



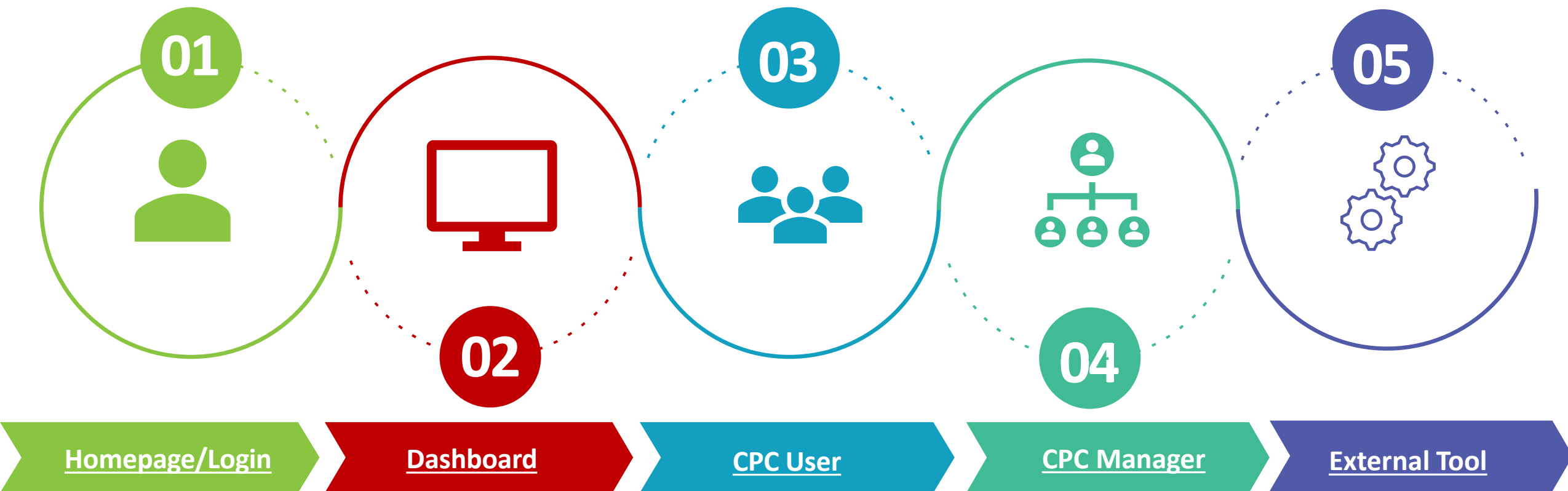
PARIVESH CPC Green

User Manual for CPC User/CPC Manager

Updated on October 31, 2022



Contents:



Note: Ctrl + Click on the underlined hyperlinks to go to the respective functionalities.



PARIVESH Home page

Go to the home page of the PARIVESH portal.

01



New* - Forest (Conservation) Rules, 2022 (Published on 28.06.2022) As per Aadhar Regulations 2016, User Agent
New* - Instruction for KML creation in PA
New* - Notice: Any new Environmental Clearance

As the Nation celebrates

Azadi Ka Amrit Mahotsav

Let us **SING THE NATIONAL ANTHEM**

REGISTRATION / LOGIN

Project Proponent	State Processing Authority	Central Processing Authority
New Registration	State Login	Central Authorities
Login	District Login	Regional Office

ABOUT PARIVESH

PARIVESH is a web based, role based workflow application which has been developed for online submission and monitoring of the proposals submitted by the proponents for seeking Environment, Forest, Wildlife and CRZ Clearances from Central, State and district level authorities. It automates the entire tracking of proposals which includes online submission of a new proposal, editing/updating the details of proposals and displays status of the proposals at each stage of the workflow.

NOTICE BOARD

- ENVIRONMENT CLEARANCE
- FORESTS CLEARANCE
- WILDLIFE CLEARANCE
- NATIONAL CAMPA
- NO INCREASE IN POLLUTION LOAD

APPROVALS

ENVIRONMENT CLEARANCE

FOREST CLEARANCE

WILDLIFE CLEARANCE



Login



Any application form submitted by Proponent would first route to Central Processing Centre (CPC) for initial scrutiny. To get login into the PARIVESH portal, the CPC user must click on the 'Login' option under the "Registration/Login" tab.

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[Dashboard](#) [About MoEFCC](#) [Acts, Rules & Guidelines](#) [Notifications](#) [Agenda & MoM](#) [Track your proposal](#) [Useful Links](#) [User Manuals](#) [Contacts](#) [FAQs](#)

"Pro Active and Responsive facilitation by Interactive and Virtuous Environmental Singlewindow Hub"

Availability of
Real time
information

Process
standardization

Online generation of
Meeting Agenda,
Minutes of Meeting
and Approval Letters

REGISTRATION / LOGIN

Project Proponent	State Processing Authority	Central Processing Authority
New Registration	State Login	Central Authorities
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NOTICE BOARD

- ENVIRONMENT CLEARANCE
- FORESTS CLEARANCE
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- [NATIONAL CAMPA](#)
- [NO INCREASE IN POLLUTION LOAD](#)



Login



A page will open asking for:

- Login id: Type the login id in the 'Login Id' text box.
- Password: Type the password in the 'Password' text box.
- Captcha Code
- Click on the 'Login' button.

03



Log In

[Forgot Password?](#)





Login



On the first login, the system will take the user to change the password.

04



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PARIVESH

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 अमृत महोत्सव

Ministry of Environment, Forest and
 Climate Change

SHEHJAR KAUL
 CPC User

Change Password

Logout

Change Password

Password Format

- Must be at least 8 characters
- Must contain both UPPERCASE & lowercase characters
- Must contain number
- Must contain special character such as !@#\$%&* _

Old Password *

New Password *

Confirm New Password *

✓ Submit

< Cancel



Login



Existing users can change their passwords by clicking on the “Forgot Password” option as shown in the next slide. The user will be required to enter the following:

- Login ID
- Captcha

05

**PARIVESH**Ministry of Environment, Forest and Climate Change
Government of India

Forgot Password

Please enter username

S8gJcp

[Login](#)

Password Reset link has been send on your EmailId



Login



After entering the login id, the user will receive a password reset link.

06



PARIVESH_Forgot Password Inbox x



monitoring-ec@nic.in via nic.in
to me

4:06 PM (4 minutes ago) ☆ ↶ ⋮

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय
Ministry of Environment, Forest and Climate Change

Hello Mr/Mrs null ,

It seems like you forgot your PARIVESH login password as requested by you to reset your PARIVESH login credential. Please click the link below to reset your password now.

<https://parivesh.nic.in/parivesh-ua/#/reset-password/DsKPL7ubQxoaxmFHnka4najKlyZjVko4be1pBx9K>

If you didnt make this request, please disregard this email and **Report** to MOEFCC.

Please note that your password will not change unless you click the link above and create a new one. This link will expire in 48 hours. if your link has expired, you can always request a new one.

Best Regards,
Monitoring Cell (Environment, Forests and Wildlife Clearances)
Ministry of Environment, Forest and Climate Change
Government of India
New Delhi.



Login



After clicking on the password reset link the user will be required to create a new password as shown in the next slide.

07



Reset Password

Password Format

- Must be at least 8 characters
- Must contain both UPPERCASE & lowercase characters
- Must contain number
- Must contain special character such as !@\$%&* _

New Password *

.....



Confirm New Password *

.....

[Reset](#)[Login](#)



Dashboard



After successful login, the CPC User's Dashboard will appear as shown in this figure.

08



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परिवेश PARIVESH 75 आजादी का अमृत महोत्सव Ministry of Environment, Forest and Climate Change

Dashboard

Search...

Clearance Status Insights

Fresh Proposal Received

05 View Details →

Pending Proposal in my Queue

05 View Details →

Proposal in My Queue Fresh Proposal Download report as

Date	Proposal No.	State	Sector	Project Name	Company / Proponent name	Status	Pendency
9 May, 2022	SW/123456/2022 Proposal No.	Utter Pradesh	Industrial Project 1	ABC Project Name	ABC Name Pvt.Ltd	Pending For Approval	4 Days
9 May, 2022	SW/123456/2022 Proposal No.	Andaman & Nicobar	Infrastructure 1	XYZ Project Name	ABC Name Pvt.Ltd	Pending For Approval	4 Days
9 May, 2022	SW/123456/2022 Proposal No.	Uttrakhand	Industrial Project 1	PQR Project Name	ABC Name Pvt.Ltd	Pending For Approval	5 Days
9 May, 2022	SW/123456/2022 Proposal No.	Delhi	Industrial Project 1	EFG Project Name	ABC Name Pvt.Ltd	Pending For Approval	4 Days
9 May, 2022	SW/123456/2022 Proposal No.	Daman & Diu	Infrastructure 1	ABC Project Name	ABC Name Pvt.Ltd	Pending For Approval	4 Days

Items per page: 10 0 of 0 < >



CPC User (CLAIM Proposal)

If a particular CPC User finds that any Proposal is relevant to his/her interest area and wants to scrutinize it, then System must allow that user to claim it by himself/herself. User would have the CLAIM button on their Fresh Proposal section against every Proposal.

09



Dashboard

Search...

Clearance Status Insights

Fresh Proposal Received

05 View Details →

Pending Proposal in my Queue

05 View Details →

Proposal in My Queue Fresh Proposal

Download report as

Date cpc user	Proposal No.	State	Sector	Project Name	Company / Proponent name	Status	Pendency	Action
05/07/2022	FP/11/Dispensary/Hospital/100000/2022	SIKKIM			Vipul Gaur	DRAFT	9 Days	Claim
05/07/2022	FP/11/Rehabilitation/100001/2022	SIKKIM			Vipul Gaur	DRAFT	9 Days	Claim
05/07/2022	IA/7/CRZ/100002/2022	DELHI			Vipul Gaur	DRAFT	9 Days	Claim
06/07/2022	IA/7/CRZ/100003/2022	DELHI			Vipul Gaur	DRAFT	8 Days	Claim
06/07/2022	FP/4/Defence/100004/2022	CHANDIGARH			Vipul Gaur	SUBMITTED	8 Days	Claim
06/07/2022	FP/9/Railway/100005/2022	UTTAR PRADESH			Vipul Gaur	DRAFT	8 Days	Claim
06/07/2022	FP/9/Railway/100006/2022	UTTAR PRADESH			Vipul Gaur	DRAFT	8 Days	Claim
07/07/2022	IA/30/CRZ/100007/2022	GOA			Vipul Gaur	DRAFT	7 Days	Claim



CPC User (CLAIM Proposal)

After clicking on the “Claim Proposal” option, the system will ask the user to validate and proceed further as shown in the next slide.

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Clearance Status Insights

Fresh Proposal Received

20 View Details →

Pending Proposal in my Queue

0 View Details →

Proposal in My Queue Fresh Proposal

Date	Proposal No.	State	Sector	Project Name	Company / Proponent name	Status	Pendency	Action
03-08-2022	WL/TG/Borehole Prospecting/100145/2022	TELANGANA	Only CRZ	3 AUG 22	SAMEER VIJAY GUPTA	PENDING	1 Days	Claim
03-08-2022	WL/TG/Airport/100106/2022	TELANGANA			Prakash Sinha	PENDING	1 Days	Claim
01-08-2022	FP/15/Irrigation/100071/2022	MIZORAM				PENDING	3 Days	Claim
03-08-2022	IA/HR/CRZ/100147/2022	HARYANA			Prakash Sinha	PENDING	1 Days	Claim
03-08-2022	IA/AS/CRZ/100137/2022	ASSAM	Only CRZ	road project@Assam		PENDING	1 Days	Claim
01-08-2022	FP/15/Hydel/100075/2022	MIZORAM		test		PENDING	3 Days	Claim
03-08-2022	WL/CG/Mining/100122/2022	CHHATTISGARH	Only CRZ	Telangana_Mining	Prakash Sinha	PENDING	1 Days	Claim
03-08-2022	IA/GJ/NCP/100110/2022	GUJARAT	INFRA-1	Oil and Gas Exploration		PENDING	1 Days	Claim
29-07-2022	FP/5/Railway/100028/2022	UTTARAKHAND	Only CRZ	Petroleum and natural gas		PENDING	6 Days	Claim
01-08-2022	FP/15/Mining/100056/2022	MIZORAM		Test FC-1		PENDING	3 Days	Claim

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CPC User (CLAIM Proposal)

If the user confirms that they want to claim the proposal by clicking on the “OK” button, then that particular Proposal would route in the Proposal in my Queue section.

- Note: After claiming any Proposal, that particular proposal would not be visible in the Fresh Proposal section. To view the Proposal in detail, CPC User need to click on the Proposal No

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 Climate Change

Dashboard

Search...

Clearance Status Insights

Fresh Proposal Received

19 View Details →

Pending Proposal in my Queue

1 View Details →

Proposal in My Queue Fresh Proposal

Date	Proposal No.	State	Sector	Project Name	Company / Proponent name	Status	Pendency
03-08-2022	WL/TG/Borehole Prospecting/100145/2022	TELANGANA	Only CRZ	2_AUG_22	SAMEER VIJAY GUPTA	PENDING FOR APPROVAL	1 Days

[Download Report](#)

Items per page: 10 1 - 1 of 1 < >



CPC User (View Proposal)

To view the Proposal in detail, CPC User need to click on the Proposal No. in the “Proposal in my Queue” section. After clicking on the Proposal No., the user will arrive at the below landing screen.

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2_AUG_22
SW/100044/2022

TELANGANA

Part-I (Seeking recommendation of Standing Committee of NBWL/ SBWL)
WL/TG/Borehole Prospecting/100145/2022

SUBMITTED

View DSS

Create CPC Factsheet

Forward

View Uploaded Documents

CAF

Proposal

Project Details Location of Project Project Activity Cost Others

Details of Project

Name of the Project *	2_AUG_22
Project Proposal For *	New
Project ID (Single Window Number) *	SW/100044/2022
Description of Project *	eewwrewrwerwere



CPC Manager (CLAIM Proposal)



CPC Manager would have the CLAIM button as well as ASSIGN button on their Fresh Proposal section against every Proposal. If CPC Manager finds that any Proposal is relevant to his/her interest area and wants to scrutinize it, then he/she can CLAIM that particular proposal by simply clicking on the CLAIM button.

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Dashboard

Search

Clearances | Select State | Select Sector

Clearance Status | Insights

Fresh Proposal Received 5 View Details

Pending Proposal in my Queue 5 View Details

Proposal in My Queue Fresh Proposal

Date	Proposal No.	State	Sector	Project Name	Company	Pendency	Action
9,May 2022	Proposal No. 1	UP	IND	ABC Project Name		5 Days	CLAIM ASSIGN
9,May 2022	Proposal No.	MP	INFRA-1	XYZ Project Name	XYZ Pvt. Limited	5 Days	CLAIM ASSIGN
9,May 2022	Proposal No.	HP	MIN	PQR Project Name		5 Days	CLAIM ASSIGN
9,May 2022	Proposal No.	Kerala	IND	JKL Project Name		5 Days	CLAIM ASSIGN
9,May 2022	Proposal No.	TN	INFRA-2	STU Project Name	STU Pvt. Limited	5 Days	CLAIM ASSIGN

Download report as

When Clicked on Claim button by CPC Manager, then Proposal would show in "Proposal in my Queue" section. (route - slide 4)

When Clicked on Assign button by CPC Manager, then List of CPC User would display. (route - slide 5)

(Name)
CPC Manager
(MoEFCC)

Logout

Prev 01 02 03 04 05 10 Next

Showing 05 of 777



CPC Manager (CLAIM Proposal)



After Clicking on the CLAIM button, the Proposal in my Queue section will appear. If any User claimed any Proposal but another User also wants to Claim the same proposal (considering another User did not refresh the page yet) then, the below message should appear on the screen:

Following Proposal Already Claimed by another User

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Home
Notifications
Uploaded Documents
Project Reports
Proposal Tracker
Proposal History

(Name)
CPC Manager
(MoEFCC)
Logout

Dashboard

Search

Clearances | Select State | Select Sector

Clearance Status | Insights

Fresh Proposal Received
5 View Details

Pending Proposal in my Queue
5 View Details

Download report as

Date	Proposal No.	State	Sector	Project Name	Company /Proponent Name	Status	Pendency
9,May 2022	Proposal No.	UP	IND	ABC Project Name	ABC Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	MP	INFRA-1	XYZ Project Name	XYZ Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	HP	MIN	PQR Project Name	PQR Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	Kerala	IND	JKL Project Name	JKL Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	TN	INFRA-2	STU Project Name	STU Pvt. Limited	Pending for Approval	5 Days

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CPC Manager (ASSIGN Proposal)



To maintain the work balance and work efficiency, CPC Manager has an ASSIGN button in the Fresh Proposal section against every Proposal. On clicking the ASSIGN button, a list of all Users having role = CPC User would display.

Note:

- List of all CPC Users would display along with Email ID so that identification of any User would be easy.
- On clicking on any CPC User's name, that particular Proposal would get routed at that CPC User's Proposal in my Queue section.

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Dashboard

Search

Clearances | Select State | Select Sector

Home
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Proposal History

(Name)
CPC Manager
(MoEFCC)
Logout

Proposal would move at selected CPC User's "Proposal in my Queue" Section.

Insights

List of all CPC User

- CPC User Name 1 (Email ID)
- CPC User Name 2 (Email ID)
- CPC User Name 3 (Email ID)
- CPC User Name 4 (Email ID)
- CPC User Name N (Email ID)

SUBMIT

Download report as

Name	Pendency	Action
	5 Days	CLAIM ASSIGN
	5 Days	CLAIM ASSIGN
	5 Days	CLAIM ASSIGN
	5 Days	CLAIM ASSIGN
	5 Days	CLAIM ASSIGN

Prev 01 02 03 04 05 ... 10 Next

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CPC Manager (ASSIGN Proposal)



Suppose any “Proposal 1” is assigned to any CPC User with the name “CPC User Name 1”. Then, “CPC User Name 1”, can see that assigned Proposal in his/her “Proposal in My Queue” section.

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(Name) CPC User Name 1 (MoEFCC) Logout

Dashboard

Search

Clearances | Select State | Select Sector

Clearance Status | Insights

Fresh Proposal Received: 5 View Details →

Pending Proposal in my Queue: 5 View Details →

Download report as

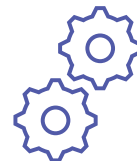
Date	Proposal No.	State	Sector	Project Name	Company /Proponent Name	Status	Pendency
9,May 2022	Proposal No. 1	UP	IND	ABC Project Name	ABC Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	MP	INFRA-1	XYZ Project Name	XYZ Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	HP	MIN	PQR Project Name	PQR Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	Kerala	IND	JKL Project Name	JKL Pvt. Limited	Pending for Approval	5 Days
9,May 2022	Proposal No.	TN	INFRA-2	STU Project Name	STU Pvt. Limited	Pending for Approval	5 Days

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External Tool



When any Proposal is assigned to any CPC User, then an external Workflow tool is called. External Workflow tool would be initiated when a Proposal is assigned by selecting any User. Parameter for External tool to route proposal:

Action = Select a CPC User

Form = EC (even TOR), FC, WLC and CRZ.
Even if any new Clearance terms are defined in the future.

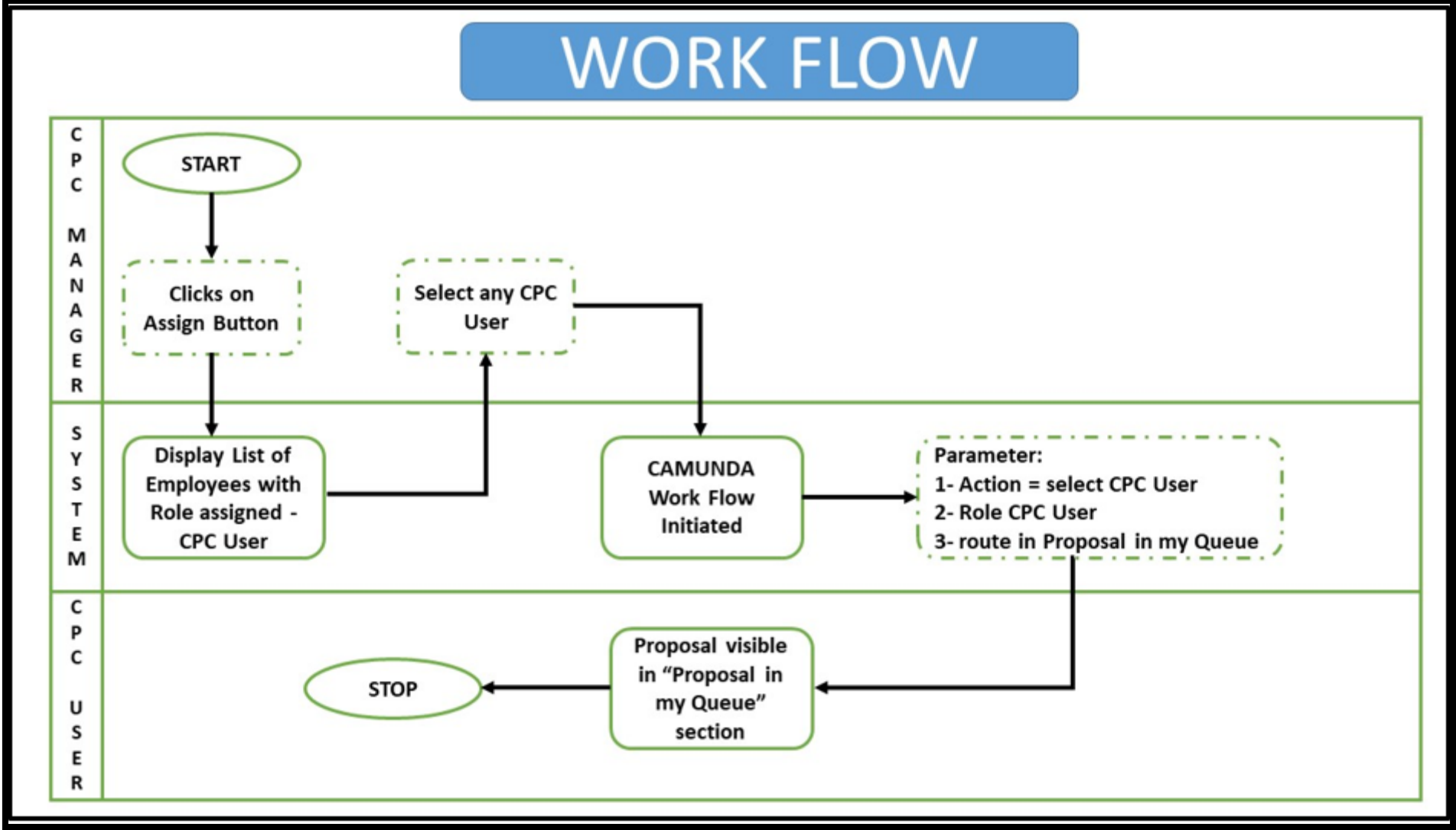
Role = CPC User

Route to Proposal in my Queue section

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WORK FLOW





Contact



Technical Helpdesk



011-20819182/172



<https://parivesh.nic.in>



monitoring-ec@nic.in
monitoring-fc@nic.in

