



User Manual for Forest Clearance Role Name – Secretary/MoS (Ministry)

Updated on 18th May 2023

<https://parivesh.nic.in/>



Purpose of the manual

This manual aims at providing step-by-step instructions that would aid in navigating through the Secretary/Minister of State (MoS) dashboard. It intends to simplify the overall process for the users by providing them with a snapshot of every step. It also covers detailed information about operations, standards & guidelines, and functionalities of the envisaged PARIVESH portal, as presented to the Secretary/Minister of State (MoS).



Roles in Forest Clearance-

1. User Agency

State-Level Users:

1. Divisional Forest Officer (DFO)
2. Nodal Officer
3. Member Secretary
4. Chief Conservator of Forest/Conservator of Forest
5. Principal Chief Conservator of Forest
6. State Secretary (SS)

IRO Level Users:

1. Technical Officer (TO)
2. Assistant Inspector General of Forest (AIG)
3. Deputy Inspector General of Forest (DIG)
4. IRO Head

This manual pertains to
Secretary/MoS Role

Ministry Level Users:

1. Technical Officer (TO)
2. Assistant Inspector General of Forest (AIGF)
3. Deputy Inspector General of Forest (DIGF)
4. Inspector General of Forest (IGF)
5. Additional Director General of Forest (ADGF)
6. Director General of Forest (DGF)
7. Secretary
8. Hon'ble Minister of State: MoS
9. Hon'ble Minister, MoEFCC: Central Minister Level User or MoE

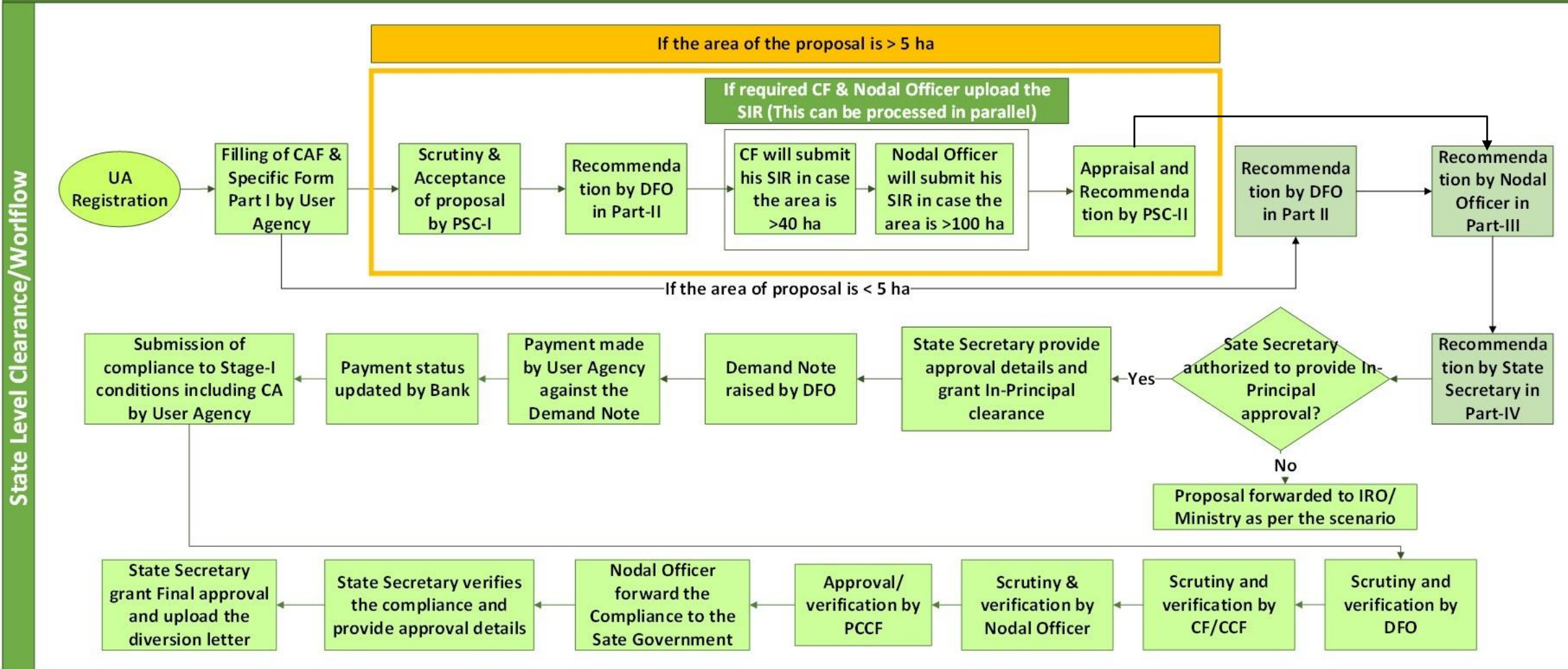


Forest Clearance



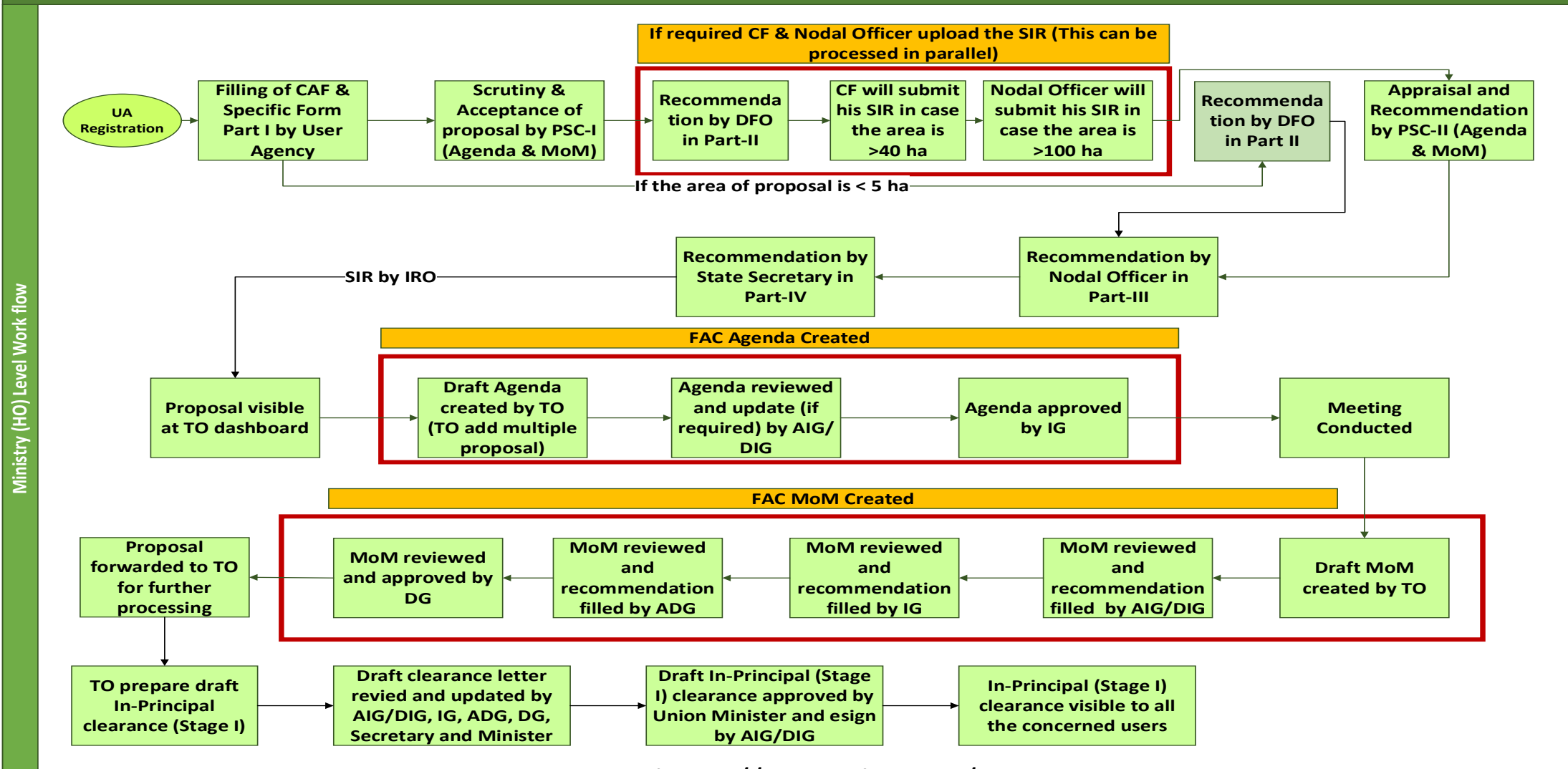


Processing of Proposal: State Level Clearance/Workflow



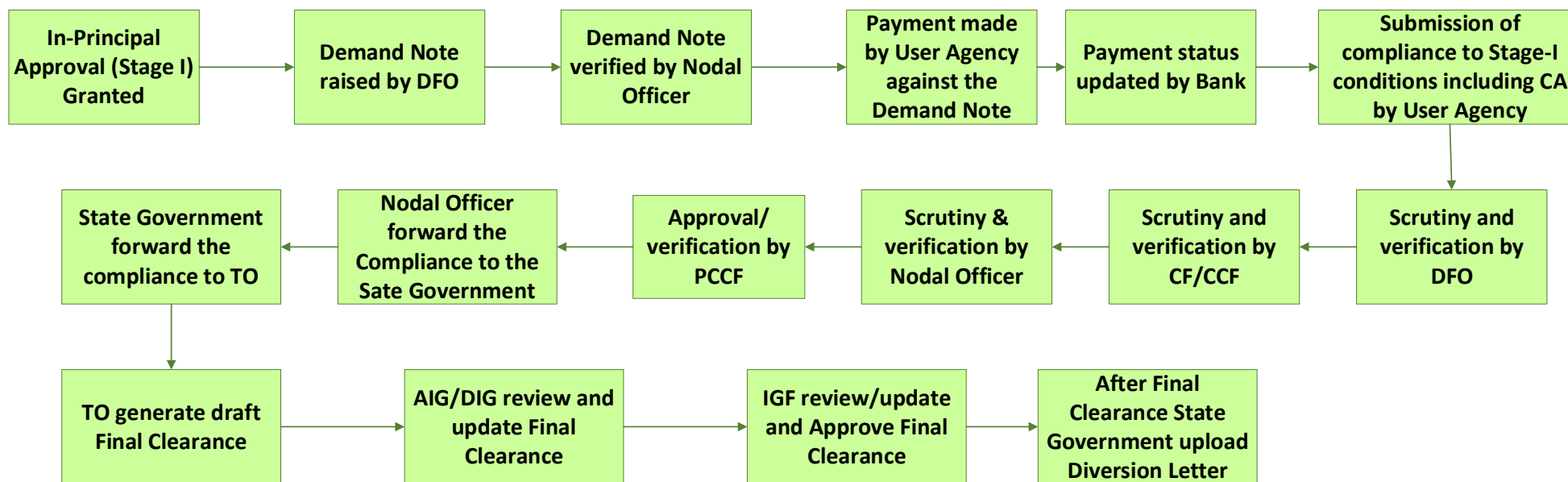


Ministry Level Workflow (1/2)



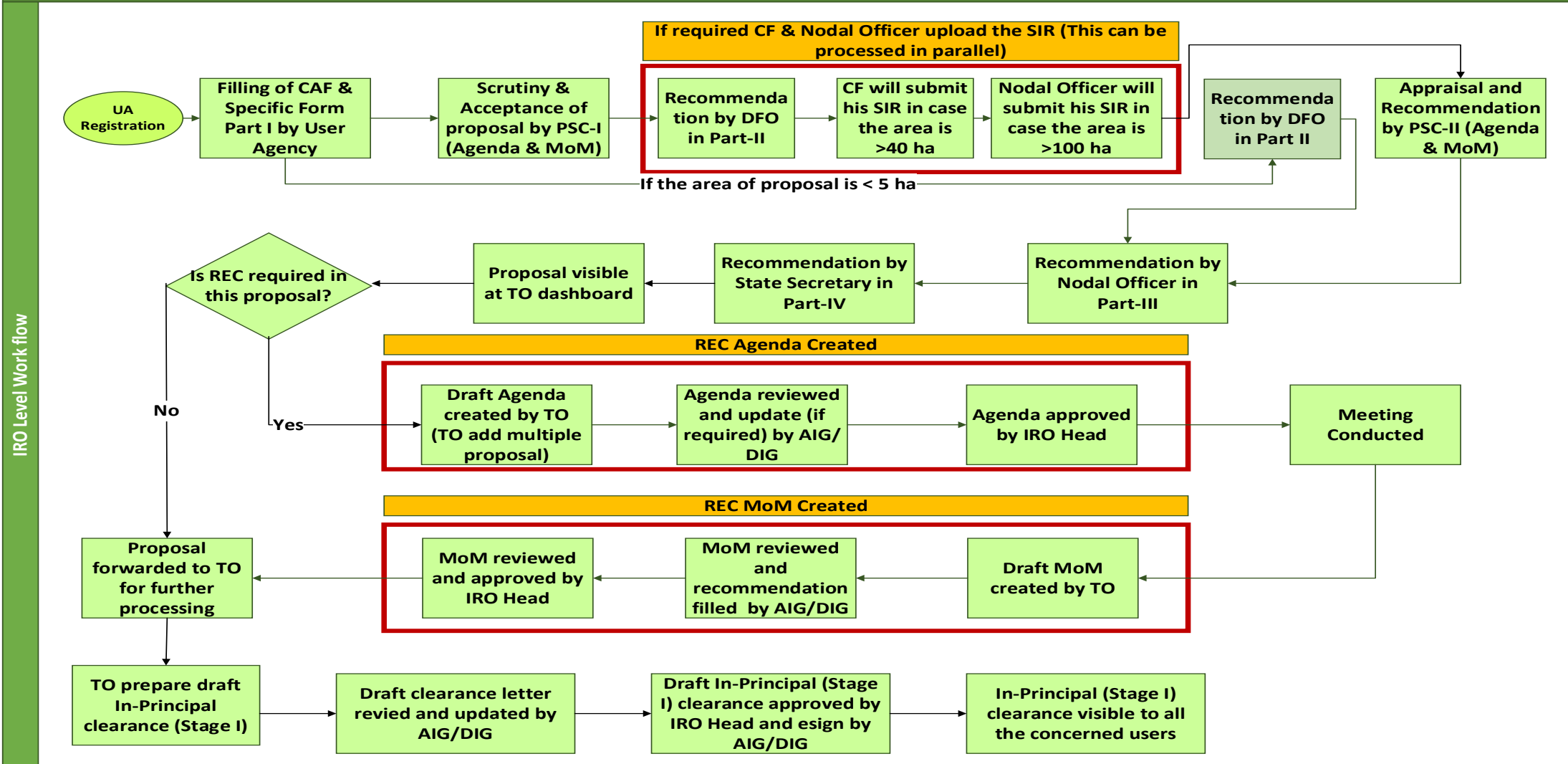


Ministry Level Work flow (2/2)



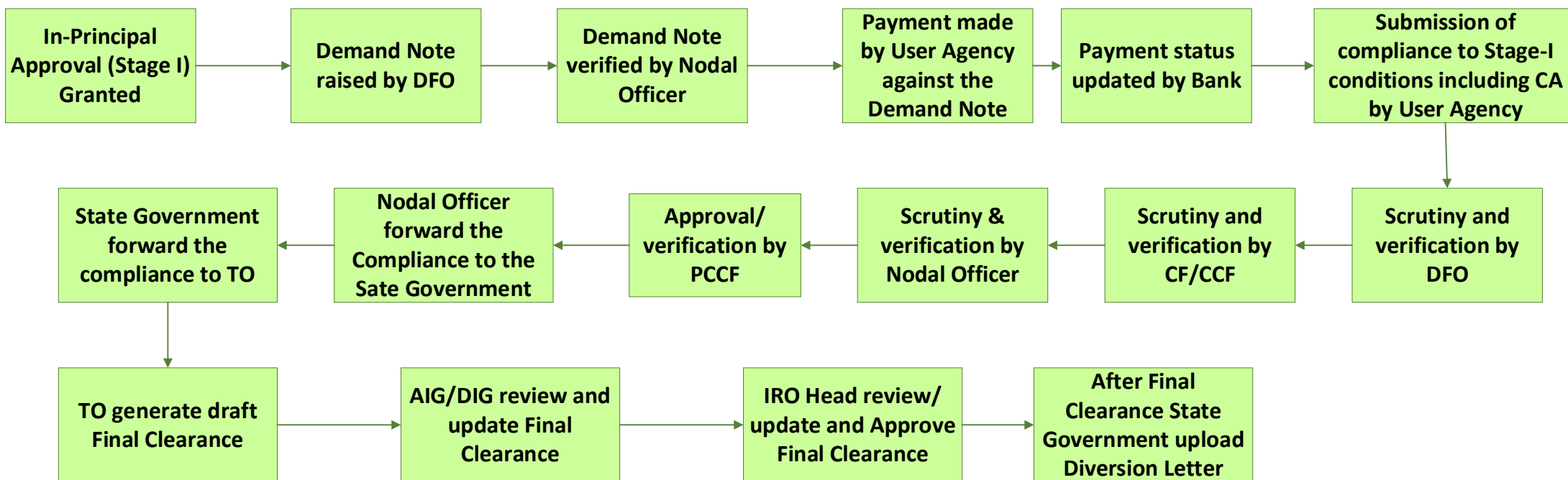


IRO Level Workflow (1/2)





IRO Level Work flow (2/2)





Home Page



“Pro Active and Responsive facilitation by Interactive and Virtuous Environmental Singlewindow Hub”

- Dashboard
- About MoEFCC
- Acts, Rules & Guidelines
- Notifications
- Agenda & MoM
- Track your proposal
- Useful Links
- User Manuals
- Contacts
- FAQs

- New* - Forest (Conservation) Rules, 2022 (Published on 28.06.2022)
- As per Aadhar Regulations 2016, User Agen
- New* - Instruction for KML creation in PA
- New* - Notice: Any new Environmental Cl



As the Nation celebrates

Azadi Ka
Amrit Mahotsav

Let us
SING THE
NATIONAL
ANTHEM



REGISTRATION / LOGIN

Project
Proponent

State
Processing
Authority

Central
Processing
Authority

New
Registration

State
Login

Central
Authorities

Login

District
Login

Regional
Office

ABOUT PARIVESH

PARIVESH is a web based, role based workflow application which has been developed for online submission and monitoring of the proposals submitted by the proponents for seeking Environment, Forest, Wildlife and CRZ Clearances from Central, State and district level authorities. It automates the entire tracking of proposals which includes online submission of a new proposal, editing/updating the details of proposals and displays status of the proposals at each stage of the workflow.

NOTICE BOARD

ENVIRONMENT CLEARANCE

FORESTS CLEARANCE

WILDLIFE CLEARANCE


NATIONAL CAMPA

NO INCREASE IN POLLUTION LOAD





Login Page





PARIVESH
Ministry of Environment, Forest and Climate Change
Government of India



75
आज़ादी का
अमृत महोत्सव


PARIVESH

**Pro Active and Responsive facilitation by
Interactive and Virtuous Environmental
Single window Hub**


A single window integrated system for Environment, Forest, Wild Life &
CRZ Clearance Process

Log In

Login Id *

Password * 

[Forgot Password?](#)

QqLHPo  Enter Captcha

ATTENTION: Existing Users as on 2nd September, 2022 shall res

LOGIN



Secretary/Minister of State (MoS) Dashboard



Dashboard

Search...

Environmental Clearance

Forest Clearance

Wild Life Clearance

Coastal Regulation Zone Clearance



Secretary/Minister of State (MoS) My Task



The screenshot shows a dashboard with a search bar and four main categories: Environmental Clearance, Forest Clearance, Wild Life Clearance, and Coastal Regulation Zone Clearance. Below Environmental Clearance, there are two buttons: 'My Task' and 'View Proposals'. Annotations explain that clicking 'My Task' appears only after a user has interacted with the 'Forest Clearance' category.

Dashboard

Search...

Environmental Clearance

Forest Clearance

Wild Life Clearance

Coastal Regulation Zone Clearance

My Task

View Proposals

Once My Task will appear, user will click on My Task

User will click on Forest Clearance, after that My Task will appear



Home / Dashboard

My Task(s) All Proposal History Back

100 FP/RJ/REDIV/411952/20

S. No	Proposal No.	Proposal Details	Area(ha)	Location	Date of Submission	Proponent	Status	Pendency	Action
1	FP/RJ/REDIV/411952/2023	Project Name: MS_Ministry Flow Testing Project Category: Rediv Form: Form-E (Part-1): Re-Diversion i) Land Use Change ii) Laying of Overhead/ Under Ground OFC/ drinking water pipeline/ slurry pipeline/ electric cable/ CNG/PNG within RoW	1.0	State : Rajasthan District : Kota	28/04/2023	Department of Irrigation	Pending at MEF Technical Officer	0 Day(s)	View Details

Showing 1 to 1 of 1 entries (filtered from 118 total entries) << < 1 > >>

User will find the list of proposals



Secretary/Minister of State (MoS) View Details



Home / Dashboard

My Task(s)

100 ▾

All ▾ [Proposal History](#) [Back](#)

User can search the required proposal

FP/RJ/REDIV/411952/20.ⓧ

S. No	Proposal No.	Proposal Details	Area(ha)	Location	Date of Submission	Proponent	Status	Pendency	Action
1	FP/RJ/REDIV/411952/2023	Project Name: MS_Ministry Flow Testing Project Category: Rediv Form: Form-E (Part-I): Re-Diversion i) Land Use Change ii) Laying of Overhead/ Under Ground OFC/ drinking water pipeline/ slurry pipeline/ electric cable/ CNG/PNG within RoW	1.0	State : Rajasthan District : Kota	28/04/2023	Department of Irrigation	Pending at MEF Technical Officer	0 Day(s)	View Details

Showing 1 to 1 of 1 entries (filtered from 118 total entries)

User will click on View Details



Home / Dashboard / Proposal Summary

Back

View On DSS

View Proposal

View Documents

Actions

Proposal Details

Proposal No.:	FP/RJ/REDIV/411952/2023
Single Window No.:	SW/103404/2023
Project Name:	MS_Ministry Flow Testing
State:	RAJASTHAN
Project Category:	Rediv
Area (ha):	1.0
Proposal For:	Form-E (Part-I): Re-Diversion i) Land Use Change ii) Laying of Overhead/ Under Ground OFC/ drinking water pipeline/ slurry pipeline/ electric cable/ CNG/PNG within RoW
Date of Submission:	28/04/2023

Proposal History/Timeline

Activity	Start Date - End Date
Pending at MEF Technical Officer	28/04/2023-N/A
Processed by State Secretary for Recommendat...	28/04/2023-28/04/2023
Pending at State Secretary for Recommendatio...	28/04/2023-28/04/2023
Processed by Nodal Officer for Recommendation	28/04/2023-28/04/2023
Processed by DFO for Scrutiny and Recommend...	28/04/2023-28/04/2023
Submitted	-28/04/2023

User will find all the details of the required proposal



Secretary/Minister of State (MoS) View on DSS



Home / Dashboard / Proposal Summary

Back

View On DSS

View Proposal

View Documents

Actions

Proposal Details

Proposal No.: FP/RJ/REDIV/411952/2023
Single Window No.: SW/103404/2023
Project Name: MS_Ministry Flow Testing
State: RAJASTHAN
Project Category: Rediv
Area (ha): 1.0
Proposal For: Form-E (Part-I): Re-Diversion i) Land Use Change ii) Laying of Overhead/ Under Ground OFC/ drinking water pipeline/ slurry pipeline/ electric cable/ CNG/PNG within RoW
Date of Submission: 28/04/2023

Proposal History/Timeline

Activity	Start Date - End Date
Pending at MEF Technical Officer	28/04/2023-N/A
Processed by State Secretary for Recommendation...	28/04/2023-28/04/2023
Pending at State Secretary for Recommendation...	28/04/2023-28/04/2023
Processed by Nodal Officer for Recommendation	28/04/2023-28/04/2023
Processed by DFO for Scrutiny and Recommend...	28/04/2023-28/04/2023
Submitted	-28/04/2023

User will click on View on DSS



User will use the DSS map and it's tolls for effective decision making



Secretary/Minister of State (MoS) View Proposal



User will click on View Proposal

Home / Dashboard / Proposal Summary

Back

View On DSS

View Proposal

View Documents

Actions

Proposal Details

Proposal No.: FP/RJ/REDIV/411952/2023
Single Window No.: SW/103404/2023
Project Name: MS_Ministry Flow Testing
State: RAJASTHAN
Project Category: Rediv
Area (ha): 1.0
Proposal For: Form-E (Part-I): Re-Diversion i) Land Use Change ii) Laying of Overhead/ Under Ground OFC/ drinking water pipeline/ slurry pipeline/ electric cable/ CNG/PNG within RoW
Date of Submission: 28/04/2023

Proposal History/Timeline

Activity	Start Date - End Date
Pending at MEF Technical Officer	28/04/2023-N/A
Processed by State Secretary for Recommendat...	28/04/2023-28/04/2023
Pending at State Secretary for Recommendatio...	28/04/2023-28/04/2023
Processed by Nodal Officer for Recommendation	28/04/2023-28/04/2023
Processed by DFO for Scrutiny and Recommend...	28/04/2023-28/04/2023
Submitted	28/04/2023

Submitted



User will find all the details of the proposal

Home / Dashboard / Proposal Summary

Back

Proposal Details

Proposal No.: FP
Single Window No.: SW
Project Name: MS
State: RA
Project Category: Re
Area (ha): 1.0
Proposal For: For
Date of Submission: 28/04/2023

Proposal Details

Sr. No.	Form	Filled By	Filled On	Action
1	Part I	Department of Irrigation	28/04/2023	View
2	Part II	Divisional Forest Officer (DFO)	28/04/2023	View
3	Part III	Nodal Officer	28/04/2023	View
4	Part IV	State Secretary (SS)	28/04/2023	View
5	Eds Query History	N/A	N/A	View

Back

View Documents Actions

Start Date - End Date

- 28/04/2023 - N/A +
- 28/04/2023 - 28/04/2023 +
- 28/04/2023 - 28/04/2023 +
- 28/04/2023 - 28/04/2023 +
- 28/04/2023 - 28/04/2023 +
- 28/04/2023 - 28/04/2023 +

User can view the details of Part I, II, III, & IV



Secretary/Minister of State (MoS) View Documents



Home / Dashboard / Proposal Summary

Back

View On DSS

View Proposal

View Documents

Actions

Proposal Details

Proposal No.: FP/RJ/REDIV/411952/2023
Single Window No.: SW/103404/2023
Project Name: MS_Ministry Flow Testing
State: RAJASTHAN
Project Category: Rediv
Area (ha): 1.0
Proposal For: Form-E (Part-I): Re-Diversion i) Land Use Change ii) Laying of Overhead/ Under Ground OFC/ drinking water pipeline/ slurry pipeline/ electric cable/ CNG/PNG within RoW
Date of Submission: 28/04/2023

Proposal History/Timeline

Activity	Start Date - End Date
Pending at MEF Technical Officer	28/04/2023-N/A
Processed by State Secretary for Recommendation...	28/04/2023-28/04/2023
Pending at State Secretary for Recommendation...	28/04/2023-28/04/2023
Processed by Nodal Officer for Recommendation	28/04/2023-28/04/2023
Processed by DFO for Scrutiny and Recommendation...	28/04/2023-28/04/2023
Submitted	28/04/2023

User will click on View Documents

Submitted



User can add additional documents if required

Proposal Document

Back Add Additional Document

10 ▾

User can search the required documents

Search 🔍

S. No	Document	Uploaded On	Action
1	12111128129P5529SamanaPatiala.kml	28/04/2023	Preview
2	1650071_FC_KML_1682657858842_12111128129P5529SamanaPatiala.kml	28/04/2023	Preview
3	FC_FORM_E_PROPOSED_DIVERSION_KML	28/04/2023	Preview
4	Test PDF.pdf	28/04/2023	Preview
5	Test PDF.pdf	28/04/2023	Preview
6	1650071_FC_KML_1682657858842_12111128129P5529SamanaPatiala.kml	28/04/2023	Preview
7	Test PDF.pdf	28/04/2023	Preview
8	Test PDF.pdf	28/04/2023	Preview
9	FC_FORM_E_PROPOSED_DIVERSION_KML	28/04/2023	Preview
10	Test PDF.pdf	28/04/2023	Preview

User can preview any documents

Showing 1 to 10 of 13 entries

« < 1 2 > »



Secretary/Minister of State (MoS) View/Update DFA



Dashboard

Search...

Environmental Clearance

Forest Clearance

Wild Life Clearance

Coastal Regulation Zone Clearance

User will click on Forest Clearance



Dashboard

Search...

Environmental Clearance Forest Clearance Wild Life Clearance Coastal Regulation Zone Clearance

My Task View Proposals

User will click on My Task



Home / Dashboard

My Task(s) All Proposal History Back

S. No	Proposal No.	Proposal Details	Area(ha)	Location	Date of Submission	Proponent	Status	Pendency	Action
1	FP/RJ/ENCRH/412084/2023	Project Name: Form 5 Project Category: ENCRH Form: Form-A (Part-I): Diversion of Forest Land	30.0	State : Chhattisgarh District : Bijapur	08/05/2023	SUNIL YADAV	Pending at Secretary - MoEFCC, HQ	1 Day(s)	View Details
2	FP/RJ/ENCRH/411591/2023	Project Name: Neeraj test scenario-5 Area > 5 & <= 40 ha violation -no Form: Form-A (Part-I): Diversion of Forest Land Project Category: ENCRH	25.0	State : Rajasthan District : Kota	28/03/2023	Other Project Proponent	Pending at Secretary, MoEFCC	42 Day(s)	View Details
3	FP/RJ/ENCRH/411591/2023	Project Name: Neeraj test scenario-5 Area > 5 & <= 40 ha violation -no Form: Form-A (Part-I): Diversion of Forest Land Project Category: ENCRH	25.0	State : Rajasthan District : Kota	28/03/2023	Other Project Proponent	Pending at Secretary, MoEFCC	42 Day(s)	View Details

Showing 1 to 3 of 3 entries << < 1 > >>

User can search the required proposal

User will click on View Details of the required proposal



Home / Dashboard / Proposal Summary

Back

View On DSS

View Proposal

View Documents

View Payment Details

View Agenda

View MoM

Actions

Proposal Details

Proposal No.: FP/RJ/ENCRH/412084/2023
Single Window No.: SW/103416/2023
Project Name: Form 5
State: RAJASTHAN
Project Category: ENCRH
Area (ha): 30.0
Proposal For: Form-A (Part-I): Diversion of Forest Land
Date of Submission: 08/05/2023

Proposal History/Timeline

Activity	Start Date	End Date
Pending at Secretary - MoEFCC, HQ	10/05/2023	N/A
Processed by Director General of Forest - MoEFC...	10/05/2023	10/05/2023
Processed by Additional Director General of For...	10/05/2023	10/05/2023
Processed by JGF - MoEFCC, HQ	10/05/2023	10/05/2023
Processed by AIGF - MoEFCC, HQ	10/05/2023	10/05/2023
Processed by Forest Advisory Committee (FAC) ...	10/05/2023	10/05/2023
Processed by AIGF - MoEFCC, HQ	10/05/2023	10/05/2023
Processed by Forest Advisory Committee (FAC) ...	09/05/2023	10/05/2023
Processed by MoEFCC, HQ	09/05/2023	09/05/2023
Processed by Technical Officer - MoEFCC, HQ	09/05/2023	09/05/2023

Process on NoteSheet

User will click on Process on Note Sheet



User can View/Propose EDS

Process on NoteSheet

View On DSS | View Proposal | View Documents | View Agenda | View MoM | View/Update DFA | View/Propose EDS

Note History

DFA Recommend
Note By : Chandra Prakash Goyal (Director General of Forest, MoEFCC, Director General of Forest, MoEFCC)
Note On : 11-05-2023 12:37 PM
Note #1

DFA Recommended
Note By : Satya Prakash Yadav (Additional Director General of Forest, MoEFCC, Additional Director General of Forest, MoEFCC)
Note On : 11-05-2023 12:27 PM
Note #2

DFA Recommend
Note By : Ramesh Kumar Pandey (Inspector General of Forest, MoEFCC, Inspector General of Forest, MEF)
Note On : 11-05-2023 11:51 AM
Note #3

DFA Recommend
Note By : Ramesh Kumar Pandey (Inspector General of Forest, MoEFCC, Inspector General of Forest, MEF)
Note On : 11-05-2023 11:51 AM
Note #4

Enter Text

Browse or drop your file here

Only pdf, docx file(s) are allowed. Maximum file size is 5 MB.

Select Officer

Back Submit

User will click on View/Update DFA



User can Edit/Update the draft In-principal Approval letter

Government of India
Ministry of Environment, Forest and Climate Change
(Forest Conservation Division)

Online Proposal No.:
FP/RJ/ENCRH/412113/2023

To,
Principal Secretary (Forest)/Additional Chief Secretary (Forest)/Commissioner Secretary (Rajasthan)
Government of Rajasthan
Plot-No 360, Rajasthan Forest Department,Jaipur Road, District-Jaipur,RAJASTHAN,302001

Subject: Proposal for non-forestry use of 25 ha of forest land under Forest 1980 in favour of M/s SUNIL YADAV for Kota Territorial Division, District (CHHATTISGARH) – reg.

Sir/Madam,
I am directed to refer to the online proposal no. FP/RJ/ENCRH/409/05/2023. on the above-mentioned subject seeking prior approval of Government under section 2 of the Forest (Conservation) Act, 1980. The proposal has been examined by the constituted by the Central Government of the aforesaid Act.
After careful consideration of the proposal of the Government of Rajasthan on the basis of the recommendations of the FAC and approval of the authority of MoEFCC, New Delhi, the Central Government hereby grants approval under section-2 of Forest (Conservation) Act, 1980 for the use of 25 ha of forest land under the Forest (Conservation) Act, 1980 for M/s SUNIL YADAV. for Kota Territorial Division in Forest Division, District CHHATTISGARH subject to the fulfillment of the following conditions:

Dated: 11/05/2023

2. Standard conditions

Sr. No	Conditions	Action
2.1	Felling shall be done only in built up area and bare minimum felling shall be permitted in other non-built up areas. Felling of trees before the start of construction should be verified by the concerned DFO.	

3. Specific Conditions

After receipt of the compliance report on the fulfillment of the conditions mentioned above, the proposal shall be considered for final approval under section 2 of the Forest (Conservation) Act, 1980. Transfer of forest land shall not be affected till final approval is granted by the Government in this regard.

Copy To

Enter copy to Emails

Back Save & Preview



User will provide his comments on the Note Sheet

Process on NoteSheet

[View On DSS](#) [View Proposal](#) [View Documents](#) [View Agenda](#) [View MoM](#) [View/Update DFA](#) [View/Propose EDS](#)

Note History

Recommend DFA

Note By : Chandra Prakash Goyal (Director General of Forest, MoEFCC, Director General of Forest, MoEFCC)
Note On : 10-05-2023 12:19 PM
Note #1

Recommend DFA

Note By : Satya Prakash Yadav (Additional Director General of Forest, MoEFCC, Additional Director General of Forest, MoEFCC)
Note On : 10-05-2023 12:14 PM
Note #2

Recommend DFA

Note By : Ramesh Kumar Pandey (Inspector General of Forest, MoEFCC, Inspector General of Forest, MEF)
Note On : 10-05-2023 12:12 PM
Note #3

Recommend DFA

Note By : Ramesh Kumar Pandey (Inspector General of Forest, MoEFCC, Inspector General of Forest of

Paragraph

Recommend DFA

Browse or drop your file here

Only pdf, docx file(s) are allowed. Maximum file size is 5 MB.

Minister of State, MoEFCC

Back Submit

User can select the officer from the drop down

After filling all the required details, user will submit the DFA



Process on NoteSheet

View On DSS View Proposal View Documents View Agenda View MoM View/Update DFA View/Propose EDS

Note History

Recommend DFA
Note By : Chand...
Forest, MoEFCC
Note On : 10-05-2023 12:14 PM
Note #1

Recommend DFA
Note By : Satya...
Director General of Forest, MoEFCC
Note On : 10-05-2023 12:14 PM
Note #2

Recommend DFA
Note By : Ramesh Kumar Pandey (Inspector General of Forest, MoEFCC, Inspector General of Forest, MEF)
Note On : 10-05-2023 12:12 PM
Note #3

Recommend DFA
Note By : Ramesh Kumar Pandey (Inspector General of Forest, MoEFCC, Inspector General of Forest, MEF)

Preview

Recommend DFA

Selected Officer: Minister of State, MoEFCC

User will click on Continue

Back Continue

Browse or drop your file here

Only pdf, docx file(s) are allowed. Maximum file size is 5 MB.

Minister of State, MoEFCC

Back Submit



Draft In-Principle Approval letter submitted successfully

Process on NoteSheet

View On DSS View Proposal View Documents View Agenda View MoM View/Update DFA View/Propose EDS

Note History

Recommend DFA

Note By : (SECRETARY, MoEFCC)
Note On : 10-05-2023 12:22 PM
Note #1

Recommend DFA

Note By : Chandra Prakash Goyal (Director General of Forest, Forest, MoEFCC)
Note On : 10-05-2023 12:19 PM
Note #2

Recommend DFA

Note By : Satya Prakash Yadav (Additional Director General of Forest, MoEFCC, Additional Director General of Forest, MoEFCC)
Note On : 10-05-2023 12:14 PM
Note #3

Recommend DFA

Note By : Ramesh Kumar Pandey (Inspector General of Forest, MoEFCC, Inspector General of Forest, MEF)

Information

Successfully delivered to Minister of State, MoEFCC

Ok

Browse or drop your file here

Only pdf, docx file(s) are allowed. Maximum file size is 5 MB.

Minister of State, MoEFCC

Back Submit



Contact



Technical Helpdesk



011-20819182/172



<https://parivesh.nic.in>



monitoring-ec@nic.in
monitoring-fc@nic.in

