



LIFE
Lifestyle for
Environment

NIC एनआईसी
National
Informatics
Centre



User Manual for State – Authority Login

Role Name – Office Executive(OE)
SCZMA

Updated on 29.05.2023

<https://parivesh.nic.in/>



User Roles in CRZ Clearance



S. No.	Level	Role Name
1	User	Project Proponent/User Agency
2	State Level (SCZMA)	Office Executive, OE SCZMA
3	State Level (SCZMA)	Member Secretary (MS), SCZMA
4	Ministry Level (MoEFCC, CRZ)	ASO/SO/DD, CRZ
5	Ministry Level (MoEFCC, CRZ)	Member Secretary (MS), CRZ
6	Ministry Level (MoEFCC, CRZ)	Chairman EAC, CRZ
7	Ministry Level (MoEFCC, CRZ)	JS/AS/Secretary, MoEFCC
8	Ministry Level (MoEFCC, CRZ)	Minister of State (MoS)
9	Ministry Level (MoEFCC, CRZ)	Minister, MoEFCC

Current user manual is for MS CRZ Functionality

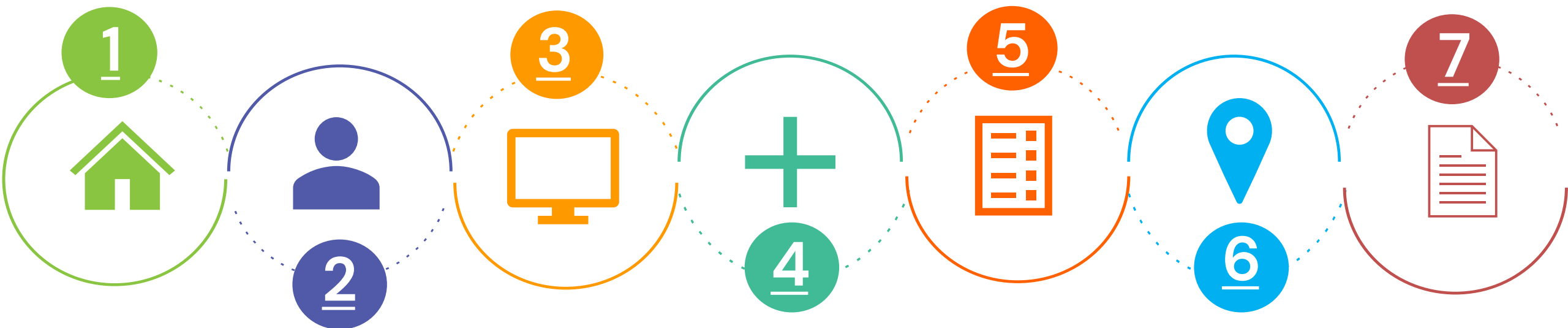


Purpose of the Manual

This manual aims at providing step-by-step instructions that would aid in navigating through the Authority (OE SCZMA) Login Functionality. It intends to simplify the overall process for process by providing a snapshot of every step.



Authority (OE SCZMA) Login Journey



Homepage
& Login

Assign File
No.

Raise EDS

Accept
Proposal

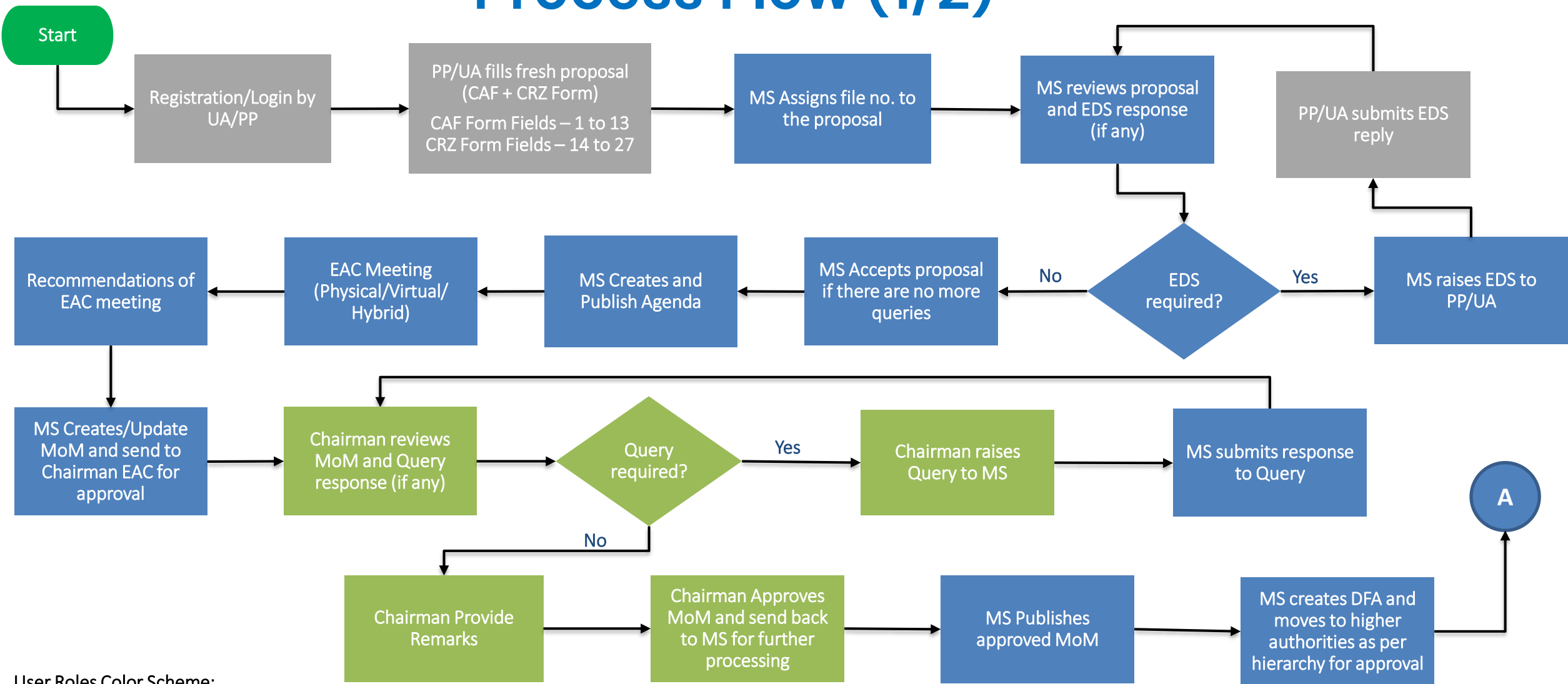
Create & Publish
Agenda

Create &
Publish MoM

Process File



MoEFCC Level CRZ Clearance Process Flow (1/2)

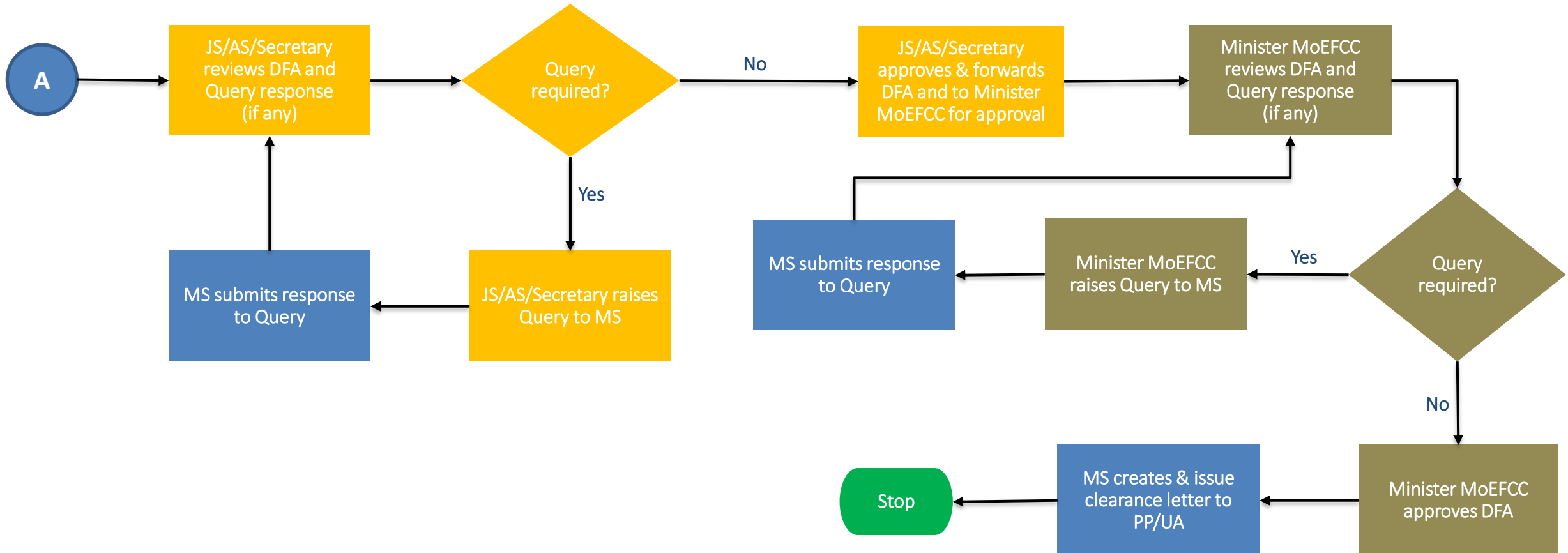


User Roles Color Scheme:

- PP/UA
- MS SCZMA
- Chairman EAC
- JS/AS/Secy.
- Minister MoEFCC



MoEFCC Level CRZ Clearance Process Flow (2/2)



User Roles Color Scheme:

- PP/UA
- MS CRZ, MoEFCC
- Chairman EAC
- JS/AS/Secy.
- Minister MoEFCC



Login Page



PARIVESH
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Government of India

"Pro Active and Responsive facilitation by Interactive and Virtuous Environmental Singlewindow Hub"

Dashboard About MoEFCC Acts, Rules & Guidelines Notifications Agenda & MoM Track your proposal Useful Links User Manuals Contacts FAQs

New* - Forest (Conservation) Rules, 2022 (Published on 28.06.2022) As per Aadhar Regulations 2016, User Agen
New* - Instruction for KML creation in PA
New* - Notice: Any new Environmental Cl

As the Nation celebrates
Azadi Amrit M
Let
SING
NATION
ANT

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Government of India

PARIVESH
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facilitation by Interactive and
Virtuous Environmental
Single window Hub

A single window integrated system for
Environment, Forest, Wild Life & CRZ Clearance
Process

REGISTRATION / LOGIN

Project Proponent	State Processing Authority	Central Processing Authority
New Registration	State Login	Central Authorities
Login	District Login	Regional Office

APPROVALS

ENVIRONMENT CLEARANCE

OE SCZMA to provide Lo
Id, Password & Captcha
enter the system

Log In

Login Id *

Password *

Forgot Password?

OSyGBD OSyGBD

active password through forgot Password

LOGIN



Change Password Page

English

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Government of India

Welcome, Dr Harendra Kharkwal (MEMBER SECRETARY, MOEFCC (CRZ), MEMBER SECRETARY, MOEFCC (CRZ))

आज़ादी का अमृत महोत्सव

Password Format

- Must be at least 8 characters
- Must contain both UPPERCASE & lowercase characters
- Must contain number
- Must contain special character such as ! @ \$ % & * _

Change Password

Old Password *

New Password *

Confirm New Password *

✓ Submit

< Cancel

MS to provide Default/Old and New Password to update

Click to Change Default/Old Password



MS Dashboard



Welcome, (OFFICE EXECUTIVE OF THE STATE(CRZ) , OFFICE EXECUTIVE OF THE STATE(CRZ))

Welcome Oe Goa, OFFICE EXECUTIVE OF THE STATE(CRZ), OFFICE EXECUTIVE OF THE STATE(CRZ)

My Task

9

Fresh Proposals

0

Recommended Proposals

3

Proposals After EAC

Fresh Proposal tab contains list of all the proposals submitted by PP/UA

List of Recommended Proposal

List of Proposal After EAC

Name	File Submission Date	Status	Action
SCZMA Work Flow	26/05/2023	Under Examination 0 Day(s)	View
Proposal No.: IA/GA/CRZ/412435/2023 File No.: N/A Proposal For: Fresh Proposal Form Proponent: SUNIL YADAV State: Goa District: North Goa	26/05/2023	Under Examination 0 Day(s)	View



Fresh Proposal



Fresh Proposal



My Task Welcome Oe Goa, OFFICE EXECUTIVE OF THE STATE(CRZ), OFFICE EXECUTIVE OF THE STATE(CRZ)

9

Fresh Proposals

0

Recommended Proposals

3

Proposals After EAC

Filters: All Status Search

S. No	Proposal Name	Proposal Details	Location	File Submission Date	Status	Action
1	SCZMA Work Flow	Proposal No.: IA/GA/CRZ/412437/2023 No.: N/A Proposal For: Fresh Proposal Form Proponent: SUNIL YADAV	State: Goa District: North Goa	26/05/2023	Examination (s)	View

View proposal name

View proposal details

View proposal location

View file submission date

View Status

Search proposal through Proposal No.

On the click on view, user can check proposal details



Fresh Proposal



Welcome Oe Goa, OFFICE EXECUTIVE OF THE STATE(CRZ), OFFICE EXECUTIVE OF THE STATE(CRZ)

My Task

9 Fresh Proposals	0 Recommended Proposals	3 Proposals After EAC
-----------------------------	-----------------------------------	---------------------------------

Filters: All Status ▾

25 ▾

Search 🔍

S. No	Proposal Name	Proposal Details	Location	File Submission Date	Status	Action
1	SCZMA Work Flow	Proposal No.: IA/GA/CRZ/412437/2023 File No.: N/A Proposal For: Fresh Proposal Form Proponent: SUNIL YADAV	State: Goa District: North Goa	26/05/2023	Under Examination 0 Day(s)	View
2	SCZMA Work Flow	Proposal No.: IA/GA/CRZ/412435/2023 File No.: N/A Proposal For: Fresh Proposal Form Proponent: SUNIL YADAV	State: Goa District: North Goa	26/05/2023	Under Examination 0 Day(s)	View

On the click on view, user can check proposal details



View on DSS



Home / Dashboard / Proposal Summary

Back

Proposal Details

Proposal No.:	IA/GA/CRZ/412437/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	26/05/2023
File No.:	-
SCZMA recommendations available:	No

[View On DSS](#) [View Proposal](#) [View Documents](#) [Actions](#)

Proposal History/Timeline

Activity

Under Examination

Start Date	26/05/2023
End Date	N/A

Submitted

26/05/2023-26/05/2023

Start Date	26/05/2023
End Date	26/05/2023

- Assign File No
- Add Remarks
- Raise/Forward EDS to UA

After Clicking on View, user can view proposal History/Timeline



View on DSS



Home / Dashboard / Proposal Summary

On the Click on View on DSS, user can view proposal using DSS tool

Back

Proposal Details

Proposal No.:	IA/GA/CRZ/412437/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	26/05/2023
File No.:	-
SCZMA recommendations available:	No

View On DSS | View Proposal | View Documents | Actions

- Assign File No
- Add Remarks
- Raise/Forward EDS to UA

Proposal History/Timeline

Activity

Under Examination	
Start Date	26/05/2023
End Date	N/A
Submitted 26/05/2023-26/05/2023	
Start Date	26/05/2023
End Date	26/05/2023



View on DSS



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English

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Layers

Search a Layer

- IA/GA/CRZ/412124/2023
- Administration HQ (Point)
- Administrative Boundary
- CPCB
- Environment
- Forest Administrative Boundary
- Others
- Parivesh-1
- Parivesh-2
- Rail Road

Search & View map via different parameters

Zoom to

KML Information

Patch ID	1
Length(Km)	0.6372
Description	No Information

Tools

Select different GIS Layers

Select Tools for different reports

Scale 1:2257 | Coordinates 18.9226, 72.8381

<https://parivesh.nic.in/>



View Proposal



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English

On the Click on View Proposal, user can view complete details of the submitted proposal

View On DSS View Proposal View Documents Actions

Proposal Details	
Proposal No.:	IA/GA/CRZ/412374/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	24/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline	
Activity	Start Date - End Date
Under Examination	24/05/2023-N/A
Start Date	24/05/2023
End Date	N/A
Submitted	24/05/2023-24/05/2023
Start Date	24/05/2023
End Date	24/05/2023



View Proposal



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English

Project Name: SCZMA Work Flow | Single Window Number: SW/103431/2023

GOA | Proposal Number: IA/GA/CRZ/412374/2023

24/05/2023 | Current Status: Under Examination

Fresh Proposal Form

1 Project Details | 2 Location of Project | 3 Project Activity Cost | 4 Others | 5 Basic Details | 6 Project Details | 7 Other Details | 8 Additional Information | 9 Undertaking

Common Application Form

Project Details

1. Details of Project

On the click on Number, user can move directly on the selected section

On the Click on Download Icon, user can download the complete proposal in .pdf format



View Document



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Ministry of Environment, Forest and Climate Change

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HOME / Dashboard

[Back](#) [View On DSS](#) [View Proposal](#) [View Documents](#) [Actions](#)

Proposal Details

Proposal No.:	IA/GA/CRZ/412374/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	24/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline

Activity	Start Date - End Date
Under Examination	24/05/2023-N/A
Start Date	24/05/2023
End Date	N/A
Submitted	24/05/2023-24/05/2023
Start Date	24/05/2023
End Date	24/05/2023

On the click on "View Document" button, the user can view a list of all uploaded documents.



View Document



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75
 आज़ादी का अमृत महोत्सव

Welcome, (OFFICE EXECUTIVE OF THE STATE(CRZ) , OFFICE EXECUTIVE OF THE STATE(CRZ)) Z)

Home / Dashboard / Proposal Document

Proposal Document

Proposal No : **IA/GA/CRZ/412374/2023** Proponent Name : **SUNIL YADAV**

10 ▾ Search

S. No	Document	Uploaded On	Action
1	11151255128OF3QRIOCL_Khamhali.kml	10/05/2023	Preview
2	Sample pdf file.pdf	10/05/2023	Preview
3	Sample pdf file.pdf	10/05/2023	Preview
4	Sample pdf file.pdf	10/05/2023	Preview
5	711112361219UDTZ1kl.kml	10/05/2023	Preview
6	Sample pdf file.pdf	24/05/2023	Preview
7	Sample pdf file.pdf	24/05/2023	Preview

On the Click on Preview button, the user can view the uploaded document



Actions



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Ministry of Environment, Forest and Climate Change

English

Home / Dashboard

Back

View On DSS | View Proposal | View Documents | **Actions**

On the click on Actions icon, user can Assign file no, Raise/forward EDS to UA and give remarks

- Assign File No
- Raise/Forward EDS to UA
- Remarks

Proposal Details

Proposal No.:	IA/GA/CRZ/412374/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	24/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline

Activity

Under Examination	
Start Date	24/05/2023
End Date	N/A
Submitted 24/05/2023-24/05/2023	
Start Date	24/05/2023
End Date	24/05/2023



Assign File Number



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View On DSS | View Proposal | View Documents | Actions

Proposal Details

Proposal No.:	IA/GA/CRZ/412374/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	24/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline

Activity

Under Examination

Start Date	24/05/2023
End Date	N/A

Submitted 24/05/2023-24/05/2023

Start Date	24/05/2023
End Date	24/05/2023

Assign File No
Raise/Forward EDS to UA
Remarks

On the click on Assign File no, user can Assign file no



Assign File Number



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Ministry of Environment, Forest and Climate Change

WELCOME TO PARIVESH

English

MoEFCC File No : N/A

Proposal No : IA/GA/CRZ/412374/2023

Proponent Name : SUNIL YADAV

MOEFCC File No : N/A

Assign File No

File No. *

Enter MoEFCC file number

Back

Save & Proceed

Enter File number

On the click on "Save and Proceed, the user can save file number.



Raise/Forward EDS to UA



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Ministry of Environment, Forest and Climate Change

English

Home / Dashboard

Back

View Proposal View Documents Actions

Proposal Details

Proposal No.:	IA/GA/CRZ/412374/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	24/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline

Activity

Under Examination	
Start Date	24/05/2023
End Date	N/A
Submitted 24/05/2023-24/05/2023	
Start Date	24/05/2023
End Date	24/05/2023

Assign File No
Raise/Forward EDS to UA
Remarks

On the click on Raise/Forward EDS to UA, user can Raise/Forward EDS to UA



Raise/Forward EDS to UA



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Proposal No : IA/GA/CRZ/412374/2023 Proponent Name : SUNIL YADAV MOEFCC File No : N/A

English

EDS Form

1. Query * 2. Description

Query

Description

Confirm (+)

Save & Proceed

Back

On the Click on Download icon, user can download EDS Form

After providing query and description, Click on Confirm button

Enter Query and Description and Click on Confirm button

Enter Query and Description and Click Confirm icon and then click on Save & Proceed button



Provide Remarks



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English

WELCOME, (OFFICE EXECUTIVE OF THE STATE(CRZ) , OFFICE EXECUTIVE OF THE STATE(CRZ))

Home / Dashboard

Back

View On DSS | View Proposal | View Documents | Actions

Proposal Details

Proposal No.:	IA/GA/CRZ/412374/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	24/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline

Activity

Under Examination

Start Date	24/05/2023
End Date	N/A

Submitted 24/05/2023-24/05/2023

Start Date	24/05/2023
End Date	24/05/2023

Assign File No
Raise/Forward EDS to UA
Remarks

On the click on Remarks, user can provide remarks



Provide Remarks



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English

Welcome, (OFFICE EXECUTIVE OF THE STATE(CRZ) , OFFICE EXECUTIVE OF THE STATE(CRZ))

Proposal No : IA/GA/CRZ/412374/2023 Proponent Name : SUNIL YADAV MOEFCC File No : N/A

Remarks

1. File No. *

2. OE Remarks

Enter MoEFCC file number

File Edit View Insert Format Tools Table

OE can provide remarks

0 words tiny

Please add remarks before submission.

Back **Save & Proceed**

On the click on "Save & Procced" button, the proposal can move to the next stage.



Recommended Proposal



Recommended Proposal



Welcome Oe Goa, OFFICE EXECUTIVE OF THE STATE(CRZ), OFFICE EXECUTIVE OF THE STATE(CRZ)

My Task

7 Fresh Proposals

7 Recommended Proposals

3 Proposals After EAC

Search proposal through Proposal No.

Filters: All Status

25

Search

On the Click on "Recommended Proposal" section, a list of Recommended proposals has been displayed

Proposal Details	Location	File Submission Date	Status	Action
Proposal No.: IA/GA/CRZ/412437/2023 File No.: N/A Proposal For: Fresh Proposal Form Proponent: SUNIL YADAV	State: Goa District: North Goa	26/05/2023	Under Examination 0 Day(s)	View
Proposal No.: IA/GA/CRZ/412435/2023 File No.: N/A Proposal For: Fresh Proposal Form Proponent: SUNIL YADAV	State: Goa District: North Goa	26/05/2023	Under Examination 0 Day(s)	View

On the click on view, user can check proposal details



Proposal view on DSS



Home / Dashboard / Proposal Summary

Back

View On DSS View Proposal View Documents Actions

Proposal Details

Proposal No.:	IA/GA/CRZ/412437/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	26/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline

Activity

Under Examination	
Start Date	26/05/2023
End Date	N/A
Submitted 26/05/2023-26/05/2023	
Start Date	26/05/2023
End Date	26/05/2023

- Assign File No
- Add Remarks
- Raise/Forward EDS to UA

On the Click on View, user can view proposal Summary



Proposal view on DSS



Home / Dashboard / Proposal Summary

On the Click on View on DSS, user can view proposal using DSS tool

Back

Proposal Details

Proposal No.:	IA/GA/CRZ/412437/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	26/05/2023
File No.:	-
SCZMA recommendations available:	No

- View On DSS
- View Proposal
- View Documents
- Actions

- Assign File No
- Add Remarks
- Raise/Forward EDS to UA

Proposal History/Timeline

Activity

Under Examination	
Start Date	26/05/2023
End Date	N/A
Submitted 26/05/2023-26/05/2023	
Start Date	26/05/2023
End Date	26/05/2023



Proposal view on DSS



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English

Layers

Search a Layer

- IA/GA/CRZ/412124/2023
- Administration HQ (Point)
- Administrative Boundary
- CPCB
- Environment
- Forest Administrative Boundary
- Others
- Parivesh-1
- Parivesh-2
- Rail Road

Search & View map via different parameters

Select different GIS Layers

Tools

Select Tools for different reports

KML Information	
Patch ID	1
Length(Km)	0.6372
Description	No Information

Scale: 1:2257 | Coordinates: 18.9226, 72.8381

<https://parivesh.nic.in/>



Proposal view on DSS



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English

On the Click on View Proposal, user can view complete details of the submitted proposal

View On DSS View Proposal View Documents Actions

Proposal Details	
Proposal No.:	IA/GA/CRZ/412374/2023
Single Window No.:	SW/103431/2023
Project Name:	SCZMA Work Flow
State:	GOA
Proposal For:	Fresh Proposal Form
Date of Submission:	24/05/2023
File No.:	-
SCZMA recommendations available:	No

Proposal History/Timeline	
Activity	Start Date - End Date
Under Examination	24/05/2023-N/A
Start Date	24/05/2023
End Date	N/A
Submitted	24/05/2023-24/05/2023
Start Date	24/05/2023
End Date	24/05/2023



View Proposal



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English

Project Name:	SCZMA Work Flow	Single Window Number:	SW/103431/2023
	GOA	Proposal Number:	IA/GA/CRZ/412374/20
	24/05/2023	Current Status:	Under Examination

Fresh Proposal Form

- Project Details
- Location of Project
- Project Activity Cost
- Others
- Basic Details
- Project Details
- Other Details
- Additional Information
- Undertaking

Common Application Form

Project Details

1. Details of Project

On the click on Number, user can move directly on the selected section

On the Click on Download Icon, user can download the complete proposal in .pdf format



View Document



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Ministry of Environment, Forest and Climate Change

Home / Dashboard View On DSS View Proposal **View Documents** Actions

Proposal Details

Proposal No.: IA/GA/CRZ/412374/2023
Single Window No.: SW/103431/2023
Project Name: SCZMA Work Flow
State: GOA
Proposal For: Fresh Proposal Form
Date of Submission: 24/05/2023
File No.: -
SCZMA recommendations available: No

Proposal History/Timeline

Activity	Start Date - End Date
Under Examination	24/05/2023-N/A
Start Date	24/05/2023
End Date	N/A
Submitted	24/05/2023-24/05/2023
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Proposal Document

Proposal No : **IA/GA/CRZ/412374/2023** Proponent Name : **SUNIL YADAV**

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S. No	Document	Uploaded On	Action
1	11151255128OF3QRIOCL_Khamhali.kml	10/05/2023	Preview
2	Sample pdf file.pdf	10/05/2023	Preview
3	Sample pdf file.pdf	10/05/2023	Preview
4	Sample pdf file.pdf	10/05/2023	Preview
5	711112361219UDTZ1kl.kml	10/05/2023	Preview
6	Sample pdf file.pdf	24/05/2023	Preview
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SCZMA recommendations available:	No

Proposal History/Timeline

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Assign File No
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Remarks

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Proposal History/Timeline

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- Assign File No
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Raise/Forward EDS to UA



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Proposal No : IA/GA/CRZ/412374/2023 Proponent Name : SUNIL YADAV MOEFCC File No : N/A

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1. Query * 2. Description

Query

Description

Confirm (+)

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After providing query and description, Click on Confirm button

Enter Query and Description and Click on Confirm button

Enter Query and Description and Click Confirm icon and then click on Save & Proceed button



Provide Remarks



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Remarks

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Remarks

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Proposals After EAC

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7 Fresh Proposals | 0 Recommended Proposals | **3 Proposals After EAC**

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S. No	Proposal Name	Proposal Details	Location	File Submission Date	Status	Action
1	SCZMA Work Flow	Proposal No.: IA/GA/CRZ/412253/2023 File No.: 13/Goa/2023 Proposal For: Fresh Proposal Form Proponent: SUNIL YADAV	State: Goa District: North Goa	17/05/2023	Crz Granted 0 Day(s)	View
2	SCZMA Work Flow	Proposal No.: IA/GA/CRZ/412189/2023 File No.: asdf Proposal For: New Proponent: SUNIL YADAV	State: Goa District: North Goa	15/05/2023	Crz Granted 0 Day(s)	View

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Date of Submission:	23/05/2023
File No.:	asdfaf
SCZMA recommendations available:	No

Proposal History/Timeline

Activity	Start Date - End Date
Referred to SCZMA	23/05/2023-N/A
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View MS and OE Remarks



Proposal No : IA/GA/CRZ/412402/2023 Proponent Name : SUNIL YADAV MOEFCC File No : CM0081

Remarks

1. File No. *

CM0081

2. OE Remarks

File Edit View Insert Format Tools Table

Undo Redo Bold Italic Text Color Background Color Bulleted List Numbered List Indent Left Indent Right Link Unlink Help

0 words **tiny**

3. MS Remarks *

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SCZMA recommendations available:	No

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KML Information

Patch ID	1
Length(Km)	0.6372
Description	No Information

Tools

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Cordinates 18.9226, 72.8381

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Project Name:	SCZMA Work Flow	Single Window Number:	SW/103431/2023
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Common Application Form

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1	Agenda 1	23/05/2023	Preview
2	MOM 1	23/05/2023	Preview
3	11151255128OF3QRIOCL_Khamhali.kml	10/05/2023	Preview
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Agenda History

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1	CRZ/AGENDA/SCZMA/549553/5/2023	asf	Start Date : 23/05/2023 End Date : 23/05/2023	Physical	View

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SCZMA recommendations available: No

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1	CRZ/MOM/SCZMA/549553/5/2023	Minutes of asf Expert Appraisal Committee meeting held from 23/05/2023 to 23/05/2023	Start Date : 23/05/2023 End Date : 23/05/2023	Physical	View

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