

# STATE LEVEL EXPERT APPRAISAL COMMITTEE, ODISHA

(Constituted vide order No. S.O. 1217 (E) dated 08<sup>th</sup> March 2019 of MoEF&CC, Govt. of India)

Paribesh Bhawan, A/118, Nilakantha Nagar, Unit-VIII,  
Bhubaneswar – 751 012, Odisha

No. 02(2) / SEAC- Misc-02

Date 05.01.2021  
Through online / By Speed Post

To

01 Smt Ratnamala Swain (Director)  
M/s. D. N Homes Pvt. Ltd.  
At- Plot No – 15, VIP colony, Nayapalli,  
Bhubaneswar, Odisha  
Pin: 751015  
Mob: 9437062665  
E-mail : rms@dnhomes.net

02 Sri Hotha Venkatesh (Owner)  
M/s. Khemabeda Decorative Stone Quarry  
S/o. Sriramamurthy  
H. No 16-31-IX MI -203, 9th phase  
Near Community Ground, KPHB Colony,  
Hyderabad – 500072, Telegana  
Email:hota79@gmail.com

Sub: Presentation before the SEAC in its meeting scheduled to be held on **12.01.2021**, at **11:00 AM** through Video Conferencing in Google Meet– regarding.

Sir,

In inviting reference to the above subject, it is to intimate that your proposal will be placed before the SEAC in its meeting scheduled to be held on **12.01.2021**, at **11:00 AM** through Video Conferencing (VC) in **Google Meet**. The agenda of the meeting is enclosed. You are required to make a presentation on your proposal before the Committee through video conferencing in Google Meet. The link <https://meet.google.com/tvz-yarq-dzp> may be used to join the Video Conferencing in Google Meet. **You are also requested to prepare presentation in bullet form and make presentation accordingly without reading the presentation slide. The presentation should be completed within 20 minutes. Reading of presentation slide will not be allowed and in such cases, the presentation to be deferred to next meeting.**

In this regard, you are requested to forward a copy of **Form-1, Form-1 A, pre-feasibility report and EIA/EMP report as per applicability** to all the members of the State Level Expert Appraisal Committee through email before 3 days of the meeting positively without which the proposal will not be considered. Names and emails of the members are enclosed for your reference.

Further, you are requested to provide the following information / documents through **Email: jyoti.seac@gmail.com** before 3 days of the meeting positively.

- (i) Soft copy of presentation
- (ii) A brief Description of the Project in terms of location and surroundings / executive summary of the project (maximum 2-3 pages, soft copy in MS Word (.doc/.docx) format without any table).
- (iii) The name of the consultant with the Serial No. in the QCI and certificate of accreditation with QCI.

You are also requested to follow the instructions as given in agenda and **Annexure - I**

Encl:

1. Agenda of the meeting.
2. Names and emails of the members.

Yours faithfully,

  
**SECRETARY**

State Level Expert Appraisal Committee

P.T.O....

Memo No. 03 /Dt. 05-01-2021

Copy to the Member Secretary, SEIAA, Odisha, Qr. No. 5RF-2/1, Unit-IX, Bhubaneswar-22 for information and necessary action.

  
**SECRETARY**

State Level Expert Appraisal Committee

Memo No. 04 /Dt. 05-01-2021

Copy to concerned files for record.

  
**SECRETARY**

State Level Expert Appraisal Committee

# STATE LEVEL EXPERT APPRAISAL COMMITTEE, ODISHA

(Constituted vide order No. S.O. 1217 (E) dated 08<sup>th</sup> March 2019 of MoEF&CC, Govt. of India)

Paribesh Bhawan, A/118, Nilakantha Nagar, Unit –VIII,  
Bhubaneswar – 751 012, Odisha

**DATE & TIME : 12<sup>TH</sup> JANUARY, 2021 AT 11:00 AM**

**VENUE : Meeting will be held through video conferencing (VC) on  
12<sup>TH</sup> JANUARY, 2021 AT 11:00 AM**

## **MEETING OF THE STATE LEVEL EXPERT APPRAISAL COMMITTEE, ODISHA**

### **AGENDA**

<b>Item No.</b>	<b>File No.</b>	<b>Proposal</b>
<b>ITEM NO. 1</b>	SIA/OR/NCP /58534/2020	Proposal for Environmental Clearance for construction of Residential colony project over total built up area 1,60,069.25 Sq.m & plot area 23,686.05 Sq.m (5.823 acres) at – Sundarpur, Tahasil – Bhubaneswar and District – Khordha of M/s. D.N Homes Pvt Ltd - EC
<b>ITEM NO. 2</b>	SEIAA/836/1 1-2020	Proposal for Environmental Clearance for Khemabeda Decorative Stone Quarry over an area of 12.21 acres or 4.941 ha. in village Khemabeda tehasil- Baipariguda in the district of Koraput of Sri Hotha Venkatesh (EC)



**Important Note:**

1. The project proponent or his/her authorized representative should attend the presentation meeting of SEAC. They may also depute senior officers from the company (preferably not more than two representatives) who can make a presentation on their behalf on the salient features of the project, the related environmental issues, proposed Environmental Management Plan and also respond to the queries/suggestions of the Committee.
2. Any changes/modification with respect to the Agenda, Venue etc., would be indicated in Ministry website. You are also requested to keep track of the status of your project from the Ministry/s Website i.e., [www.envfor.nic.in](http://www.envfor.nic.in) / [www.envclearance.nic.in](http://www.envclearance.nic.in).
3. No consultant is permitted into the meeting who has no accreditation with Quality Council of India (QCI)/National Accreditation Board of Education and Training (NABET) according to the MoEF OM dated 2nd December, 2009.

## NAME AND E-MAILS OF MEMBERS OF SEAC, ODISHA

Sl. No.	Name and Designation	E - mail
1.	Shri. Bhanu Pratap Singh, Chairman, SEAC	bhanupratapsingh1722@gmail.com
2.	Dr. K. Murugesen, IFS Secretary, SEAC	murug6994@gmail.com
3.	Prof. (Dr.) Chitta Ranjan Mohanty Member, SEAC	chitta123@yahoo.com
4.	Dr. Himanshu Bhushan Sahu, Associate Professor, Member, SEAC	hbsahu@gmail.com hbsahu@nitrrkl.ac.in
5.	Dr. Dibakar Swain, Member, SEAC	drdibakarswain@gmail.com
6.	Prof. (Dr.) Pratap Kumar Mohanty, Member, SEAC	pratap_mohanty@yahoo.com
7.	Shri Jiban Kumar Mahapatra, Member, SEAC	jibankumarmahapatra@gmail.com
8.	Shri Kumuda Ranjan Acharya, Member, SEAC	kumudaranjana@gmail.com
9.	Dr. Sanjay Kumar Patnayak, Associate Professor and Head, Member, SEAC	skp.envsu@gmail.com
10.	Prof (Dr.) Bijoy Kumar Satpathy, Member, SEAC	bksatpathy15@gmail.com
11.	Dr. Sailabala Padhi, Member, SEAC	sailabalapadhi@gmail.com
12.	Dr. Kishore Chandra Sekhar Panigrahi, Reader, Member, SEAC	panigrahi@niser.ac.in

**Dos and Don'ts of Video Conferencing (VC) – Guidelines**

**(For the Project Proponent)**

1. Participants are advised to familiarize themselves with the platform being used before the VC begins.
2. Laptop, Desktop, Android Mobile or a tablet should be the preferred mode, as this gives more flexibility and operational ease.
3. Please join 15 min. before the start of the VC.
4. As soon as you join the VC, kindly put your mike on Mute. Keep it on mute position unless you are speaking.
5. Test your audio and/or video before a scheduled call.
6. Test the functionality of sharing the screen. The PPT or the document to be shared on screen should be open prior to sharing the Screen.
7. Kindly make sure that the room is sufficiently lighted and you are facing towards the light (Try pointing a strong desk lamp at the wall you're facing. You get good front light without having to look directly into a harsh light.)
8. Picture in Picture (PIP) is your best reference, you can see yourself and your surroundings just as others on the call can. Pay close attention to what you see there, and make adjustments as necessary.
9. Ensure that the positioning of the Camera is such that it does not distract other participants in the video meetings.
10. Be punctual and courteous. Introduce yourself whenever required and take note of other attendees' names so you can address them by name.
11. Keep your mobile(s) in silent mode.
12. Avoid multi-tasking as all can see each other. Do not carry on side conversation.
13. Switch off the camera, if required, but kindly make sure that it is switched on while speaking.
14. Please dress appropriately.
15. Kindly Close unused applications & videos, as they can be CPU memory intensive.
16. Minimize your hand gestures and body/head movements as well.
17. If you are facing low bandwidth problem, please turn off your video, this is expected to improve your voice quality.
18. Please do not leave meeting without taking permission. Joining and moving away from meeting time and again creates disturbances.