GOVERNMENT OF INDIA MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE (IA DIVISION-INDUSTRY-3 SECTOR)

Dated: 24.05.2022

AGENDA FOR 32nd MEETING OF THE EXPERT APPRAISAL COMMITTEE (INDUSTRY-3 SECTOR), SCHEDULED TO BE HELD DURING MAY 30th - 31st, 2022

Instructions: Project Proponents are requested to strictly follow the following instructions:

- 1. It is informed that the 31st Meeting of EAC is scheduled to be held during May, 30^{th -} 31st, 2022 through <u>Video Conferencing Mode</u> and accordingly all Project Proponents are requested to send all the documents (viz. Presentation, Brief, EIA/EMP Report and other requisite documents) to the <u>EAC/Ministry immediately or latest by</u> 25.05.2022.
- 2. It is requested that the Project Proponent or his/her authorized representative should participate in EAC Meeting through Video Conferencing (preferably not more than three representatives) who can make a presentation on their behalf on the salient features of the project, the related environmental issues, proposed Environmental Management Plan and also respond to the queries/suggestions of the Committee. The name of representatives may be communicated in advance.
- 3. NIC, MoEFCC will moderate the Video Conferencing meeting. The Guidelines related to connecting VC is annexed herewith. PP has to communicate the name of person and his mobile number attending the EAC meeting and be ready before 1 hour of the slot allowed to them. If any problem faced please contact Mr. Kamal, Moderator, NIC (Mobile No. 8800225087, email- support-ipb@nic.in). PP is requested to join the meeting in VC with Agenda No. [(for ex. 32.1 (Name of PP) & Name of Consultant].
- 4. The Project Proponents are requested to circulate the documents either in pen drive or hard copy whichever is convenient (bulky ElA/EMP reports may be sent in pen drive mentioning the agenda number) for the projects included in the Agenda given below, to the Chairman and Members of the Committee (as per list given below) immediately. The proponents shall not wait for individual letters to be issued. The documents shall reach the members at the earliest.
- 5. All the documents including the hard copy of the presentation material should be legible and printed on both sides on ordinary paper. In case the members of the Expert Appraisal Committee do not receive the proposals, the Committee will not consider the project.
- 6. Kindly make the presentation before the EAC based on the template provided at Annexure III. Copy of presentation to the copy of the
- 7. The project proponents should submit the Form-2, Pre-feasibility report, approval from concerned department/states, certified compliance of existing EC/CTO, Environment Impact Assessment (EIA/EMP) Report, public hearing report, queries subsequently raised by the Ministry, if any, and your para-wise comments thereto etc., details of the court matters/Orders of the Court pertaining to the project, if any are required to be **forwarded** to the Chairman/Members of the Expert Appraisal Committee (Industry-3 Sector) in accordance with Environment Impact Assessment Notification, 2006 (as amended)

- including copy of Presentation, brief and other reports/ documents at earliest or latest by 25.05.2022. List of Committee Members is attached herewith.
- 8. During presentations all the important features such as National Parks, Wildlife Sanctuary, Mangroves, Biosphere Reserves/Bio-diversity, Heritage sites, Reserve Forests, Rivers, water Bodies, Highways, Railway line, Habitations, Critically Polluted Areas (CPA) etc. should be clearly indicated in an area of 10 km radius of the proposed site. The KML/Shape files should be emailed on the below mentioned email addresses immediately or before 25.05.2022.
- 9. In accordance with the circular no. J-11011/618/2010-IA.II (I) dated 30.5.2012, in case of expansion project, for which environment clearance was issued earlier, the project proponent shall submit a certified report of the status of compliance of the conditions stipulated in the environment clearance for the on-going / existing operations of the project by the Regional Offices of Ministry of Environment, Forest and Climate Change. In case of Unit is operating with CTO, a certified compliance report from the SPCB needs to be submitted as per TOR granted to the project. The status of compliance of the conditions stipulated in the EC/TOR as highlighted in the report(s) will be discussed by the EAC during appraisal of the project.
- 10. The Project Proponents shall ensure that the reports / documents uploaded in the website of the Ministry, circulated to the EAC members and hard copy submitted to the Ministry are the same. In case of discrepancy, the project will not be considered.
- 11. The Consultant shall include an undertaking in the EIA report that the prescribed TOR have been complied with and that the data submitted is factually correct and also an undertaking shall be submitted owning the contents (information and data) in the EIA/EMP report.
- 12. The Project Proponents shall submit the detailed availability/facility/capacity of the treatment of waste water in the CETP and its working status from the concerned authority/ SPCB, in case of the treatment of waste water through CETP.
- 13. The Consultants are now being graded based on the EIA/EMP Report, Impact assessment and its mitigation measures to the projects and its presentation made before the EAC. Therefore, the Consultant shall follow all the Rules/Guidelines issued by the Ministry from time to time and make the correct Report, failing which necessary action against the consultant may be taken accordingly. Consultant shall submit the Plagiarism Certificate accordingly.
- 14. PP shall submit the detailed green belt development plan along with details of species, timelines, budget provisions and also implementation status (for existing unit).
- 15. In case of pesticide projects, life cycle analysis study, if any needs to be included in the presentation for appraisal of EAC.
- 16. The presentation shall also include details of carbon foot prints and carbon sequestration study w.r.t. proposed project needs to spell out. Proposed mitigation measures also needs to be included in the PPT and submitted for further appraisal of the EAC.
- 17. Any changes/modification with respect to the Agenda, Venue etc., would be indicated in Ministry's website. You are also requested to keep track of the status of your project from the Ministry's Website i.e., https://parivesh.nic.in
- 18. Kindly send a brief write up/ Executive Summary of 3-4 pages (in Word Format only) as per following format with CAS No. (Annexure '1' in respect of the proposals for Environmental clearance to the EAC secretariat. Information should be sent in word format only on following e-mails including Members of the EAC immediately or latest by 25.05.2022.

(Dr. M. Ramesh) Scientist 'E' & Member Secretary,

EAC (Industry-3 Sector),

Email: ramesh.motipalli@nic.in; Tel: 011- 20819249

Note: The items listed for environmental clearances will be taken up for appraisal only on fulfilment of relevant instruction given above.

AGENDA FOR 32nd EXPERT APPRAISAL COMMITTEE (INDUSTRY-3) MEETING TO BE HELD DURING MAY 30th -31st, 2022

Venue: Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi-110003 through Video Conferencing (VC)

MAY 30, 2022 (MONDAY) DAY-1

Time: 10:30 AM onwards

Agenda No.	Details of proposals
32.1	Expansion of different types of Resins (Phenol Formaldehyde Resin (3000 MT/Month), Melamine Formaldehyde Resin (3000 MT/Month), Urea Formaldehyde Resin (5000 MT/Month)), Formaldehyde (37%) (10000 MT/Month), Ceramic Binder (1000 MT/Month) at Survey No. 79 p1, p4, p5, Village Lalpar, Taluka & District Morbi, Gujarat by M/s. Weldecore Industries LLP – Re-consideration of Environmental Clearance
	[Proposal No. IA/GJ/IND3/217751/202; File No. IA-J-11011/269/2021-IA-II(I)]
32.2	Proposed Pesticide Manufacturing Project at Plot No. H-34 & H-35 Kosi Kotwan Extension-1, Uttar Pradesh State Industrial Development Corporation (UPSIDC) Industrial Area, Mathura, Uttar Pradesh by M/s YOSHI CROP CARE PRIVATE LIMITED - Consideration of Environmental Clearance
	[Proposal No. IA/UP/IND3/266321/2021; File No. IA-J-11011/255/2021-IA-II(I)]
32.3	Formaldehyde manufacturing unit with production capacity of 100 MT/day located at Khasra No. 345, Village Seehpur, H. B. No. 176, Tehsil- Derabassi, District-SAS Nagar, Punjab by M/s Feel Organic - Consideration of Environmental Clearance
	[Proposal No. IA/PB/IND3/251247/2022; File No. IA-J-11011/461/2021-IA-II(I)]
32.4	Increase in API Production capacity from 560 TPA to 760 TPA and also reduction in Mineral Salt production capacity through spray drier route from 2615 TPA to 1615 TPA and Addition of R&D Facility of 1 TPA by M/s Global Calcium Private Limited located at 125 & 126, Sipcot Industrial Complex, Hosur, District-Krishnagiri, Tamil Nadu - Amendment in TOR
	[Proposal No. IA/TN/IND3/270578/2022; File No IA-J-11011/411/2006-IA-II(I)]
32.5	Increase in capacity of Mineral Salt Production through Conventional Process from 1020 TPA to 1770 TPA and by Spray Drier Route from 1034 TPA to 1784 TPA, API Capacity of 100 TPA (no change) and addition of Land Area of 0.40 Ha of Plot No. 19 A (in addition to 1.02 Ha of Plot No. 19 & 19B) by M/s Global Calcium Private Limited UNIT III located at Plot No.19&19 B, SIPCOT Industrial Complex, Hosur, District- Krishnagiri, Tamil Nadu- Amendment in TOR
	[Proposal No. IA/TN/IND3/271077/2022) ; File No IA-J-11011/141/2019-IA-II(I)]

MAY 31, 2022 (WEDNESDAY) DAY-2

Time: 10:30 AM onwards

Agenda No.	Details of proposals						
32.6	Manufacturing Specialty Chemicals and Agro-Chemicals located at Plot no. C-C-10 & C-11, SIPCOT Industrial Complex, Village Kudikkadu, District Cuddalore, Tamil Nadu by M/s Crimsun Organics Private Limited Consideration of Amendment in Environmental Clearance						
	[Proposal No. IA/TN/IND3/272258/2022; File No. IA-J-11011/207/2018-IA-II(I)]						
32.7	Expansion of Pesticide Technical and Pesticide Specific Intermediates Manufacturing unit located at Plot 3405/3406/3460-A, GIDC Estate, Ankleshwar, District Bharuch, Gujarat by M/s UPL Limited - Consideration of Amendment in Environmental Clearance [Proposal No. IA/GJ/IND3/272580/2022; File No. J-11011/77/2002-IA-II(I)]						
32.8	Droposed Synthetic Organic Chemicals (Different Types of Regins) legated at						
32.0	Proposed Synthetic Organic Chemicals (Different Types of Resins) located at Survey no. 93 P/3, Behind millennium vitrified, Village: Bhadiyad, District: Morbi, Gujarat by M/s. Zizer Polymers LLP						
	[Proposal No. IA/GJ/IND3/271169/2022; File No. IA-J-11011/258/2019-IA-II(I)]						
32.9	Clarification on Environment Clearance applicability for expansion of manufacturing unit of ITC Indivision Ltd. in Mysore, Karnataka.						
32.10	Any other Items with permission of the Chair.						

Subject - Environmental Clearance/TOR- reg. [Proposal NO....., F.NO]

	e Project Propor					,	made	a detailed
•	tion on the salien		• •			· - D	4 -	d
I.	The proposal project	is for	environme		learance/T			the
				at		. by	M/s.	
ii.	The project pro	posal was c	onsidered by	the Expert	Appraisal	Commit	tee (Ind	ustry-3) in
	its th meeting h	neld during	and recon	nmended Te	erms of R	eference	es (ToF	Rs) for the
	Project. The To	R has beer	n issued b	y Ministry v	ide letter	No.J		;
	•	ase of EC Pr	• /					
iii.	All ar							
	Notification unde	• •	'A' and are a	appraised at	: Central L	_evel by	Expert	Appraisal
	Committee (EAC							
iv.	Ministry had iss							e existing
.,	project							proposed
V.	Existing land are expansion.	a 15	<i>II,</i> audilionai	IIF Iano	u wiii L	e used	וטו ג	proposed
vi	Industry has alre	eady develo	ned / will dev	elon areenh	helt in an s	area of 1	33 % i	e m ²
۷۱.	out of total area			clop greens	ocit iii aii t	arca or c	JJ 70 1.	C.,
vii.	The estimated p			includina ex	istina inve	estment	of Rs	crores.
	Total capital co							
	Rs and the	e Recurring	cost (operation	on and main	tenance) v	will be al	oout Rs	per
	annum.							
viii.	Total Employme		•		•		t after e	expansion.
	Industry propose							
ix.	There are		•					
	Tiger/Elephant F							he project
	site. River/ water					directi		
X.	Ambient air qu	ality monito	ring was ca	rried out at	t loo	cations	during	to
	and the bas	seline data	indicates th	e ranges o	or concer	าเเลเเอกร	as: P	7VI (
	µg/m3), PM modeling study							
	GLCs after the	proposed p	roiect would	he ua/r	m ³ uc	a/m ³ and	I	ua/m³ with
	respect to PM1	0, SOxandi	NOx. The re	sultant cond	centrations	s are wi	ithin the	National
	Ambient Air Qua	ality Standar	ds (NAAQS).	In case of E	EC Propo	sal)		
xi.	Total water requ						nent of	m3/day
	will be met from							
xii.	Effluent of							The
	plant will be bas							
xiii.	•		•		_	_		
	met from S							
	DG sets of		•			•	• .	
	Stack (height							
XIV.	Existing unit has							
	installed. Multi of installed for confi							
	for the proposed		articulate em	issions with	III liie slai	utory iii	iit Oi TT	5 mg/mm
XV.	Details of Proces		s generation a	and its mana	agement			
	Details of Solid v						nt	
	Public Hearing			-		-		
	Control Board o					•		
	to						_	
xviii.	Details of Cert	ified compli	ance report	submitted	by RO,	MoEF&C	CC. (In	case of

- expansion Proposal).

 xix. Status of Litigation Pending against the proposal, if any.

 xx. The details of products and capacity as under:

S. No	Product Details (complete name)	CAS NO.	Existing Quantity	Proposed Quantity	Total Quantity	Uses

S. No.	Activity	Amount allocated in Rs.
1. Total Cost		
2. EMP Cost		
3. Recurring cost		
4. CER Cost		
5. Land		
6. P. H. Commitment		
7.Green belt		
8. Conservation plan		
9. Water approval		
10. Critical issues related to the Project, if any		

Annexure-II

The pr	oposal is for an	nendment in the	e <u>Environı</u>	mental	<u>Clearan</u>	<u>ce</u> granted b	y the
Ministry	vide	letter	date	d		.for	the
project M/s			ocated	at	in	favour	of

2. The project proponent has requested for amendment in the ToR/EC with the details are as under;

S. No.	Para of EC issued by MoEF&CC	Details as per the EC	To be revised/ read as	Justification/ reasons
1.				
2.				
3.				

Slide 1

Agenda No.

- > Date of Application Submission
- > ADS if any including date of reply
- Date of Acceptance
- New Project/Expansion Project
- Product Mix or Change in Technology
- Existing & Proposed Capacity
- Forest Area/Wildlife/ESZ if any
- > Name of EIA Coordinator
- > CONSULTANT:
 - Name
 - NABET Registration No.
 - Validity

Name of the Project (Including Company's Name)

- Date of Public Hearing (P.H.) Conducted
- Level of Officer conducted P.H.
- Status of Forest Clearance (FC)
- Applicability of Coastal Regulatory Zone (CRZ) if any
- Whether located in Critically Polluted Area (CPA).
- > Certified Compliance submitted

Slide 2

Critical issues related to the proposed Project shall be elaborated by the Consultant/PP

Details of Earlier ECs with Past Productions Details

Details of Earlier CTOs with Past Productions Details

Details of Certified Compliance of Earlier EC/CTO

Slide 3

Introduction of The Project

- Brief Description about project
- Plot area
- ♦% of green belt provided
- Land use change required
- Sources of Air(+Noise)Pollution

- Estimated Project Cost
- ► EMP Cost
- CER Cost
- Manpower
- Details of Environment Officers with qualifications

Slide 4

Introduction of The Project

- Water Consumption/day
- Source of water
- Permission from CGWA or any other agency
- Energy Consumption
- Kind of Fuel used
- Quantity of fuel used

- Waste WaterGenerated/day
- Treatment facility with capacity and current operational capacity
- Mode of discharge

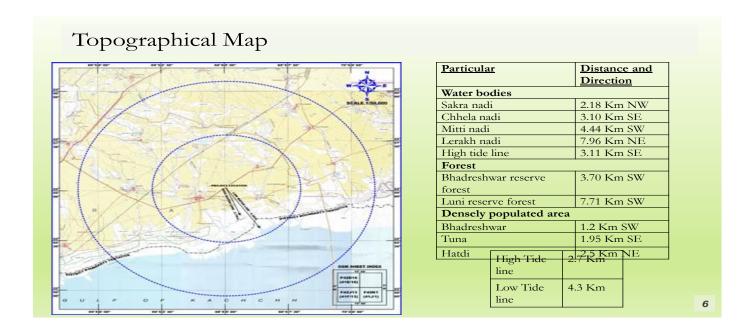
Slide 5 Example

Location of Project and its Connectivity



	LATITUD	E	22°55'4	4.07"N	
	LONGITUDE		69°55'4	4.06"E	
	ELEVATION		14 m		
-	Accessibi lity		Conne	ectivity	
1	Highway/	SH-50) – 11 K	m NW	
	Road	Road	near pro	ject – withir	ı
		1 Km			
1	Railway		Ra	ilway station	:
5	Station	9.4 Kr	n SW		
	Airport	sw	Airport	– 16.9 Km	
L		Airport – 28.8 Km NE			
1		High line	Tide	2.7 Km	
N		Low 'line	Tide	4.3 Km	5

Slide 6: Example



Slide 7
Project Site to be shown on Google Earth/DSS through KML/SHP File

Slide 8: Engineering layout of the Project site

Slide 9

BASELINE ENVIRONMENT DETAILS

1. AIR QUALITY(shall attach copy of NABL or MOEF approval)

Period of monitoring

- ► Table of Parameters Monitored as per TOR including Noise.
- Comparison of AQM data from Upstream & down stream Station.
- Minimum detectable Limit of various methods.
- Prediction of max. GLC(DG sets & from other sources)
- ► Incremental Pollution load.

Wind Rose / Impact

- Location specific Wind Rose be given based on which AQM station Setup.
- Map of AQM Station be given superimposed with respective monitored value + wind rose on one corner of the map.
- Impact of dust, smoke, gas ,fumes & odour

Slide 10

BASELINE ENVIRONMENT DETAILS 2.WATER (Surface + Ground) Environment

Date of monitoring

- ➤ Table of Parameters Monitored as per TOR/CPCB
- Comparison of data from Upstream & down stream sampling Station
- Minimum detectable Limit of various methods.
- Incremental pollution
 Load from waste water
 generation.

Sampling Location Map

- Map of sampling area with specific location of collection. Superimposed with respective monitored value
- Attach copy of NABL or MOEF approval.
- Fresh water reduction due to recycling/reuse of wastewater.

Slide 11

BASELINE ENVIRONMENT DETAILS 3. Soil and Biological Environment

Soil

- Location Map of Sampling points
- Sampling result
- Shall describe quality of soil as per standard (IARC) method

Biological

- Map of study area be attached.
- Biodiversity index with its interpretation be given

Slide 12

BASELINE ENVIRONMENT DETAILS 4. Socio Economic Environment

Areas visited & date

- Report on collection of Primary & Secondary Data
- Identification of social requirements based on interview & discussions with the resident of the area.

Social Action Plan

- Development of social action plan
 - Time frame for completion
 - Estimated budget to be spent year wise(CER)

Slide 13

BASELINE ENVIRONMENT DETAILS 5.RISK STUDIES & DISASTER MANAGEMENT

Hazardous Substances

- List of Hazardous
 Substances and quantity
 stored.
- Assumptions and Worst case scenario.
- Risk assessment be done by 3-D (CFD)Capable Software.

Risk Assessment

- Prevailing Risk from existing facilities
- Perceived risk from the proposed facilities.
- Societal Risk
- Cumulative risk
- Details of Onsite mitigation measures/ DMP

Slide 14

Details of National Park/Sanctuary/Forest Land/Schedule-I Species/ESZ Notification/No Development Zone If any

Slide 15

Process Flow Chart

Slide 16

Water Requirement and its approval status Water Balance

Slide 17

Waste Water Treatment Technology / Details of ZLD Details of STP and how treated water is reused

Slide 18

Product wise Raw Material consumption

Slide 19

Details of Green Belt Development Plan

Slide 20

Transportation Plan -Study as per IRC Guidelines

Slide 21

Budget for CER as per Ministry's Circular alongwith Activities and its timelines for commitments

Environment Management Plan

Shall cover details on following pollution control measures linking with baseline studies ,raw material and products with involved risk :

- AIR Pollution Control measures including devices proposed with capacities & cost.
- Water and Waste Water treatment and disposal, if any
- Solid Waste / Sludge Disposal if any .
- % reduction due to proposed devices
- Details of Environment Personnel (Environment Engineers and Environment Scientist) posted in Environment Management Cell.

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Slide 23: TOR wise compliance presentation

•	
Point Wise Standard TOR Compliance	
TOR Point-1: Executive Summary of the Project.	
Reply:	
TOR Point-2: Introduction i) Details of the EIA consultant including NABET accreditation ii) Inf about the project proponent iii) Importance and benefits of the project	ormation
Reply:	
And so on	23

Slide 24

Hazardous Waste Management and Disposal

- List of hazardous waste generation and quantity.
- Disposal- In-house or CHWTDF
- Agreement for hazardous waste management and disposal

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Slide 25

PUBLIC CONSULTATION

- The public hearing was attended by
- Requisite publicity through local newspapers/ media i.e.Dated was given 30 days in advance of the date; .
- The project proponent has given commitment to fulfil the environmental and social responsibility for development of community of nearby villages.

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Slide 26

PUBLIC HEARING MINUTES ITS ACTION PLAN WITH BUDGET ,TIMELINE INCLUDING DISPLY OF PH VIEDEO

S.No.	Issues raised by	Points Represented	Response/ Commitment of
	the Public		Project Proponents along with
			budget and timelines
1	Mr X		
2	Mr Y		
3	Mr Z		

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Slide 27: Public Hearing Photographs

Slide 28: Details of study of Impact assessment of ground water if ground water requirement is more than 100 KLD in OCS area (Over exploited, semi critical, critical area) permission to groundwater withdrawal should be based on study of Impact assessment of ground water withdrawal and be a part of EIA as per Hon'ble NGT direction in OA N.176 /2015 dated 20.7.2020.

Slide 29: In case of pesticide projects, life cycle analysis study, if any needs to be included in the presentation for appraisal of EAC.

Slide 30: The presentation shall also include details of carbon foot prints and carbon sequestration study w.r.t. proposed project needs to spell out. Proposed mitigation measures also needs to be included in the PPT and submitted for further appraisal of the EAC.

Slide 31: Other details of Project and critical issues if any.

List of member of Expert Appraisal Committee in respect of Industry-3 Sector

S. No.	Name of Members	Designation
1.	Prof. (Dr.) A.B. Pandit Vice Chancellor, Institute of Chemical Technology, Mumbai, Sir JC Bose Fellow, Government of India Email: ab.pandit@ictmumbai.edu.in	Chairman
2.	Dr. Ashok Kumar Saxena, IFS Bunglow No. 38, Sector-8A, Gandhinagar, Gujarat – 382008 E-mail: ashoksaxena1159@gmail.com	Member
3.	Prof. (Dr.) S. N. Upadhyay Research Professor (Hon.), Department of Chemical Engineering & Technology, Indian Institute of Technology (Banaras Hindu University), Varanasi E-mail: snupadhyay.che@iitbhu.ac.in	Member
4.	Prof. (Dr.) Suneet Dwivedi, Professor in K Banerjee Centre of Atmospheric and Ocean Studies, University of Allahabad, Allahabad - 02 Uttar Pradesh E-mail:dwivedisuneet@rediffmail.com /suneetdwivedi@gmail.com	Member
5.	Shri Santosh Gondhalkar 'Shree' Apartment, Flat 401, Plot No. 22, Tukaram Society, Santnagar, Pune- 411009 E-mail: santoshgo@gmail.com	Member
6.	Prof. (Dr.) Pradeep Kumar Mishra Department of Chemical Engineering & Technology, Indian Institute of Technology (BHU) Varanasi, Varanasi - 221005 E-mail: pkmishra.che@itbhu.ac.in / drpkm18@gmail.com	Member
7.	Prof. (Dr.) Vijay S. Moholkar Professor in Department of Chemical Engineering, Block-K (Academic complex), Room No. 111, Inidia Institute of Technology Gawahati, Gawahati – 781039 E-mail: vmoholkar@iitg.ac.in	Member
8.	Dr. Suresh Panwar House No.4, Gayateri Green Society, NH 58 Bypass,Kankerkhera, Meerut, Uttar Pradesh Email- spcppri@gmail.com	Member
9.	Shri Tukaram M Karne "SHREYAS ORNATE" F-1, 95-Tulasibagwale Colony, Sahakarnagar-2, PUNE: 411 009, Maharashtra E-mail: tmkarne@gmail.com	Member

10.	Shri Dinabandhu Gouda Additional Director, DH IPC-I, Room No. 309A, Third Floor, Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi – 110032 E-mail: dinabandhu.cpcb@nic.in	Member
11.	Shri Sanjay Bisht Scientist 'E', Room No. 517, Office of the Director General of Meteorology, Indian Meteorological Department, Musam Bhawan, Lodhi Road, New Delhi -110003 E-mail: sanjay.bist@imd.gov.in	Member
12.	Dr. Rakesh Kushwaha, Sr. Scientist, Central Ground Water Authority 18/11, Jamnagar House, Mansingh Road New Delhi - 110011 E-mail ID- kushwaha-cgwb@gov.in	Member
13.	Dr. M. Ramesh Scientist 'E' Ministry of Environment, Forest and Climate Change Indira Paryavaran Bhawan, Room No. A-233, Agni Wing, Jor Bagh Road, New Delhi-110003 Tel. 011-20819249 E-mail: ramesh.motipalli@nic.in	Member Secretary

Quick User Manual to use Desktop Videoconference

NIC, MoEFCC will moderate the Video Conferencing meeting. The Guidelines related to connecting VC is annexed herewith. PP will be ready before 10 minutes of the slot allowed to them. If any problem faced please contact **Mr Kamal, Moderator, NIC (Mobile No. 8800225087, email-support-ipb@nic.in).**

- PP/Consultant who want to make presentation during EAC, they have to download/install VidyoApp on desktop/Laptop.
- A web Link will be shared by Member Secretary/Moderator before the EAC meeting. It is requested to be ready before 10 minutes as per slot provided to you.
- Joining from Mobile devices: Click on the link on your mobile device. It will asked you to
 join the conference. It may asked installed Mobile App (VidyoMobile). Installed the
 VidyoMobile and click on link to join VC.
- Please see the control menu to manage the conference. Keep your microphone muted and unmute only when you speak. You can chat or share desktop screen.
- User should have minimum Internet connection of 2 Mbps from any service provider (Broadband/4G etc)
- A Desktop/Laptop working in windows (Recommended).
- Wired Earphone/Headphones with Microphone (Strongly recommended) or External USB camera & Speaker cum microphone.

**