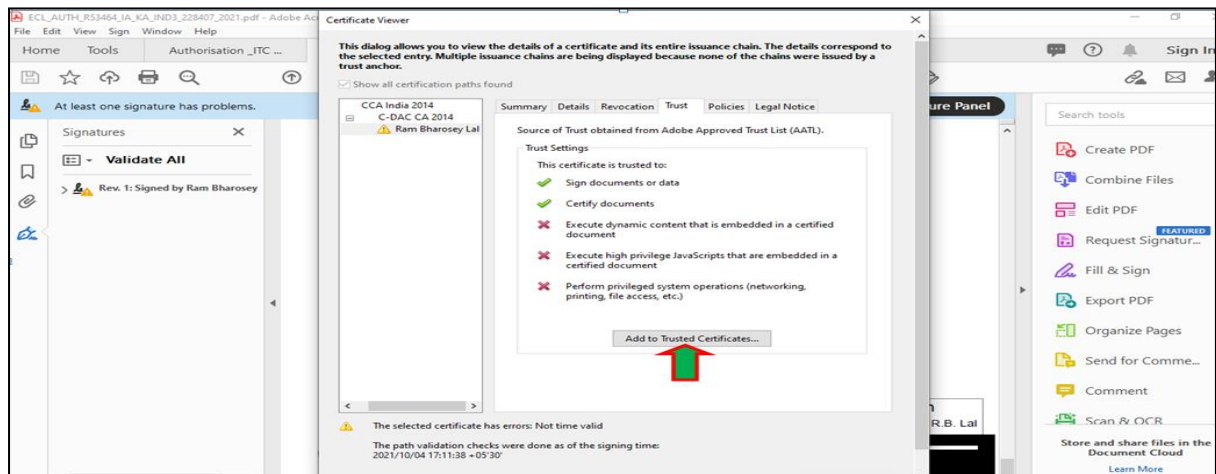
Step 5: Click on Signature Properties



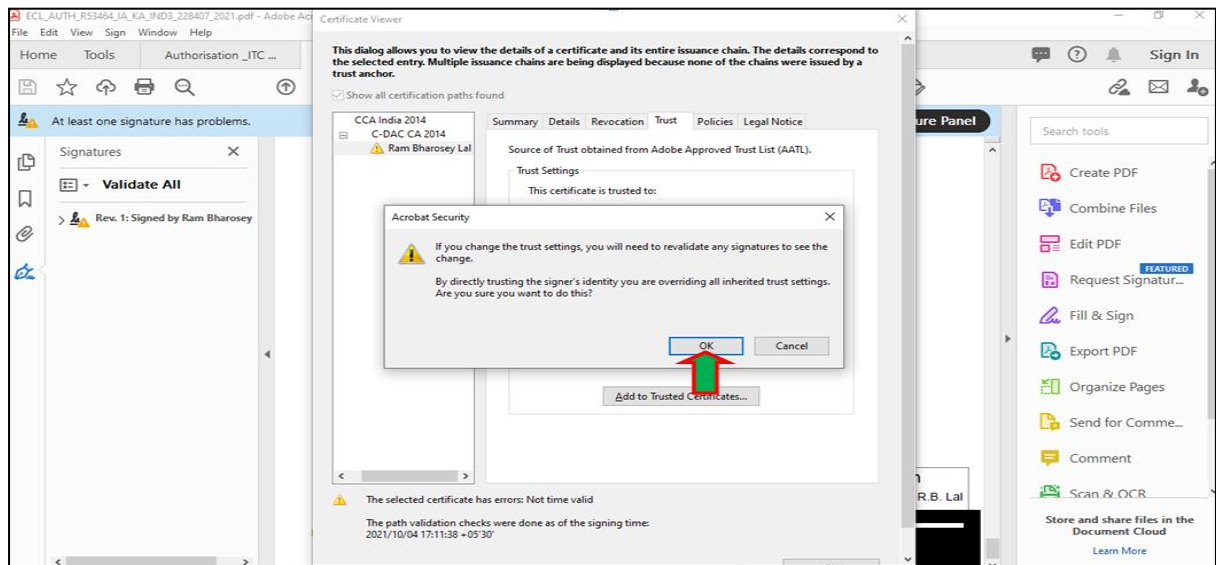
Step 6: Click on Show Signer's Certificate



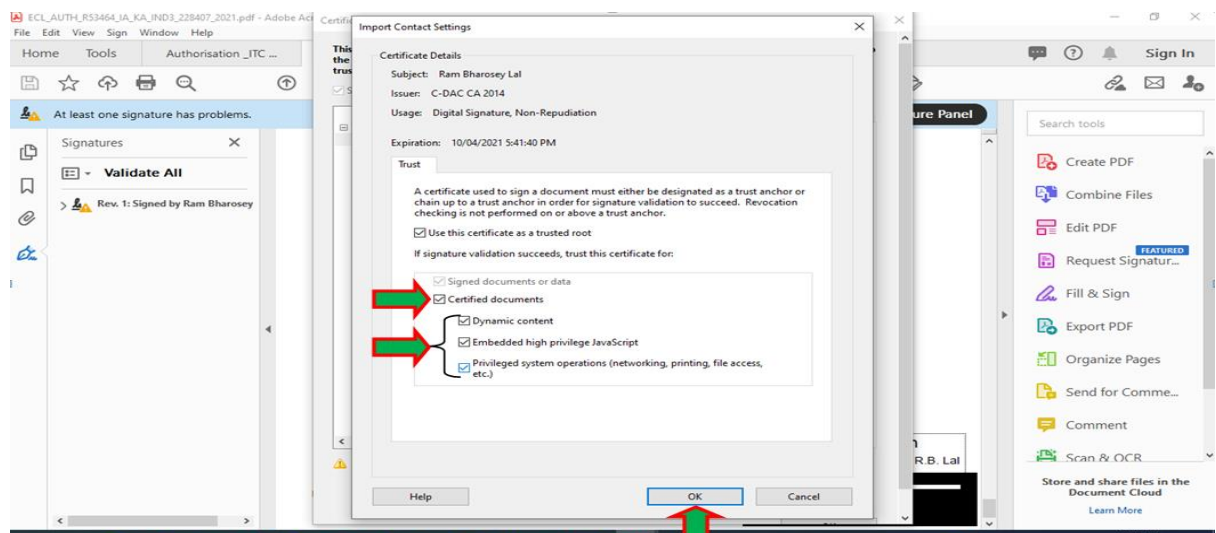
Step 7: Click on Add to trusted Certificate



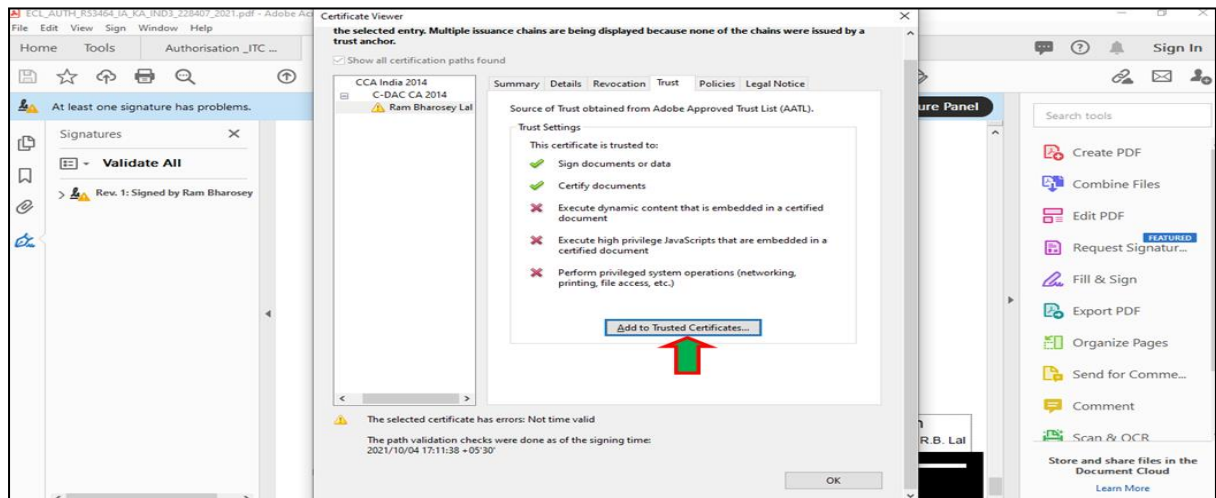
Step 8: Click on OK



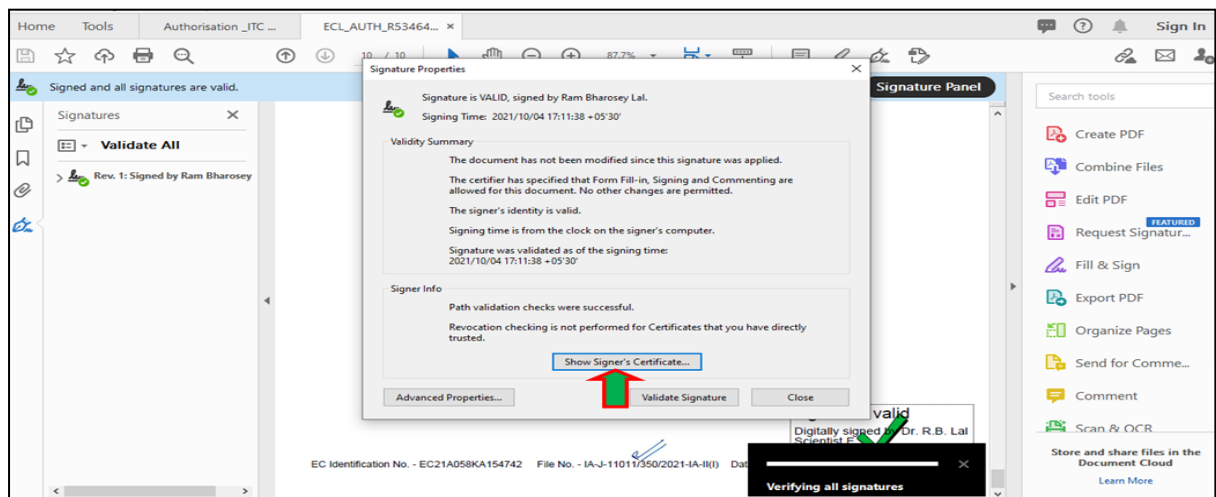
Step 9: Check Certified document and click on OK



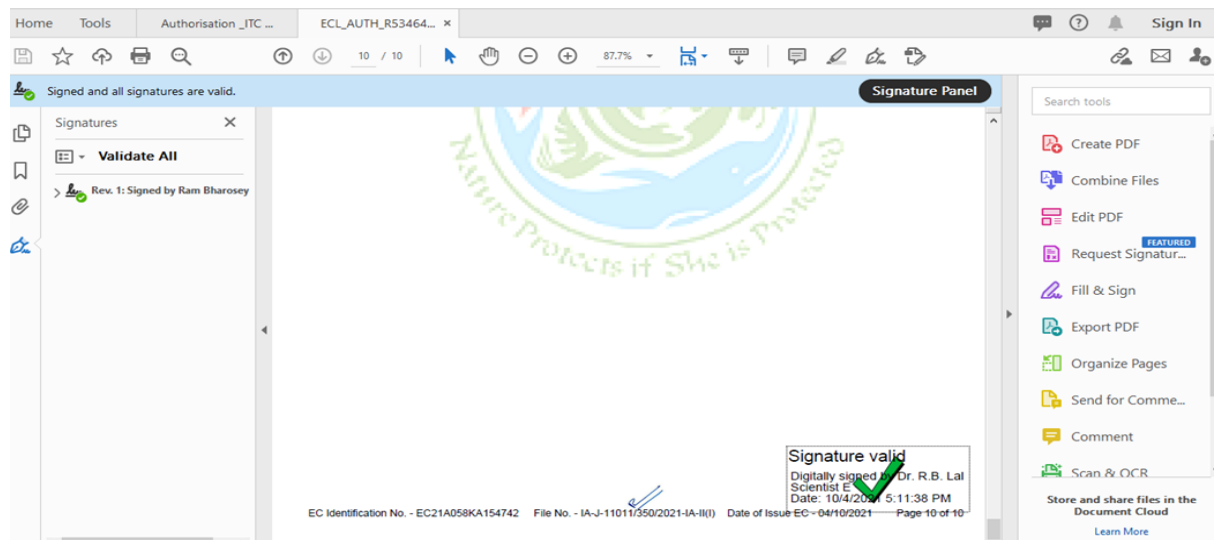
Step 10: Click on Add to Trusted Certificates



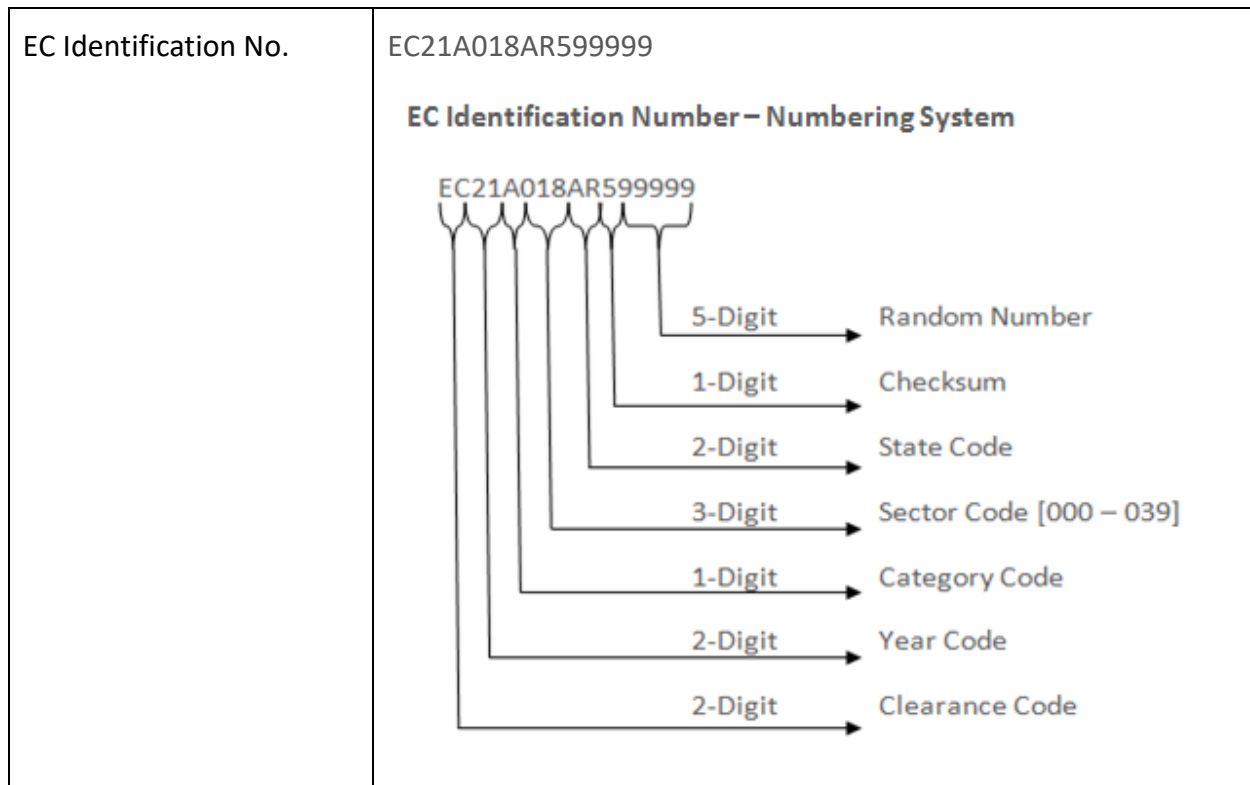
Step 11: Click on show Signer Certificate



Step 12 Signature validate successfully



EC Identification numbering logic



Example:

EC Identification Number		EC21A018AR599999
First two Digit	EC	Clearance code (Environmental Clearance)
3 rd & 4 th Digit	21	Year Code (2021)
5 th Digit	A	Category Code (CAT A)
6 th to 8 th Digit	018	Sector Code (5(c) Petro-chemical complexes (industries based on processing of petroleum fractions & natural gas and/or reforming to aromatics))
9 th & 10 th Digit	AR	State Code (Arunanchal Pradesh)
11 th Digit	5	Checksum
12 th to 16 th Digit	99999	Random Number

Sector Code

Activity ID	Activity Name	Sector
1	1(a)(i) Mining of minerals	MIN
61	1(a)(ii) Slurry pipelines (coal, lignite and other ores) passing through national parks / sanctuaries / coral reefs, ecologically sensitive areas.	MIN
2	1(b) Offshore and onshore oil and gas exploration, development & production	IND2
3	1(c)(i) River Valley projects	RIV
62	1(c)(ii) Irrigation projects	RIV
4	1(d) Thermal Power Plants	THE
5	1(e) Nuclear power projects and processing of nuclear fuel	NUC
6	2(a) Coal washeries	CMIN
7	2(b) Mineral beneficiation	IND
8	3(a) Metallurgical industries (ferrous & non ferrous)	IND
9	3(b) Cement plants	IND
10	4(a) Petroleum refining industry	IND2
11	4(b)(i) Coke oven plants	IND
59	4(b)(ii) Coal Tar Processing Units	IND2
12	4(c) Asbestos milling and asbestos based products	IND
13	4(d) Chlor-alkali industry	IND3
14	4(e) Soda ash Industry	IND3
15	4(f) Skin/hide processing including tanning industry	IND
16	5(a) Chemical fertilizers	IND3
17	5(b) Pesticides industry and pesticide specific intermediates (excluding formulations)	IND3
18	5(c) Petro-chemical complexes (industries based on processing of petroleum fractions & natural gas and/or reforming to aromatics)	IND2
19	5(d) Manmade fibers manufacturing	IND2
20	5(e) Petroleum products and petrochemical based processing such as production of carbon black and electrode grade graphite (processes other than cracking & reformation and not covered under the complexes)	IND2
21	5(f) Synthetic organic chemicals industry (dyes & dye intermediates; bulk drugs and intermediates excluding drug formulations, synthetic rubbers, basic organic chemicals, other synthetic organic chemicals and chemical intermediates)	IND3
22	5(g) Distilleries	IND2
23	5(h) Integrated paint industry	IND3
24	5(i) Pulp & paper industry	IND
25	5(j) Sugar Industry	IND2
60	5g(a)-Grain Based distilleries for Ethanol Blended Petrol	IND2
27	6(a) Oil & gas transportation pipe line (crude and refinery/ petrochemical products), passing through national parks /sanctuaries/coral reefs /ecologically sensitive areas including LNG Terminal	IND2

29	7(a) Air ports	MIS
30	7(b) All ship breaking yards including ship breaking units	NCP
31	7(c) Industrial estates/ parks/ complexes/ areas, export processing Zones (EPZs), Special Economic Zones (SEZs), Biotech Parks, Leather Complexes.	NCP
32	7(d) Common hazardous waste treatment, storage and disposal facilities (TSDFs)	MIS
57	7(d)(a) Common Bio-Medical Waste Treatment Facility	MIS
33	7(e) Ports, harbors, break waters, dredging	NCP
34	7(f) Highways	NCP
35	7(g) Aerial ropeways	MIS
36	7(h) Common Effluent Treatment Plants (CETPs)	MIS
37	7(i) Common Municipal Solid Waste Management Facility (CMSWMF)	MIS
38	8(a) Building and Construction projects	MIS
39	8(b) Townships and Area Development projects.	MIS

THANK YOU