

F. No. IA3-22/8/2021-IA.III [150512]  
Government of India  
Ministry of Environment, Forest and Climate Change  
(IA Division)

Indira Paryavaran Bhawan  
Jor Bagh Road, Aliganj,  
New Delhi - 110003  
Dated: 18<sup>th</sup> July, 2022

**OFFICE MEMORANDUM**

**Subject: Sensitization of project proponents on implementation of ban on Single Use Plastic (SUP) - reg**

The Ministry of Environment, Forest & Climate Change (MoEF&CC) has notified the Plastic Waste Management Rules 2016, in exercise of the powers conferred under section 3, 6, & 25 of the Environmental (Protection) Act, 1986 vide Notification No. G.S.R. 320 (E) dated 18/03/2016. Further, MoEF&CC has issued a Notification on 12/08/2021 which mandated banning of identified Single Use Plastic items with effect from 1/07/2022. In this regard, CPCB has prepared a Comprehensive Action Plan for implementation of SUP ban. Besides, CPCB has issued a direction to all the State Pollution Control Boards (SPCBs)/Pollution Control Committees (PCCs) on 30/06/2022 (*copy enclosed*) to ensure the compliance of Notification published by MoEF&CC on 12/08/2021. The technical guidelines issued by the CPCB in this regard is available at <https://cpcb.nic.in/technical-guidelines-3/>

2. In this regard, all the project proponents are hereby requested to sensitize and create awareness among people working within the Project area as well as its surrounding area on the ban of SUP in order to ensure the compliance of Notification published by MoEF&CC on 12/08/2021. A report, along with photographs, on the measures taken shall also be included in the six monthly compliance report being submitted by the project proponents.

3. This is issued with the approval of the Competent Authority.

Encl: as above.

  
(Sundar Ramanathan)  
Scientist E

To

1. All the project proponents
2. Chairman, Central Pollution Control Board (CPCB).
3. Chairpersons/Member Secretaries of all SPCBs/UTPCCs
4. All the Officers of I.A. Division
5. All IROs

Copy for information to:

1. PS to Hon'ble Minister for Environment, Forest and Climate Change
2. PS to Hon'ble MoS (EF&CC)
3. PPS to Secretary (EF&CC)
4. PPS to DGF&SS (EF&CC)
5. PPS to AS(TK)/PPS to JS (SKB)
6. Website, MoEF&CC/Guard file

तन्मय कुमार, भा.प्र.से.  
अध्यक्ष  
Tanmay Kumar, I. A. S.  
Chairman



केन्द्रीय प्रदूषण नियंत्रण बोर्ड  
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार  
CENTRAL POLLUTION CONTROL BOARD  
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE, GOVT. OF INDIA

No. B.17011/7/UPC-II-PWM(SUP)/2022

Dated: 30-06-2022

To,

The Chairman

SPCBs/PCCs

**Sub: Direction Under Section 5 of the Environment (Protection) Act, 1986 to SPCBs/PCCs & UDDs for Implementation of ban on Single Use Plastic (SUP)-Reg.**

**Whereas**, the Ministry of Environment, Forest & Climate Change (MoEF&CC) notified the PWM Rules, 2016, in exercise of the powers conferred under section 3,6, & 25 of the Environmental (Protection) Act, 1986 Vide Notification No. G.S.R. 320 (E) dated March 27, 2016; and

**Whereas**, Hon'ble Prime Minister of India announced India's pledge to phase out SUP by 2022 on World Environment Day June 05, 2022 and also pitched for freedom for Single Use Plastic while delivering the Independence Day speech on August 15, 2019; and.

**Whereas**, MoEF&CC issued Notification, dated August 12, 2021 which mandated banning of identified SUP items and prescribed minimum thickness of carry bag with effect from July 01, 2022; and

**Whereas**, as per Rule 4(2) of PWM Rules, 2016 (as amended), "The manufacture, import, **stocking, distribution, sale and use** of following single use plastic (SUP), including polystyrene and expanded polystyrene, commodities shall be prohibited with effect from the 1<sup>st</sup> July, 2022:

(a) Ear buds with plastic sticks, plastic sticks for balloons, plastic flags, candy sticks, ice-cream sticks, polystyrene [Thermocol] for decoration.

(b) Plates, cups, glasses, cutlery such as forks, spoons, knives, straw, trays, wrapping or packing films around sweet boxes, invitation cards, and cigarette packets, plastic or PVC banners less than 100 micron, stirrers; and

**Whereas**, as per Rules 4(1) (c) of PWM Rules, 2016 (as amended) "Carry bag made of virgin or recycled plastic, shall not be less seventy-five microns in thickness with effect from the 30th September,2021 and one hundred and twenty (120) microns in thickness with effect from 31st December, 2022; and



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**Whereas** as per Rule 4 (d) of the PWM Rules, plastic sheet or like, which is not an integral part of multilayered packaging and cover made of plastic sheet used for packaging, wrapping the commodity shall not be less than fifty microns in thickness except where the thickness of such plastic sheets impair the functionality of the product; and

**Whereas** as per Rule 12 (1) of PWM Rules, the State Pollution Control Board and Pollution Control Committee in respect of a Union territory shall be the authority for enforcement of the provisions of these rules relating to registration, manufacture of plastic products and multilayered packaging, processing and disposal of plastic wastes; and.

**Whereas** CPCB prepared a Comprehensive Action Plan for implementation of SUP ban as per which State Urban Authorities have a key role to play for elimination of SUP; and

**Whereas** CPCB issued Direction dated 01-02-2022 to all SPCBs/PCCs on the subject to ensure compliance of Notification published by MOEF&CC dated 12-08-2021 in line with the Comprehensive Action Plan and submit the fortnightly (5th & 20th of every month) report to CPCB; and

**Whereas** CPCB issued letter dated February 25, 2022 to Chief Secretaries of all State/UTs requesting for issuance of necessary instructions to concerned Authorities for implementation of Action Points as identified in the Action Plan; and

**Whereas** CPCB has developed **SUP Public Grievance App** which has provision for lodging of SUP related complaints (Description with geo-tagged pictures) by the citizens It has provision for online transfer of complaint to the concerned official for its resolution. The complaint redressal can be tracked on the App by the complainant. Countrywide GeoJSON maps have been prepared to make the App fully operational across the Country. The App is available on the Play Store / App Store where it can be searched using " **SUP CPCB**" The QR code for downloading this App from the Play Store/ App Store is available on CPCB website <https://cpcb.nic.in/uploads/SUPApp.pdf> . The Instruction sheet for operation of SUP Grievance App is available on the "Menu" Page under the "Support" section.

**Whereas**, CPCB has developed **SUP Compliance Monitoring Portal** ([cpcbplastic.in/SUP](http://cpcbplastic.in/SUP)) which provides for Registration of Local bodies by the State Boards. The local bodies can enlist Manufacturers, Sellers (Stockiest, Retailers etc.) & Users (Hotels, Restaurants etc.) of SUP operating in their region. Inspection of the listed entities can be done through the **Field Inspection App** to ensure that the listed entities discontinue sale, production or usage of SUP post July 01, 2022. The App is available on the Play Store / App Store where it can be searched using production or usage of SUP post July 01, 2022. "**SUP Field Application**" The portal also provides for filing of Inspection report and Action taken in case of violation reported. The Instruction sheet / FAQ for operation of SUP Monitoring Portal is available on the Homepage of the Portal; and

**Whereas**, CPCB is regularly following up with SPCBs/PCCs/State UDs to ensure compliance of directions issued by CPCB as well as coordinate activities taken up by



CPCB for implementation of the SUP ban. CPCB convened five interactive Meetings with SPCBs /PCCs during Jan-May 2022 for the purpose. In addition, Regional Workshops/Central Workshop with SPCBs/PCCs have been organized during 16-17 June 2022 and Central Workshop was organized on June 22,2022; and

Whereas, the third National Task Force Meeting was convened by MoEF&CC on June 26, 2022 in which the SPCBs/PCCs were directed to execute the following action points:

- (1) Establishment of control room to monitor the enforcement of SUP ban by July 01, 2022
- (2) Survey of manufacturing locations/sites, storage warehouse for stocking of banned single use plastic etc.
- (3) Survey of municipal solid waste for presence of banned SUP items
- (4) Pan India Awareness campaign covering the following:
  - Regular newspaper advertisements on banned SUP items and alternatives
  - Sensitization workshops with industry
  - Field publicity activities (hoardings and displays) at important public places community assembly points, markets, tourist spots, religious places, bus terminals
  - Sensitization campaigns at market places, shopping malls, hotels, road side eateries, and

**Whereas**, it has been observed that further intensive actions are required by the SPCBs/PCCs/State UDs for effective **implementation of ban on Single Use Plastic**.

**Now**, therefore, in view of above and in exercise of powers vested under Section 5 of Environment (Protection) Act, 1986 to the Chairman, CPCB following directions are issued for compliance:

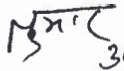
1. To set up a Control Room to facilitate activities related to effective implementation of SUP ban including the following:
  - (a) Provide assistance, guidance, clarification and information as may be sought by various stakeholders regarding ban on SUP items, which may include but not limited to the following:
    - Specific items covered under / excluded from SUP Ban.
    - Alternatives to banned SUP items and their availability in the respective State/UT.
    - Guidance for filing of Complaints on SUP Public Grievance App. I
    - In case the complainant is not able to file the complaint on the SUP Grievance App, the Control Room in charge shall obtain details regarding the Complaint and register the Complaint under the "Register **Complaint**" Section on the **SUP Compliance Monitoring Portal** the Portal has provision for sending the complaint to the concerned Local Body for further necessary action. Details are placed at **Annexure I**
    - Guidance for operation of SUP Compliance Monitoring Portal

- Issues related to switching over to Alternatives including Issue of Consent / Registration to Plastic producers (Consent Mechanism/ OCCMS/ Closure Notice/ Renewal).
  - Compostable plastic manufacturers: Certification procedure, testing facilities, certified compostable plastic manufacturers.
2. The Control Room shall monitor enforcement of the SUP ban by various concerned agencies and report compliance status through **SUP Compliance Monitoring Portal**.
  3. The Control Room to be operated on all days from June 30, 2022 to July 31, 2022. It should be managed by trained officials who have adequate information on the subject.
  4. Daily report to be filed under the "Daily Report Section" on the **SUP Compliance Portal** by 4:00 P.M. (Details at Annexure I). Information regarding status of filing/ redressal of Complaints has to be obtained from both the **SUP Grievance App & SUP Compliance Monitoring Portal**.
  5. To undertake Comprehensive awareness activities which should include but not limited to the following measures:
    - a. Publish news articles in local newspapers regarding ban on SUP items
    - b. Display banners/hoardings in important and potential hotspots such as railway stations, bus stops, petrol pumps, tourist places, marriage lawns and market areas as and where applicable.
    - c. Effective use of social media including twitter/Facebook/Instagram/YouTube and official website on regular basis.
    - d. Organize rallies through educational institutions and voluntary groups.
    - e. Organize workshops/interaction meetings with industries, colleges, schools, RWAs
    - f. Organize sensitization campaigns at market places, shopping malls, hotels, road side eateries
    - g. Promote SUP Grievance App (<https://cpcb.nic.in/uploads/SUPApp.pdf>) through social media and other platforms and take necessary measures for timely resolution of complaints raised on the App
  6. To undertake intensive enforcement activities w.r.t SUP ban which should include but not limited to the following:
    - a. To carry out inspections of industrial & commercial establishment and take necessary measures such as seizure of goods, cancellation of commercial licenses, levying of Environmental Compensation etc. Against the violators. It is to be ensured that the inspections be done using the Field Inspection Module and necessary updates on Action taken against the violators are uploaded on the SUP Compliance Monitoring Portal.

- b. To coordinate with State Authorities to ensure grievance raised in the SUP Public Grievance App or any other similar App available with the local authorities are resolved in a time bound manner
7. Characterization of municipal solid waste for presence of banned SUP items in compliance of Directions dated July 29, 2021 issued to SPCBs/PCCs on the subject

You are directed to take necessary action to ensure compliance of above directions and submit action taken report on the SUP Compliance Monitoring portal.

Yours faithfully,

  
30/6/22  
(Tanmay Kumar)

**Step by Step procedure for Registration of Public Complaint & Filing Daily Reports by SUP Control Room set up at SPCB/PCC**

**a. Registration of Complaint by Control Room**

- Step 1: Login using the State Board Credentials  
Step 2: Click on "Register Complaint "on the State Board Home Page  
Step 3: Enter the following details  
(a) Name of the Complainant  
(b) Contact No. of the Complainant  
(c) Email of the Complainant  
(d) Location details where SUP violation observed  
(e) Category of Complaint ( Sale/ Usage/ Production)  
(f) Select Class of SUP observed ( Cups, plates etc)  
Step 4: Select Local Body  
The complaint gets forwarded to the Local Body.

**b. Action to be taken by Local Body on Public Complaints Registered through SPCB Control Room**

- Step 1: The local body can login using its Login credential  
Step 2: The complaints can be viewed under "View Complaint Section"  
Step 3: The Local body to create Entity, Allocate Entity, File inspection report and take action as per the Protocol specified on the Portal  
Step 4: Action taken by the Local body can be viewed by the Control Room in charge on the Portal

**c. Filing of Daily Report**

- Step 1: Login using SPCB Login Credentials  
Step 2: Details regarding daily category wise/ class wise complaints filed / redressed to be obtained from the SUP Grievance App (for those filed by complainant directly) & SUP Compliant Monitoring Portal (those Registered through Control Room)  
Step 3: Total of category wise/ class wise complaints registered /redressed to be obtained by summing up of details obtained at Step 2 above  
Step 4: Click on "Daily Report Filing" on State Board Page and file in the details as obtained in Step 3 above

**Report has to be filed by State Board's in charge by 4.00 P.M daily.**